

## **SOLID WASTE ADVISORY COMMISSION MEETING MINUTES**

**05/11/2011**



**Solid Waste Advisory Commission  
Minutes**

**Regular Meeting  
11 May, 2011**

The Solid Waste Advisory Commission convened in a regular meeting on 11 May, 2011 at 301 West 2<sup>nd</sup> Street, Council Chambers Room in Austin, Texas.

Chair Gerry Acuna called the Commission Meeting to order at 6:30 p.m.

### **Board Members in Attendance:**

Gerry Acuna, Rick Cofer, Fayez Kazi, Brent Perdue, Bob Schafer, Maydelle Fason

### **Staff in Attendance:**

Bob Gedert, Donald Hardee, Richard McHale, Sharon Callis, Roshanda Smiley, Keith Murray, Sue Cooper, Gabriella Powers, Robert Rowan, Cherilyn Wadley, Jessica King, Leigh Byford, and Annette Moreno

### **1. CITIZEN COMMUNICATION - None**

### **2. APPROVAL OF MINUTES**

Minutes for the regular meeting of 05/11/2011 were approved on a Commissioner Fayez Kazi motion, Commissioner Rick Cofer second on a 5-0-2 vote. Commissioner Maydelle Fason abstained and Commissioner Rahm McDaniel was absent from the meeting.

### **3. NEW BUSINESS**

Public Opinion Survey Results Presentation, by In-Sink-Erator Consultant (Poll Concerning Solid Waste, Composting and Recycling Issues) – Representatives from Insinkerator and Littlefield Consulting made a presentation to the Commission and answered questions.

### **4. STAFF BRIEFINGS**

- a. Forecast Presentation – Solid Waste Services (SWS) Director Bob Gedert gave a presentation on the SWS Forecast and answered questions.
- b. Master Plan Presentation – SWS Director Bob Gedert gave a presentation on the Master Plan and answered questions.
- c. Director's Report – SWS Director Bob Gedert gave a report on the following items: Big Bellies, Dare to Go Zero, Mattress Stewardship, One Green Step, Catalog Choice, Universal Recycling Ordinance, Composting Rebate Program, Employee Recognition, Texas Public Relations Association Award, New Hire, Performance Measures

### **5. FUTURE AGENDA ITEMS**

Hauler license fee, waste to energy technologies (broad overview of what waste to energy or conversion means, what are the modern developments in the various technologies), budget, master plan update, SWS environmental awareness award, event recycling, briefing

from Code Compliance, public hearing on Code Compliance, update on departmental name change and re-branding (in director's report), minutes from city council that are related to Solid Waste (added to SWAC packet).

#### ADJOURNMENT

Chair Gerry Acuna adjourned the meeting at 8:55 p.m. without objection.

DRAFT

**SUBJECT:** Authorize award and execution of a 36-month requirements service contract with **MAGNA-FLOW ENVIRONMENTAL, INC.**, Austin, Texas, for grit trap-septic pumping, hauling and disposal services for the Solid Waste Services Department in an amount not to exceed \$198,135 with three 12-month extension options in an amount not to exceed \$66,045 per extension option, for a total contract amount not to exceed \$396,270.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$11,008 is available in the Fiscal Year 2010- 2011 approved Operating Budget of the Solid Waste Services Department. Funding for the remaining thirty four months of the original contract period and for the extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**PURCHASING:** Lowest bid of three bids received.

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** To be reviewed by the Solid Waste Advisory Commission scheduled for June 8, 2011

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

**FOR MORE INFORMATION CONTACT:** Steve Cocke, Buyer II, 974-2003.

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This contract is for grit trap pumping, hauling, and disposal services for the Solid Waste Services Department's truck wash located at 4108 Todd Lane. The contract will also provide for periodic pumping, hauling, and disposal service on the septic system at the City's Landfill located at 10108 FM 812.

