



**AUSTIN AIRPORT ADVISORY COMMISSION
MINUTES**

**REGULAR MEETING
TUESDAY, MAY 10, 2011**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, May 10, 2011 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair Dale Murphy called the meeting to order at 5:03 p.m.

Commission Members in Attendance:

Dale Murphy, Chair; D'Ann Johnson, Secretary; George Farris, Ernest Saulmon, Mark Segaloff

Commission Members Absent:

Steven Hart, Vice Chair; James Kelsey

Staff in Attendance:

Dave Arthur, Shane Harbinson, Robert Hengst, Gregory Frederick, Marvin Merriweather, Kellye Mireles

1. CITIZENS COMMUNICATIONS: GENERAL

The new Commission Member Mark Segaloff gave his bio.

2. APPROVAL OF MINUTES

The minutes from the meeting of April 12, 2011 were approved on Commission Member Ernest Saulmon's motion, Secretary D'Ann Johnson's second on a 4-0 vote. Commission Member George Farris was absent during this vote but arrived later. Vice Chair Steven Hart and Commission Member James Kelsey were absent.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit the highlights on several Planning & Engineering projects.
- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. Enplanements for March, 2011 were up almost 10% over enplanements in March 2010. Year-to-date enplanements were almost 10% over last year-to-date. Revenue for March, 2011 was 4% under budget but was 5% over last year. Non-airline revenue for March, 2011 is under budget by 3% but is 6% over last year. Parking is 7% over last year. Actual concession revenue from rental cars is 9% over last year and food and beverage is up 18%. News and gifts just about broke even from last

year – they had been running behind. Expenses - we are 9% under budget so far - 3% over last year though – still due to our pay increases this year. Debt services 20% under budget but under last year by 3%. Surplus is 74% over budget for year-to-date and 24% over last year. So far we are doing well financially. Our 10% growth rate is considerably higher than most other airports – San Antonio is only 2%.

Commission Member Mark Segaloff asked if there had been a study done to see where aircraft that supports the Formula-1 would be parking. Shane Harbinson said that it would be similar to a cargo charter operation where the 747's would fly in and drop off equipment then depart without remaining overnight.. Shane further advised staff is meeting with Formula-1 staff to gather domestic and international traffic information.

Secretary D'Ann Johnson had a question about the non-airline revenue details on taxicabs. For the fiscal year to date column it looks like we are down for the year but each month we are going up. Dave Arthur said he would look into it.

- c) GTSA Transactions Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Shane Harbinson discussed the GTSA Transactions for April 2011. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON		
SERVICE CATEGORY	APRIL 2011	APRIL 2010
TAXICAB	27,785	24,605
LIMOUSINE	2,002	1,835
HOTEL SHUTTLE	2,987	2,533
OTHER SHUTTLE	402	346
CHARTER BUS	14	0
OVERALL TOTAL	33,190	29,319

4. ABIA Action Items

- a) Authorize award and execution of Amendment No. 2 to a contract with **DS WATERS**, Austin, TX for coffee service at Austin-Bergstrom International Airport to extend the contract for three 12-month periods in the amount not to exceed \$10,367 with three additional 12-month extension options in an estimated amount not to exceed \$10,367 per option year, for a revised total estimated contract amount not to exceed \$93,301. **The motion authorizing action item 4a was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 5-0 vote. Vice Chair Steven Hart and Commission Member James Kelsey were absent.**
- b) Authorize award and execution of Amendment No. 5 to the contract with **BARRY CLARK & ASSOCIATES, INC.**, Roanoke, TX AND **CAMPBELL-HILL AVIATION GROUP LLC** Alexandria, VA for air service market evaluation and development in an amount not to exceed \$100,000, and increase the remaining two

extension options in an amount not to exceed \$100,000 per extension option, for a revised total contract amount not to exceed \$1,262,500. **The motion authorizing action item 4b was approved on Secretary D'Ann Johnson's motion, Commission Member Mark Segaloff's second on a 5-0 vote. Vice Chair Steven Hart and Commission Member James Kelsey were absent.**

