



## **BUSINESS MEETING**

Tuesday, July 12, 2011 – 6:00 p.m.  
1520 Rutherford Lane, Building 1, Ground Floor, Austin, TX 78754

**OFFICERS:**

Christopher Hamilton, Chair  
Tim Bailey, Vice Chair  
Paul Hassell, Secretary

*In accordance with Texas Open Meetings Act, only the agenda topics listed below will be discussed.  
Discussions may result in action and vote by the Planning Council.*

### **CALL TO ORDER**

**1. CITIZEN COMMUNICATION & COMMUNITY ANNOUNCEMENTS**

**2. APPROVAL OF MINUTES (*June 14, 2011*)**

**3. CHAIR "SHARE" – Christopher Hamilton**

- A. Planning Council Membership Report
- B. Re-emphasis of new policies/procedures: attendance
- C. Strategic Planning Process – Last month's funder's meeting

**4. RYAN WHITE PART A ADMINISTRATIVE AGENT REPORT**

**5. RYAN WHITE PART B ADMINISTRATIVE AGENT REPORT – Courtney McElhaney**

**6. HIV PLANNING COUNCIL STAFF REPORT (*see backup document*) – Kimberly Pemberton**

**7. SUB-COMMITTEE REPORTS**

*Status report and review of current & future projects, deliverables, and previous meeting discussions:*

- A. **Allocations** (*Courtney McElhaney, sub-committee chair*)
- B. **Care Strategy** (*Christopher Hamilton, sub-committee chair*)
- C. **Comprehensive Planning** (*Joseph Collins, sub-committee chair*)
- D. **Evaluations/Quality Management** (*Paul Hassell, sub-committee chair*)
  - \* Presentation and Vote: Client Satisfaction Survey (***see backup document***)
- E. **Needs Assessment** (*Tim Bailey, sub-committee chair*) (***see backup document***)
  - \* Presentation and Vote: FY 12 HIV Priority Setting

**8. Action Items and Next Steps**

### **ADJOURNMENT**