



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, APRIL 12, 2011**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, April 12, 2011 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair Dale Murphy called the meeting to order at 5:03 p.m.

Commission Members in Attendance:

Dale Murphy, Chair; George Farris, James Kelsey, Ernest Saulmon

Commission Members Absent:

Steven Hart, Vice Chair; D'Ann Johnson, Secretary; Mark Segaloff

Staff in Attendance:

Shane Harbinson, Kellye Mireles, Mike Robinson, Dave Arthur

Others Present:

Rose Marie Klee, Jacobs Engineering Group

Chris Coons, RW Armstrong

1. CITIZENS COMMUNICATIONS: GENERAL

None.

2. APPROVAL OF MINUTES

The minutes from the meeting of March 9, 2011 were approved on Commission Member Ernest Saulmon's motion, Commission Member George Farris' second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit the highlights on several Planning & Engineering projects.
- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. Enplanements for February, 2011 were up 9.8% over enplanements in February 2010. Year-to-date enplanements were almost 10% over last year-to-date. Revenue for February, 2011 was 5% under budget but was 5% over last

year. Non-airline revenue is 6% over last year. Parking is 7% over last year. Actual concession revenue from rental cars is 6% over last year and food and beverage is 16%. Expenses - we are 8% under budget so far - 4% over last year though – little higher than last year due to our pay increases this year. Debt services 20% under budget but about even with last year. Interest rates are pretty much level which is good for us. Surplus is 80% over budget for year-to-date and 17% over last year. So far we are doing well financially. We continued our negotiations with JP Morgan to replace our LOC (Letter of Credit). There are a lot of issues to work through so we asked our current LOC to extend 60 days while we continue in our negotiations with JP Morgan and it was approved by council last week. We had a grading review last week to look at our financial performance and credit rating. We worked with our financial advisors and City Treasury and asked for an upgrade from the current A- grade. The information we gave in the advertising report is proprietary. Clear channel is our new advertising contractor. They keep a percentage of the revenue they collect that is their fee. If someone asks for something we must provide it as open records unless the company believes it is proprietary - then we must go to the Attorney General to see if it is proprietary. So to be safe please consider this proprietary and do not distribute it. Advertising revenue is ahead 200% of last year.

- c) GTSA Transactions Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Shane Harbinson discussed the GTSA Transactions for March 2011. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON		
SERVICE CATEGORY	MARCH 2011	MARCH 2010
TAXICAB	40,721	32,042
LIMOUSINE	3,129	2,143
HOTEL SHUTTLE	3,480	3,084
OTHER SHUTTLE	351	410
CHARTER BUS	25	7
OVERALL TOTAL	47,706	37,686

4. ABIA Action Items

- a) Authorize award and execution of a contract through the Houston-Galveston Area Council of Governments Cooperative Purchasing Program (HGAC) with **NATIONAL BUS SALES AND LEASING, INC., Marietta, GA**, for the purchase of eleven passenger buses in an amount not to exceed \$1,097,297.60.

Shane Harbinson explained that currently we have 25 propane buses and we are switching 11 buses with these new CNG buses.

The motion authorizing action item 4a was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0

vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- b) Approve an ordinance amending Section 13-1-184 of the City Code to require that a heli-facility maintain insurance for claims arising from operation of the facility.

The motion authorizing action item 4b was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- c) Authorize execution of a construction contract with **AUSTIN BRIDGE & ROAD, LP, Austin, TX** for the ABIA Remain Over Night (RON) Apron Expansion – Phase 2, in the amount of \$5,290,384 plus a \$529,038 contingency, for a total contract amount not to exceed \$5,819,422.

The motion authorizing action item 4c was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

Shane Harbinson explained that traditionally, city-wide, departments had the authority to issue multi-year contracts up to \$52,000/per year without council action. City Council made the change to include multi-year contracts with a total contract amount greater than \$52,000 must go before council. The next 17 action items reflect this change made by council.

- d) Authorize award and execution of Amendment No. 1 to a contract with **ALLIED ELECTRONICS, INC., Austin, TX** for electrical repair parts to extend the contract for three 12-month periods in the amount to not to exceed \$45,000 with two additional 12-month extension options in an amount not to exceed \$45,000 per extension option, for a revised total contract amount not to exceed \$270,000. Sole bid received. Solicitation was extended to allow additional bidders time to respond, no other responses were received.