- c) Authorize an administrative increase to a contract with **AXIMA AIRPORT SERVICES (SDF), INC.**, Louisville, KY for SICK parts, warranty, and telephone support to provide funding in the amount not to exceed \$50,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an estimated amount not to exceed \$50,000, for a revised total estimated contract amount not to exceed \$300,000. **The motion authorizing action item 4c was approved on Commission Member George Farris' motion, Commission Member Ernest Saulmon's second on a 5-0 vote. Vice Chair Steven Hart and Commission Member James Kelsey were absent.**
- d) Authorize award and execution of Amendment No. 1 to a contract with **DESSER TIRE AND RUBBER COMPANY**, Montebello, CA for passenger boarding bridge tires to exercise the first 12-month extension option in an estimated amount not to exceed \$36,000 with one additional 12-month extension option in an estimated amount not to exceed \$36,000, for a revised total estimated contract amount not to exceed \$180,000. **The motion authorizing action item 4d was approved on Commission Member Ernest Saulmon's motion, Commission Member Mark Segaloff's second on a 5-0 vote. Vice Chair Steven Hart and Commission Member James Kelsey were absent.**
- e) Authorize an administrative increase to a contract with **EQUIPMENT DEPOT LTD**, Pflugerville, TX for repairs and parts for New Holland tractors to provide funding in the amount to not to exceed \$46,350 per year for the second and third 12-month periods of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$46,350 per extension option, for a revised total contract amount not to exceed \$231,750. **The motion authorizing action item 4e was approved on Commission Member Ernest Saulmon's motion, Commission Member George Farris' second on a 5-0 vote. Vice Chair Steven Hart and Commission Member James Kelsey were absent.**
- f) Authorize award and execution of a 60-month requirements service contract with **EMERSON NETWORK POWER, LEIBERT SERVICES, INC.**, Westerville, OH for maintenance and replacement parts in an estimated amount not to exceed \$107,106 with five 12-month extension options in estimated amounts not to exceed \$23,380 for the first extension option, \$24,149 for the second extension option, \$24,957 for the third extension option, \$25,805 for the fourth extension option, and \$26,695 for the fifth extension option for a total estimated contract amount not to exceed \$232,092. **The motion authorizing action item 4f was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 5-0 vote. Vice Chair Steven Hart and Commission Member James Kelsey were absent.**
- g) Authorize negotiation and execution of an amendment to the professional services agreement with the following two firms: **REYNOLDS SMITH AND HILLS, INC.**, Austin, TX and **SUNLAND GROUP (WBE/FR-)**, Austin, TX for architectural and engineering services for the ABIA Architectural & Engineering Rotation List 2009-2012

for the years 2011 through 2012 or until available funding authorization is expended, in the amount of \$1,500,000 in additional authorization, for a total not to exceed amount of \$4,500,000 for this rotation list. This additional authorization will be distributed as follows: \$750,000 will be allocated to **REYNOLDS SMITH AND HILLS, INC.** and \$750,000 will be allocated to **SUNLAND GROUP.** Additional authorization justification: In an effort to increase CIP spending to match ABIA needs and proposed spending plans, additional authority is needed for the rotation list. Current FY 2011 spending is approximately 50% above FY 2010 spending levels. In addition, three emergency projects made use of the rotation list to meet critical completion deadlines: Relocation of the Ground Transportation Staging Area, Terminal Checkpoints Improvements, and the Baggage Maintenance Office Indoor Air Quality Improvements. **The motion authorizing action item 4g was approved on Commission Member Ernest Saulmon's motion, Commission Member Mark Segaloff's second on a 5-0 vote. Vice Chair Steven Hart and Commission Member James Kelsey were absent.**

