



**Minority-Owned and Women-Owned Business Enterprise  
and Small Business Council Subcommittee  
May 10, 2011 3:00 P.M.  
CITY HALL – BOARDS & COMMISSIONS ROOM 1101  
301 W. 2<sup>ND</sup> STREET  
AUSTIN, TEXAS**

**AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES**

Approval of the committee minutes from the April 12, 2011 regular meeting

**3. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**4. MBE/WBE ADVISORY COMMITTEE REPORT**

Monthly report from the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) and Small Business Advisory Committee regarding its activities and minority-owned and women-owned business enterprises issues

**5. NEW BUSINESS**

Aviation presentation regarding MBE/WBE selection and contracting of Airport Concessionaires

**6. OLD BUSINESS**

a. Update from the Small & Minority Business Resources (SMBR) and Contract and Land Management (CLMD) departments regarding the Small Business Construction Program (SBCP)

b. Discussion with legal counsel Colette Holt, Colette Holt & Associates, regarding the SBCP program

**7. STAFF REPORT**

Monthly report from the Small & Minority Business Resources (SMBR) department regarding request for changes

**8. AGENDA ITEMS**

Discussion and possible action on setting agenda items for the next regular meeting on June 14, 2011.

**9. ADJOURNMENT**

The Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) and Small Business Council Subcommittee may go into a closed session under Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel, to discuss personnel matters, or for other reasons permitted by law as specifically listed on this agenda. The MBE/WBE and Small Business Council Subcommittee may also enter a closed session to receive legal advice regarding any item posted on this agenda.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Laura Moreno at the Small & Minority Business Resources Department, at 512-974-6668, for additional information; TTY users route through Relay Texas at 711.