



MBE/WBE and Small Business Council Subcommittee  
MINUTES

Regular Meeting  
Tuesday, August 10, 2010

The MBE/WBE and Small Business Council Subcommittee convened in a regularly scheduled meeting on Tuesday, August 10, 2010 in Room #1101 at City Hall, 301 W. 2<sup>nd</sup> Street in Austin, Texas.

Committee Members in attendance:

Mayor Pro Tem Mike Martinez, Council Member Sheryl Cole, Council Member Randi Shade

**1. CALL TO ORDER**

Mayor Pro Tem Martinez called the meeting to order at 3:08 p.m.

**2. MBE/WBE ADVISORY COMMITTEE REPORT**

**Monthly report from the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) and Small Business Advisory Committee regarding its activities and minority-owned and women-owned business enterprises issues.**

Adrian Neely, Chair of the MBE/WBE and Small Business Advisory Committee reported on the July 6, 2010 and August 3, 2010 regular meetings.

**CITIZEN COMMUNICATION: GENERAL**

**The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.**

Carol Hadnot, Austin Area Black Contractors Association, said that at the August Advisory Committee meeting the Waller Creek Tunnel Project was discussed in regards to commodity codes that firms are certified for and the work they perform.

Alayne Johnson, Austin Area Black Contractors Association, said that on the Waller Creek Tunnel Project, a firm was given an additional scope after their original scope of work did not materialize. She said this scope was not bid out, nor is the firm certified under this code.

**3. APPROVAL OF MINUTES**

The June 8, 2010 regular meeting minutes were approved on a 3-0 vote by a motion from Council Member Cole, seconded by Council Member Shade.

**4. OLD BUSINESS**

**a. Update from Simon Property Group regarding the Domain project.**

Kathy Shields, Senior Vice President, Simon Property Group - gave a historical review of the outreach efforts done for this project.

Paul Saldaña, Adelante Solutions, discussed the outreach effort of White Lodging Services for the hotel portion of the project.

## **CITIZEN COMMUNICATION**

Carol Hadnot, Austin Area Black Contractors Association, said that the ABCA and Business Resource Consultants did not receive the solicitation notice on this project.

### **b. Update from the Purchasing Office regarding outreach efforts in the Green Purchasing Policy.**

Aiden Cohen and Byron Johnson, Purchasing Office discussed the outreach efforts in the Green Purchasing Program both internally and externally.

## **CITIZEN COMMUNICATION**

Cloteal Haynes, Community Mentor Protégé Initiative – said she appreciates the outreach efforts of Mr. Cohen and that CMPI is going to implement a green mentor protégé program collaborating with all other contractor associations, it is working great.

## **5. NEW BUSINESS**

### **a. Presentation from VCC, LLC regarding MBE/WBE goals and participation on the Animal Services Shelter project.**

Shawn Rosebrough, Project Manager - VCC, LLC discussed the project goals and what has been achieved thus far on the Animal Services Shelter project.

## **CITIZEN COMMUNICATION**

Carol Hadnot, Austin Area Black Contractors Association, said that this was a significant project at 11.6 million dollars and the participation goals were very low. She asked that the committee review the participation goals on this project.

Veronica Briseño Lara, Director – SMBR said that she would provide the committee more information regarding the original trade summary and goals.

### **b. Update from Austin Energy on the Weatherization Project with respect to subcontracting.**

Karl Rabago, Vice President, Distributed Energy Services, Austin Energy – presented the committee with an update on the project regarding goals and participation.

## **CITIZEN COMMUNICATION**

Carol Hadnot, Austin Area Black Contractors Association said that this contract has not been managed properly and bears investigation.

Alayne Johnson, Austin Area Black Contractors Association said that this program is out of control and that there are serious issues with the way the primes are handling it.

Steve Swanson, said that another legal resource for the City comes from the bonding company used on this project.

### **c. Discussion regarding a service contract for social marketing and media services.**

Byron Johnson, Purchasing Officer discussed the solicitation that went out and explained that there were only 5 responses to the solicitations.

### **CITIZEN COMMUNICATION**

Wardaleen Belvine, CFO - Sherry Matthews Marketing gave an update on the proposal her firm submitted to the City for a service contract for social marketing and media services.

### **6. STAFF REPORT**

**Monthly report from the Small & Minority Business Resources department regarding request for changes.**

Veronica Briseño Lara, Director, SMBR presented the request for change report.

### **7. ADJOURNMENT -** The meeting was adjourned by Mayor Pro Tem Martinez at 5:05 p.m.