5. NEW BUSINESS

- a) CONRAC Project Update. Shane Harbinson said we now have a verbal agreement with the car rental companies on the business terms but nothing has been signed yet. The car rental companies are submitting their reimbursement package for design services; they will then begin conducting surveying and geotechnical data collection in lot A in the next month.
- b) GTSA Project Update. Shane Harbinson said that we are starting construction and hope to have the project done by September this year.
- c) Briefing on City of Austin-Standard and Poors Airport System Credit Rating. Dave Arthur presented power point presentations that had been presented to Standard and Poors who changed our rating from an "A-" rating to an "A".
- d) Briefing 2012 Operating Budget Process. Dave Arthur presented power point presentations and two handouts highlighting what was presented to the City of Austin.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Authorize award and execution of a 36-month requirements service contract with Bruel & Kjaer, Sacramento, CA for the upgrade and maintenance support for the aircraft noise and flight track monitoring system in an estimated amount not to exceed \$391,487 with three 12-month extension options in estimated amounts not to exceed \$76,826 for the first extension option, \$79,074 for the second extension option, and \$81,390 for the third extension option, for a total estimated contract amount not to exceed \$628,777. ***[Item went before City Council on April 7, 2011 and passed.]***

Authorize award and execution of a contract through the Houston-Galveston Area Council of Governments Cooperative Purchasing Program (HGAC) with **NATIONAL BUS SALES AND LEASING, INC., Marietta, GA,** for the purchase of eleven

passenger buses in an amount not to exceed \$1,097,297.60. *[Item went before City Council on April 21, 2011 and passed.]*

Approve an ordinance amending Section 13-1-184 of the City Code to require that a heli-facility maintain insurance for claims arising from operation of the facility. *[Item went before City Council on April 21, 2011 and passed.]*

Authorize execution of a construction contract with **AUSTIN BRIDGE & ROAD, LP, Austin, TX** for the ABIA Remain Over Night (RON) Apron Expansion – Phase 2, in the amount of \$5,290,384 plus a \$529,038 contingency, for a total contract amount not to exceed \$5,819,422. *[Item scheduled to go before City Council on May 12, 2011.]*

Authorize award and execution of Amendment No. 1 to a contract with **ALLIED ELECTRONICS, INC.**, Austin, TX for electrical repair parts to extend the contract for three 12-month periods in the amount to not to exceed \$45,000 with two additional 12-month extension options in an amount not to exceed \$45,000 per extension option, for a revised total contract amount not to exceed \$270,000. Sole bid received. Solicitation was extended to allow additional bidders time to respond, no other responses were received. *[Item not scheduled for Council action as of this posting.]*

Authorize award and execution of Amendment No. 2 to a contract with **KOCH FILTER CORPORATION, Louisville, KY** for air filters to extend the contract for one 12-month period in the amount to not to exceed \$24,402 with one additional 12-month extension options in an amount not to exceed \$24,402, for a total contract amount not to exceed \$144,216. *[Item scheduled to go before City Council on May 12, 2011.]*

Authorize award and execution of Amendment No. 2 to a contract with **FIVE STAR ELECTRIC MOTORS, San Antonio, TX** for maintenance and repair parts for Robicon VFD's to extend the contract for one 12-month period in the amount to not to exceed \$13,400.00 with one additional 12-month extension option in an amount not to exceed \$13,400, for a total contract amount not to exceed \$80,400. Five Star Electric Motors is the sole source provider for after market parts of this equipment. *[Item not scheduled for Council action as of this posting.]*

Authorize award and execution of Amendment No. 1 to a contract **THE LENAPE GROUP dba VIGNEAUX CORPORTATION, Jacksonville, FL** for fire door barrel assemblies to extend the contract for one 12-month period in the amount to not to exceed \$20,000 with two additional 12-month extension option in an amount not to exceed \$20,000, for a total contract amount not to exceed \$100,000. The Lenape Group dba Vigneaux Corporation is the sole source provider for these parts. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **JONES EQUIPMENT AND TURF, INC.**, Fort Worth, TX for Howard Price mower parts to provide funding in the amount to not to exceed \$47,952 for the third 12-month period of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$47,952 per extension option, for a revised total contract amount not to exceed \$243,596. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **ASSOCIATED TIME & PARKING CONTROLS, INC.**, Austin, TX for repairs and parts for the parking revenue control equipment to provide funding for the 4th 12-month period of the initial 48-month contract, with three additional 12-month extension options in an amount not to exceed \$60,000 per extension option, for a total contract amount not to exceed \$450,000. Associated Time & Parking Controls, Inc. is the sole source provider for the repairs and parts of the equipment. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **SIEMENS INDUSTRY, INC.**, Austin, TX for replacement parts for the baggage handling system to provide funding for the third 12-month period of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$52,000 per extension option, for a total contract amount not to exceed \$260,000. Siemens Industry, Inc. is the sole source provider for these parts. *[Item scheduled to go before City Council on May 26, 2011.]*