MBE/WBE solicited: 7/0

MBE/WBE bid: 0/0

**BID TABULATION**

**SDC0207**

**Grit trap-septic pumping, hauling and disposal services  
(2 Line Items)**

<b><u>VENDOR</u></b>	<b><u>TOTAL BID</u></b>
<b>MAGNA-FLOW ENVIRONMENTAL, INC. Austin, TX</b>	<b>\$66,045</b>
<b>Wastewater Transport Austin, TX</b>	<b>\$79,830</b>
<b>South Waste Disposal Pflugerville, TX</b>	<b>\$87,035</b>

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Forty-nine notices were sent, including seven MBE's. There are no known WBE's for this commodity code. Three bids were received, with no responses from the MBE/WBEs.
- c. The pricing offered represents a 6.5 % decrease to the last contract award in August 2008.
- d. South Waste Disposal, LLC was the previous supplier of this service.

**APPROVAL JUSTIFICATION**

- a. Low bid of three bids received.
- b. The Purchasing Office concurs with Solid Waste Services Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

**CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION  
VENDOR NAME: SAFETY SHOE DISTRIBUTORS**

**AGENDA DATE: 6/23/2011  
PAGE 1 OF 2**

**SUBJECT:** Authorize award and execution of a 36-month requirements supply contract with **SAFTEY SHOE DISTRIBUTORS**, Houston, TX, for safety shoes and boots for the Solid Waste Services Department in an amount not to exceed \$149,724.88 with three 12-month extension options in an amount not to exceed \$74,862.44 per extension option, for a total contract amount not to exceed \$374,312.20.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$12,477.08 is available in the Fiscal Year 2010-2011 approved Operating Budget of the Solid Waste Services Department. Funding for the remaining twenty months of the original contract period and extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**PURCHASING:** Lowest bid of three bids received.

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

**FOR MORE INFORMATION CONTACT:** Steve Cocke, Buyer II, 974-2003.

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This contract is for the supply of safety shoes and boots to be used by Solid Waste Services Department (SWS) employees. It is imperative that SWS provide employees with high quality safety shoes/boots that include protection, personal comfort and the durability to withstand the hazards of waste collection and disposal. The footwear must provide durability necessary for constant climbing on and off of trash and recycling trucks and provide maximum support for feet and ankles during these activities, as well as provide protection from various types of rough duty activities.

MBE/WBE solicited: 1/1

MBE/WBE bid: 0/0

**BID TABULATION**  
SDC0206  
SAFETY SHOES / BOOTS  
(53 Line Items)

<b><u>VENDOR</u></b>	<b><u>TOTAL BID</u></b>
<b>SAFETY SHOE DISTRIBUTORS Houston, TX</b>	<b>\$74,862.44</b>
Lehigh Outfitters, LLC Nelsonville, OH	\$78,411.78
Red Wing Brands Red Wing, MN	\$89,636.98

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. One hundred sixty notices were sent, including one MBE's and one WBE firms. Three bids received MBE/WBEs did not respond.
- c. The pricing offered represents a 9.6 % increase to the last contract award in January 2007.

**APPROVAL JUSTIFICATION**

- a. Lowest of three bids received. Lehigh Safety Shoes was the previous supplier of this material.
- b. The Purchasing Office concurs with Solid Waste Services Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.



**To:** Solid Waste Advisory Commission  
**From:** Bob Gedert, Director, Solid Waste Services Department  
**Date:** June 8, 2011  
**Subject:** Director's Report

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#### **Dare to Go Zero**

Dare to Go Zero is a new reality-show style competition hosted by the City of Austin Solid Waste Services Department. Tasked with going Zero Waste, four Austin families will learn how to reduce the amount of waste they generate while being filmed and participating in challenges throughout a five-week period. The 5-week series has concluded and the winning family has been announced; the Johnson-Tompkins family. View all five episodes at <http://www.ci.austin.tx.us/sws/daretogozero.htm>



#### **Department Re-Branding**

The Director submitted a memo to the City Manager with a summary of the renaming process to date, including a recommendation for a new name and options for a new logo. The decision on the new name is under consideration and will be announced in conjunction with the Master Plan in the summer of 2011. Renaming the Department will result in some immediate expenditures; however a slow change-over will reduce the fiscal impact. Staff has estimated the cost of the name change-over to be approximately \$75,000 in the first year, with no major fiscal impacts on future years.

