



**NOTICE OF A MEETING OF THE  
SUSTAINABLE FOOD POLICY BOARD  
EXECUTIVE COMMITTEE  
MONDAY, MAY 16, 2011, 12:30PM  
CITY HALL, BOARDS & COMMISSIONS ROOM, RM 1101  
301 W. SECOND STREET  
AUSTIN, TEXAS**

**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATIONS**

Each speaker signed up prior to the meeting being called will be called in order of sign-up and will be allowed three minutes to speak about items not posted on the agenda.

**2. REVIEW AND APPROVE MINUTES OF APRIL 18, 2010 MEETING.**

**3. DISCUSS AND TAKE APPROPRIATE ACTION**

- A. SFPB Web Presence- Email List Update (Paula McDermott)
- B. Board Membership History and Expertise - Brief Bio and Upcoming Changes (Paula McDermott)
- C. Conservation Program Coordinator (Sustainable Urban Agriculture Coordinator) Position Written Update (Parks and Recreation Department)
- D. Sustainable Food Policy Board Annual Report (Marla Camp and Allison Beadle)
- E. Current Working Group Updates and Plans (including timelines and strategies):
  - Supplemental Nutrition Assistance Program (SNAP) Participation (Arthur D'Andrea)
  - Imagine Austin (Michele Murphy-Smith)
  - Urban Farming Best Practices (Allison Beadle and Paula McDermott)
  - Community Garden Best Practices (Allison Beadle and Paula McDermott)
  - Farmers Market Permitting Fees (Paula McDermott)
  - Composting (Melanie McAfee)
- F. Follow-up on Proposed Working Groups
  - Strategic Alliances – led by Erin Flynn
  - Water – led by Katie Kramer
  - Healthy Local, Sustainable Food at City/County Venues – led by Ronda Rutledge
  - Universal Food Breakfasts – led by Arthur D'Andrea
  - Food Deserts – led by Arthur D'Andrea
  - Buy Local Food Campaign – led by Marla Camp

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least four (4) days before the meeting date. Please call VINCE COBALIS, at the City's Health and Human Services Department, at (512) 972-5024, for additional information; TTY users route through Relay Texas at 711.

For more information about the Sustainable Food Policy Board, please contact VINCE COBALIS at (512) 972-5024.



**4. ANNOUNCEMENTS - EVENTS AND RESEARCH RELATED TO BOARD CHARGES AND WORK PLAN**

- A. National Food Policy Conference – Portland
- B. Other Announcements/Updates

**5. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS**

- A. Discuss agenda items for May 23, 2011 SFPB meeting.
  - 1. Green Barter Project (Daniela Ochoa)
  - 2. Proposed FY 2011-2012 Budget (Kymberley Maddox, Health and Human Services Dept)
  - 3. Introduction of Sustainable Urban Agriculture Coordinator (PARD)
- B. June 27<sup>th</sup> meeting – Central Texas Foodshed Assessment Report (Karen Banks)

**ADJOURNMENT**

**CANCELLED**

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