The motion authorizing action item 4d was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- e) Authorize award and execution of Amendment No. 2 to a contract with **KOCH FILTER CORPORATION, Louisville, KY** for air filters to extend the contract for one 12-month period in the amount to not to exceed \$24,402 with one additional 12-month extension options in an amount not to exceed \$24,402, for a total contract amount not to exceed \$144,216.

The motion authorizing action item 4e was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- f) Authorize award and execution of Amendment No. 2 to a contract with **FIVE STAR ELECTRIC MOTORS, San Antonio, TX** for maintenance and repair parts for Robicon VFD's to extend the contract for one 12-month period in the amount to not to exceed \$13,400.00 with one additional 12-month extension option in an amount not to exceed

\$13,400, for a total contract amount not to exceed \$80,400. Five Star Electric Motors is the sole source provider for after market parts of this equipment.

The motion authorizing action item 4f was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- g) Authorize award and execution of Amendment No. 1 to a contract **THE LENAPE GROUP dba VIGNEAUX CORPORTATION, Jacksonville, FL** for fire door barrel assemblies to extend the contract for one 12-month period in the amount to not to exceed \$20,000 with two additional 12-month extension option in an amount not to exceed \$20,000, for a total contract amount not to exceed \$100,000. The Lenape Group dba Vigneaux Corporation is the sole source provider for these parts

The motion authorizing action item 4g was approved on Commission Member James Kelsey's motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- h) Authorize an administrative increase to a contract with **JONES EQUIPMENT AND TURF, INC., Fort Worth, TX** for Howard Price mower parts to provide funding in the amount to not to exceed \$47,952 for the third 12-month period of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$47,952 per extension option, for a revised total contract amount not to exceed \$243,596.

The motion authorizing action item 4h was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- i) Authorize an administrative increase to a contract with **ASSOCIATED TIME & PARKING CONTROLS, INC., Austin, TX** for repairs and parts for the parking revenue control equipment to provide funding for the 4th 12-month period of the initial 48-month contract, with three additional 12-month extension options in an amount not to exceed \$60,000 per extension option, for a total contract amount not to exceed \$450,000. Associated Time & Parking Controls, Inc. is the sole source provider for the repairs and parts of the equipment.

The motion authorizing action item 4i was approved on Commission Member Ernest Saulmon's motion, Commission Member George Farris' second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- j) Authorize an administrative increase to a contract with **SIEMENS INDUSTRY, INC., Austin, TX** for replacement parts for the baggage handling system to provide funding for the third 12-month period of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$52,000 per extension option, for a total contract amount not to exceed \$260,000. Siemens Industry, Inc. is the sole source provider for these parts.

The motion authorizing action item 4j was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- k) Authorize an administrative increase to a contract with **LIQUID ENVIRONMENTAL SOLUTIONS OF TEXAS LP, Austin, TX** for grease trap and car wash rack maintenance services to provide funding in the amount not to exceed \$12,266 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$12,266 per extension option, for a revised total contract amount not to exceed \$73,596.

The motion authorizing action item 4k was approved on Commission Member George Farris' motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- l) Authorize an administrative increase to a contract with **GSE HOLDINGS, INC. dba J&B AVIATION SERVICES, INC., Vacaville, CA** for ground power cables and end connectors to provide funding in the amount no to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$49,000 per extension, for a total contract amount not to exceed \$245,000. GSE Holdings, Inc. is the sole source provider for these parts.

The motion authorizing action item 4l was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- m) Authorize an administrative increase to a contract with **APPLIED INDUSTRIAL TECHNOLOGIES, Austin, TX** for HVAC belts motors and pumps to provide funding in the amount not to exceed \$34,848 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$34,848 per extension option, for a revised total contract amount not to exceed \$214,088.

The motion authorizing action item 4m was approved on Commission Member James Kelsey's motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- n) Authorize an administrative increase to a contract with **AUSTIN ARMATURE WORKS LP, Buda, TX** for HVAC belts, motors and pumps to provide funding in the amount not to exceed \$50,295 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$50,295 per extension option, for a revised total contract amount not to exceed \$301,770.