#### **Universal Recycling Ordinance**

Phase 1 - The 6<sup>th</sup> Stakeholder Meeting for the URO Phase 1 Rules was on Tuesday, May 24<sup>th</sup>. Meetings occur every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month. The following meeting, scheduled on June 14<sup>th</sup>, will cover: 1) service provider registration process and 2) data reporting, forms, and protection of competitive or private information. All meetings are held from 9am to 11am at the SWS Administrative Offices, 1520 Rutherford Lane.

Phase 2 - The meeting on May 17<sup>th</sup> was cancelled due to lack of quorum. The next meeting is scheduled for Tuesday, June 21<sup>st</sup> at 2:30pm in City Hall. Aiden Cohen will provide a presentation on other City's commercial recycling programs. The committee has committed to a meeting schedule and topics, discuss waste characterization data, and identified target materials for restaurants.

#### **Juneteenth**

Solid Waste Services will be providing trash, recycling, street sweeping, and litter control services for the Juneteenth Celebration on Saturday, June 18<sup>th</sup>. Staff will provide recycling containers and volunteers to monitor trash and recycling receptacles. Solid Waste Services will have an outreach booth with an incentive program to reward participants for picking up trash and recycling. In addition, event vendors will receive training on event recycling and waste reduction as well as a list of green guidelines in their event info packets. The guidelines emphasize the importance of City's ban on Styrofoam and glass at events held at Parks facilities.

### **Blues on the Green**

Solid Waste Services will be providing trash and recycling roll-offs for the Blues on the Green summer series. The event will use approximately 50 recycling containers for the three month series. Staff will also host an outreach booth for two concerts – July 20<sup>th</sup> and August 3<sup>rd</sup>.

### **Event Recycling**

The Event Recycling Rebate Program details are in their final stages and awaiting legal review. In the interim, staff has been working with service providers to ensure that the event recycling rebate provides enough incentive to encourage recycling and other waste diversion activities at events. Data gathered from the rebate program will help develop an event recycling ordinance in the future. Additionally, staff recently met with Right of Way Management other departmental stakeholders to discuss establishing minimum standards for waste management at events. Discussions are on-going.

### **Employee Recognition and Awards**

Road-e-o Award Winners - We are proud to announce that two SWS employees were awarded 3rd place in their categories at the TXSWANA Road-e-o in Dallas; Chris Guerrero (Automated Side Loader) and Bobby Brown (Tractor Trailer).

2011 Environmental Awareness Awards - The goal of the City of Austin Environmental Awareness Awards is to recognize the efforts of individuals and groups that are making significant contributions to the protection and enhancement of our environment. One of this year's winners: Solid Waste Services - Recycling Program for City Sponsored Events. Special recognition should be given to Jessica King, Gena McKinley, Claude Moore, Dennis Roberts, Ray Armstrong, Kelly Joyner, Lionel Benford, all members of the Litter Abatement Team, as well as previous employees Rebecca Hays, Liane Miller, and Mindy Noel.

One Green Step - The Austin chapter of the International Association of Business Communicators recognized the 2010 One Green Step event featuring Richard Garriott in the Communication Management/Marketing Communication category at its annual Bronze Quill Gala on June 2.