Authorize an administrative increase to a contract with **LIQUID ENVIRONMENTAL SOLUTIONS OF TEXAS LP**, Austin, TX for grease trap and car wash rack maintenance services to provide funding in the amount not to exceed \$12,266 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$12,266 per extension option, for a revised total contract amount not to exceed \$73,596. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **GSE HOLDINGS, INC. dba J&B AVIATION SERVICES, INC.**, Vacaville, CA for ground power cables and end connectors to provide funding in the amount no to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$49,000 per extension, for a total contract amount not to exceed \$245,000. GSE Holdings, Inc. is the sole source provider for these parts. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **APPLIED INDUSTRIAL TECHNOLOGIES, Austin, TX** for HVAC belts motors and pumps to provide funding in the amount not to exceed \$34,848 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$34,848 per extension option, for a revised total contract amount not to exceed \$214,088. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **AUSTIN ARMATURE WORKS LP, Buda, TX** for HVAC belts, motors and pumps to provide funding in the amount not to exceed \$50,295 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$50,295 per extension option, for a revised total contract amount not to exceed \$301,770. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **CLIFFORD POWER SYSTEMS, INC., Austin, TX** for inspection and maintenance of emergency and standby power systems to provide funding in the amount not to exceed \$34,414 for the second 12-month period of the initial 36-month extension period, with one additional 36-

month extension option in an amount not to exceed \$103,242, for a total contract amount not to exceed \$269,643. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **ARTHUR W. BELL dba KIL-A-BUG PROFESSIONAL PEST CONTROL**, Austin, TX for pest control services to provide funding in the amount of \$27,696 for the final 12-month period of the initial 36-month contract, with three 12-month extension options in an amount not to exceed \$27,696 per extension option, for a revised total contract amount not to exceed \$167,541. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **NUNN ELECTRIC SUPPLY dba Border States Electric Supply, Austin, TX** for airfield lamps to provide funding in the amount not to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$49,000 per extension option, for a revised total contract amount not to exceed \$294,000. *[Item not scheduled for Council action as of this posting.]*

Authorize an administrative increase to a contract with **AIRPORT LIGHTING SYSTEMS, INC., Grapevine, TX** for airfield lamps to provide funding in the amount not to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$49,000 per extension option, for a revised total contract amount not to exceed \$294,000. *[Item scheduled to go before City Council on May 26, 2011.]*

Authorize an administrative increase to a contract with **GENESIS LAMP CORPORATION, Painesville, OH** for airfield lamps to provide funding in the amount not to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$49,000 per extension option, for a revised total contract amount not to exceed \$294,000. *[Item not scheduled for Council action as of this posting.]*

Authorize award and execution of Amendment No.2 to a contract with **FUSION SERVICES LTD dba AUTO GATE, Austin, TX** for maintenance and repair of perimeter gates to extend the contract for one 12-month period in the amount not to exceed \$49,000 with one additional 12-month extension option in an amount not to exceed \$49,000, for a revised total contract amount not to exceed \$245,000. *[Item not scheduled for Council action as of this posting.]*

- b) Properties Lease Agreements – Staff. The biggest item is the terminal tenant improvement list and dealing with Continental and United.
- c) General Aviation – Staff. We are still waiting for Jet Black to respond and make a decision. They have all the information they need but they are worried about the environment.

7. FUTURE AGENDA ITEMS

Operating Budget
Storm water Master Plan

8. ADJOURNMENT

Motion to adjourn the meeting was made by Commission Member Ernest Saulmon, Commission Member George Farris' second on a 5-0 vote. Meeting was adjourned at 7:00 p.m.

Date of next meeting: June 14, 2011

APPROVED