The motion authorizing action item 4n was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- o) Authorize administrative increase to a contract with **CLIFFORD POWER SYSTEMS, INC., Austin, TX** for inspection and maintenance of emergency and standby power systems to provide funding in the amount not to exceed \$34,414 for the second 12-month period of the initial 36-month extension period, with one additional 36-month extension option in an amount not to exceed \$103,242, for a total contract amount not to exceed \$269,643.

The motion authorizing action item 4o was approved on Commission Member Ernest Saulmon's motion, Commission Member George Farris' second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

- p) Authorize an administrative increase to a contract with **ARTHUR W. BELL dba KIL-A-BUG PROFESSIONAL PEST CONTROL**, Austin, TX for pest control services to provide funding in the amount of \$27,696 for the final 12-month period of the initial 36-month contract, with three 12-month extension options in an amount not to exceed \$27,696 per extension option, for a revised total contract amount not to exceed \$167,541. The motion authorizing action item 4p was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.
- q) Authorize an administrative increase to a contract with **NUNN ELECTRIC SUPPLY dba Border States Electric Supply**, Austin, TX for airfield lamps to provide funding in the amount not to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$49,000 per extension option, for a revised total contract amount not to exceed \$294,000. The motion authorizing action item 4q was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.
- r) Authorize an administrative increase to a contract with **AIRPORT LIGHTING SYSTEMS, INC., Grapevine, TX** for airfield lamps to provide funding in the amount not to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$49,000 per extension option, for a revised total contract amount not to exceed \$294,000. The motion authorizing action item 4r was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.
- s) Authorize an administrative increase to a contract with **GENESIS LAMP CORPORATION, Painesville, OH** for airfield lamps to provide funding in the amount not to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$49,000 per extension option, for a revised total contract amount not to exceed \$294,000. The motion authorizing action item 4s was approved on Commission Member James Kelsey's motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.
- t) Authorize award and execution of Amendment No.2 to a contract with **FUSION SERVICES LTD dba AUTO GATE**, Austin, TX for maintenance and repair of perimeter gates to extend the contract for one 12-month period in the amount not to exceed \$49,000 with one additional 12-month extension option in an amount not to exceed \$49,000, for a revised total contract amount not to exceed \$245,000.

The motion authorizing action item 4t was approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent.

5. NEW BUSINESS

- a) CONRAC Project Update. – Shane Harbinson explained we're still going thru the business terms with the car rental companies - there will be a technical meeting with the design team on Thursday on how to integrate our landside road way system. We feel comfortable with the technical side - we are getting closer with weekly conference calls – it comes down to their service centers agreements, facility footprint and rent structure for using half of lot A for a 30 year term.
- b) GTSA Project Update. Shane Harbinson explained that a meeting was held last month with all the stake holders to introduce everyone's operation and involvement with the project. We are hoping to have the new GTSA operational by October this year.

6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award and execution of a 36-month requirements service contract with Bruel & Kjaer, Sacramento, CA for the upgrade and maintenance support for the aircraft noise and flight track monitoring system in an estimated amount not to exceed \$391,487 with three 12-month extension options in estimated amounts not to exceed \$76,826 for the first extension option, \$79,074 for the second extension option, and \$81,390 for the third extension option, for a total estimated contract amount not to exceed \$628,777. *[Item scheduled to go before City Council on April 7, 2011]*

Authorize execution of a construction contract with RODRIGUEZ BARR INC. DBA THE BARR COMPANY, AIA, Austin, TX for Ground Transportation Staging Area (GTSA) Relocation and Renovation at the Austin Bergstrom International Airport in the amount of \$4,209,000 plus a \$420,900 contingency, for a total contract amount not to exceed \$4,629,900. *[Item went before City Council on March 10, 2011 and passed.]*

Authorize execution of a construction contract with RODRIGUEZ BARR INC. DBA THE BARR COMPANY, Austin, Texas for ABIA Terminal Improvements Phase 4 Rebid in the amount of \$812,220 plus a contingency of \$81,000, for a total contract amount not to exceed \$893,220. *[Item went before City Council on March 24, 2011 and passed.]*

- b) Properties Lease Agreements – new food and beverage facilities are doing well – 16% increase over last year.
- c) General Aviation – agreement with Jet Black has been signed.

7. FUTURE AGENDA ITEMS

8. ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Ernest Saulmon, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson, and Commission Member Mark Segaloff were absent. Meeting was adjourned at 6:10 p.m.

Date of next meeting: May 10, 2011