### **SWS New Hires**

<b>New Hire</b>	<b>Division</b>	<b>Title</b>
Eric Wilson	Collections	Operator
William White	Collections	Operator
Joshua Johnson	Collections	Operator
Phillip "Andy" Dawson	Household Hazardous Waste	Environmental, Program Specialist
Ashley Schmidt	Finance	Admin Support-Summer Intern
Hannah Hammack	Human Resources	Admin Support-Summer Intern

### **SWS Promotions**

<b>Employee Promoted</b>	<b>Division</b>	<b>New Title</b>
Richard Herrera	Collections	Operator Specialist
George Quijada	Collections	Operator Specialist
Ivory Jackson, Jr.	Collections	Operator Specialist
Sharon Callis	Director's Office	Administrative Specialist
Annette Moreno	Strategic Initiatives	Research Analyst

### **Performance Measures**

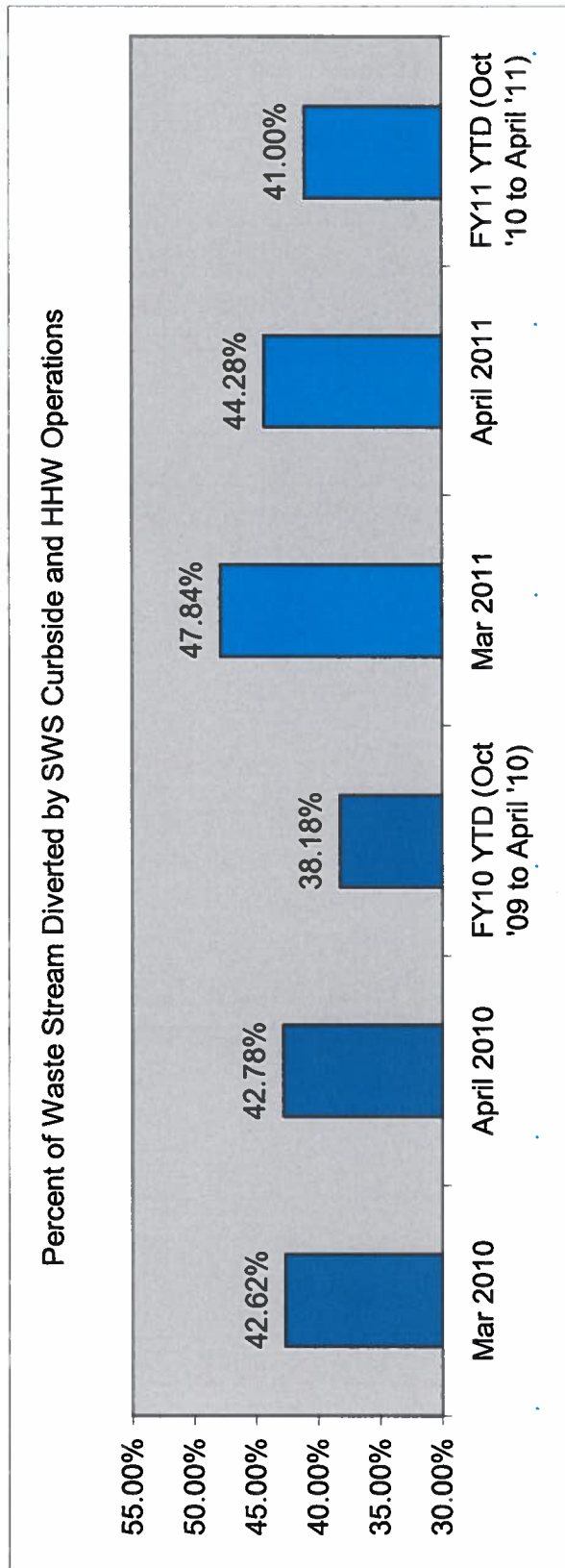
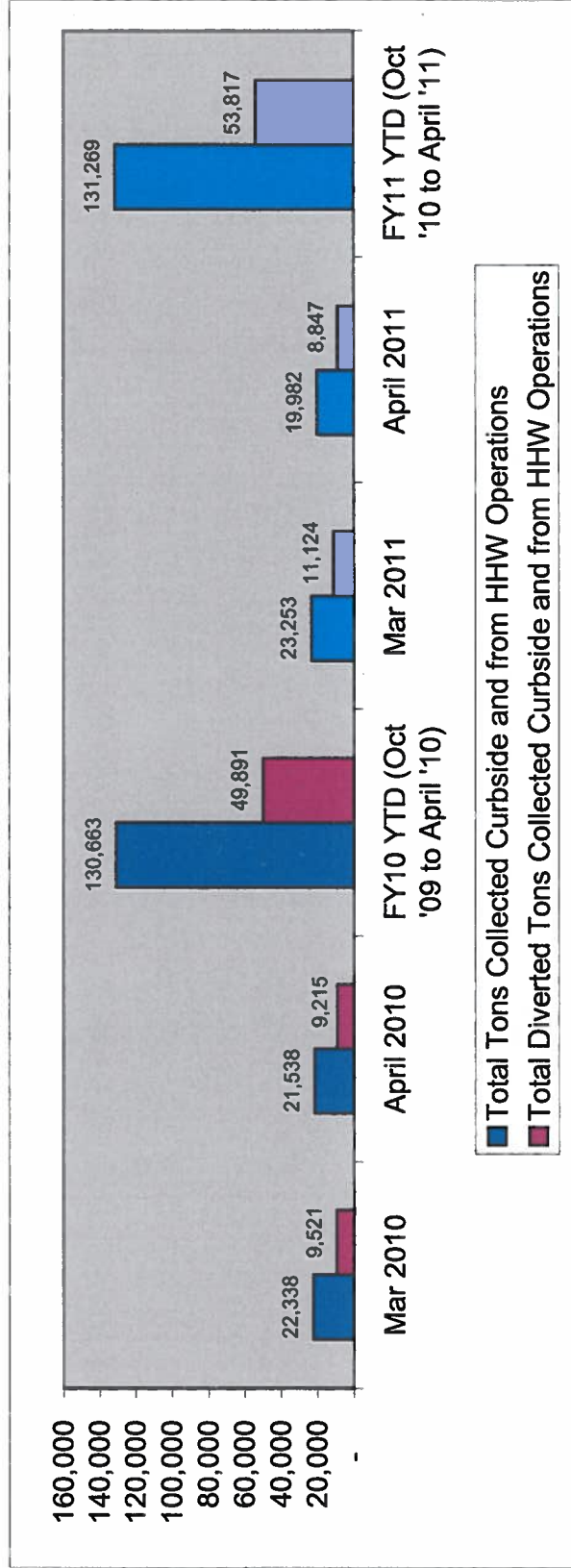
See attachments for Department Performance Measures and Single Stream Statistical Report.



