



MBE/WBE and Small Business Council Subcommittee
MINUTES

Regular Meeting
Tuesday, June 8, 2010

The MBE/WBE and Small Business Council Subcommittee convened in a regularly scheduled meeting on Tuesday, June 8, 2010 in Room #1101 at City Hall, 301 W. 2nd Street in Austin, Texas.

Committee Members in attendance:

Mayor Pro Tem Mike Martinez, Council Member Sheryl Cole, Council Member Randi Shade

1. CALL TO ORDER

Mayor Pro Tem Martinez called the meeting to order at 3:04p.m. with Council Member Cole off the dais.

2. APPROVAL OF MINUTES

The May 11, 2010 regular meeting minutes were approved on a 2-0 vote by a motion from Council Member Shade, seconded by Mayor Pro Tem Martinez.

3. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

Carol Hadnot, Austin Area Black Contractors Association discussed training for MBE/WBEs that will be collaboration between Austin Community College, the Workforce Solution, and Austin Energy.

4. MBE/WBE ADVISORY COMMITTEE REPORT

a. Monthly report from the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) and Small Business Advisory Committee regarding its activities and minority-owned and women-owned business enterprises issues.

Council Member Cole joined the dais.

Adrian Neely, Chair of the MBE/WBE and Small Business Advisory Committee reported on the June 1, 2010 regular meeting. He said that the discussion was centered on the Construction Phase of Austin Energy's System Control Center Project and a review of the SMBR proposed budget.

5. OLD BUSINESS

a. Update from Austin Energy regarding the Construction Phase Package of Austin Energy's System Control Center Project

Cheryl Mele, Deputy General Manager, Austin Energy presented the committee with an update and on the next steps to be taken on the project by working with DPR, Austin Energy, SMBR.

b. Update from the Purchasing Office regarding outreach efforts in the Green Purchasing Policy

This item was postponed to the next meeting.

6. NEW BUSINESS

a. Presentation from MWH Constructors, Inc. regarding MBE/WBE participation on the Water Treatment Plant 4 Project. (Handout)

Larry Laws, Project Manager for MWH Constructors, Inc. presented the committee with an update on MBE/WBE outreach and participation on the project. Mr. Laws explained that goals were exceeded on the initial WTP 4 subcontract packages and that they will continue to work with SMBR and the trade associations on future work.

b. Presentation from VCC, LLC regarding MBE/WBE goals and participation on the Animal Services Shelter project.

This item was postponed to the next meeting.

c. Presentation from Contract and Land Management regarding the Competitive Sealed Proposal Delivery Method and the historical use of all four alternative delivery methods (Handout)

Mike Trimble, Director, and Rosie Truelove, Division Manager, Contract and Land Management Department, gave a presentation on the Competitive Sealed Proposal Alternative delivery method along with an explanation of the historical use of all four alternative delivery methods.

d. Update from Small & Minority Business Resources regarding the break down of commodity codes by ethnicity (Handout)

Veronica Briseño Lara, Director, SMBR presented the committee with an update on the break down of commodity codes by ethnicity.

The committee requested that a column be added to the handout to show dollar expenditures by commodity code and also the rates of use of each code.

Ms. Briseño Lara also said she would add a column to show the number of non-certified firms registered in the City's database under each code as well.

The committee also requested information on NIGP codes and the City's flexibility on creating more codes.

CITIZEN COMMUNICATION

Alayne Johnson, Austin Area Black Contractors Association, thanked SMBR for the list of codes and said that under the first aid code there is no African Americans listed as certified, however, she is certified under this code.

Carol Hadnot, Austin Area Black Contractors Association, said that under some codes, the certified firms are general contractors, and SMBR needs to find out if there are specific types of trades they do, so that they can be listed under those as well. She also said that there used to be a book of codes, but it no longer exists and the Vendor Self Services System is not user-friendly.

7. STAFF REPORT

Monthly report from the Small & Minority Business Resources department regarding request for changes.

Veronica Briseño Lara, Director, SMBR presented the request for change report.

CITIZEN COMMUNICATION

Alayne Johnson, Austin Area Black Contractors Association, asked to see the GFE back up documentation on item 31a on the request for change report. She also thanked SMBR for seeing improvement on the goals being met.

8. ADJOURNMENT - The meeting was adjourned by Mayor Pro Tem Martinez at 4:38 p.m.