# Solid Waste Services Curbside Collection and HHW Operations

	FY 2008	FY 2009	Mar 2010	April 2010	FY10 YTD (Oct '09 to April '10)	FY 2010	Mar 2011	April 2011	FY11 YTD (Oct '10 to April '11)
<b>Tons Disposed</b>									
Tons of curbside Garbage	143,950	128,519	12,024	11,543	76,261	130,851	11,370	10,390	73,167
Tons of Curbside Bulk Disposed	7,589	8,033	758	751	4,311	7,516	717	700	4,064
HHW Operations Tons Disposed	402	341	35	30	200	390	42	45	221
<b>Total Disposed Tons Collected Curbside and from HHW Operations</b>	<b>151,941</b>	<b>136,893</b>	<b>12,817</b>	<b>12,324</b>	<b>80,772</b>	<b>138,757</b>	<b>12,129</b>	<b>11,135</b>	<b>77,452</b>
<b>Tons Diverted</b>									
Tons of curbside recycling	34,691	49,811	4,513	4,371	30,737	52,479	4,534	4,177	30,730
HHW Operations Tons recycled/reused	118	114	11	7	59	132	9	17	88
Tons of Curbside Yard Trimmings	24,027	19,497	4,169	4,214	15,131	22,456	5,697	3,962	18,582
Tons of Curbside Bulk Recycled	203	187	15	21	118	194	17	20	145
Tons of Curbside Brush Collected	7,380	7,683	813	602	3,846	7,350	867	671	4,272
<b>Total Diverted Tons Collected Curbside and from HHW Operations</b>	<b>66,419</b>	<b>77,292</b>	<b>9,521</b>	<b>9,215</b>	<b>49,891</b>	<b>82,611</b>	<b>11,124</b>	<b>8,847</b>	<b>53,817</b>
<b>Total Tons Collected Curbside and from HHW Operations</b>	<b>218,360</b>	<b>214,185</b>	<b>22,338</b>	<b>21,538</b>	<b>130,663</b>	<b>221,368</b>	<b>23,253</b>	<b>19,982</b>	<b>131,269</b>
Percent of Waste Stream Diverted by SWS Curbside and HHW Operations	30.42%	36.09%	42.62%	42.78%	38.18%	37.32%	47.84%	44.28%	41.00%
<b>Pounds of Garbage collected per customer per pickup</b>	<b>32.14</b>	<b>27.90</b>	<b>30.85</b>	<b>29.62</b>	<b>n/a</b>	<b>27.99</b>	<b>28.72</b>	<b>26.31</b>	<b>n/a</b>
Number of Garbage customers	172,287	177,156	179,608	179,985	n/a	179,788	182,463	182,437	n/a
<b>Pounds of Recycled materials collected per customer per pickup (every other week)</b>	<b>15.56</b>	<b>21.61</b>	<b>23.31</b>	<b>22.59</b>	<b>n/a</b>	<b>22.61</b>	<b>23.06</b>	<b>21.30</b>	<b>n/a</b>
<b>Pounds of Yard Trimmings collected per customer per week</b>	<b>5.39</b>	<b>4.23</b>	<b>10.77</b>	<b>10.89</b>	<b>n/a</b>	<b>4.84</b>	<b>14.49</b>	<b>10.10</b>	<b>n/a</b>
Number of Recycling and Yard Trimmings customers	171,446	177,267	178,412	178,783	n/a	178,574	181,230	181,121	n/a
<b>Total tons of Dead Animals Collected from COA rights-of-way and the animal shelter</b>	<b>158</b>	<b>153</b>	<b>11</b>	<b>10</b>	<b>85</b>	<b>142</b>	<b>8</b>	<b>6</b>	<b>94</b>

# Solid Waste Services Curbside Collection and HHW Operations



# Single Stream Recycling Statistical Report as of April 2011

Contractor Payments						
Month	Tons Delivered	Revenue	Processing Cost	Net Amount Due/(Owed)	SWS Estimated Collection Cost	SWS Total Est Net Cost
October-10	4,016.67	\$310,896	\$321,334	(\$10,437)	\$382,193	(\$392,630)
November-10	4,389.46	\$365,461	\$351,156	\$14,305	\$382,193	(\$367,888)
December-10	4,972.47	\$450,396	\$397,798	\$52,598	\$382,193	(\$329,595)
January-11	4,575.35	\$451,982	\$366,028	\$85,954	\$382,193	(\$296,239)
February-11	3,909.79	\$403,338	\$312,783	\$90,555	\$382,193	(\$291,638)
March-11	4,531.25	\$488,360	\$362,500	\$125,860	\$382,193	(\$256,333)
April-11	4,202.05	\$452,813	\$336,164	\$116,649	\$382,193	(\$265,544)
<b>Totals</b>	<b>30,597.04</b>	<b>\$2,923,247</b>	<b>\$2,447,762</b>	<b>\$475,484</b>	<b>\$2,675,351</b>	<b>(\$2,199,867)</b>

Blended Commodity Values per Ton				
Month	Market Value/Ton	City Value/Ton (80% Market)	Processing Cost/Ton	Net Value/Ton
October-10	\$96.75	\$77.40	\$80.00	(\$2.60)
November-10	\$104.08	\$83.26	\$80.00	\$3.26
December-10	\$113.23	\$90.58	\$80.00	\$10.58
January-11	\$123.48	\$98.79	\$80.00	\$18.79
February-11	\$128.95	\$103.16	\$80.00	\$23.16
March-11	\$134.72	\$107.78	\$80.00	\$27.78
April-11	\$134.70	\$107.76	\$80.00	\$27.76

Material Composition Percentages			
Material	Date of Waste Stream Audit		
	10/30 & 11/20/2010	2/19/2011	6/18/2011
ONP	30.34%	25.89%	
OCC	9.58%	13.99%	
Mixed Paper	12.99%	14.34%	
Tin	1.93%	1.81%	
Aluminum	1.28%	0.95%	
NHDPE	1.06%	1.16%	
CHDPE	1.09%	1.00%	
PETE	3.23%	3.30%	
Glass	28.64%	26.88%	
Residual	7.36%	8.26%	
Plastics 3-7	1.97%	1.83%	
Other	0.53%	0.59%	

100.00%

100.00%

0.00%

For Billing Purposes

Used for Oct10  
thru Jan11

Used for Feb11  
thru current

# City of Austin



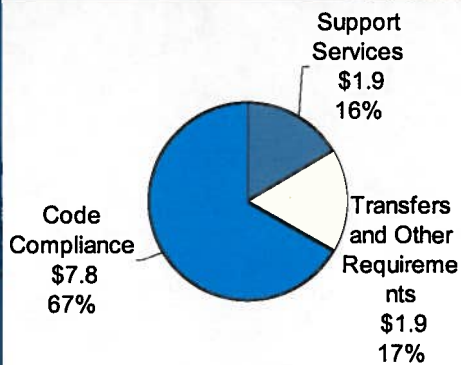
## Code Compliance Department

### FY 2012 Proposed Budget

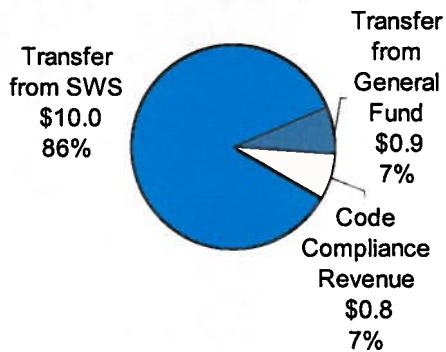


### FY 2012 Proposed Budget

Uses of Funds  
\$11.7 million



Sources of Funds  
\$11.7 million





## Fund Summary

<i>in millions</i>	FY 2011 Approved	FY 2012 Proposed	Difference
Beginning Balance	\$0.0	\$0.0	\$0.0
Revenue	\$0.8	\$0.8	\$0.0
Solid Waste Services Transfer In	\$8.7	\$10.0	\$1.2
General Fund Transfer In	\$0.9	\$0.9	\$0.0
Program Requirements	\$9.1	\$9.7	\$0.6
Transfers Out/Other	\$1.3	\$1.9	\$0.6
Ending Balance	\$0.0	\$0.0	\$0.0
FTEs	69	69	0

## FY 2012 Cost Drivers

Category	Estimated Change (in millions)	Built-in Cost Drivers
Base Personnel	\$0.2	<ul style="list-style-type: none"> <li>* Health Insurance</li> <li>* Civilian Wage Adjustments</li> <li>* Supplemental Pension Funding</li> </ul>
Transfers / Other Requirements	\$0.2	<ul style="list-style-type: none"> <li>* 3-1-1 System Support</li> <li>* Supplemental Retirement</li> <li>* Support Services</li> <li>* Communication &amp; Technology</li> <li>* General Obligation Debt Service</li> </ul>
Operational (Costs)	\$0.8	<ul style="list-style-type: none"> <li>* Contractual</li> <li>* CC Track Migration to AMANDA</li> </ul>
<i>Total</i>	<b>\$1.2</b>	



## Budget Highlights

- No new positions in FY 2012
- Performance Measure goals will be adjusted to achieve community service level expectations



## Summary

- Next Steps
    - Budget Presentation in July
  - Get Involved – Online Budget Input Forum
- <http://austinbudget.com.austintexas.icanmakeitbetter.com/ideas>



# Questions?

Daniel V. Cárdenas  
Acting Director  
Code Compliance

