



**AUSTIN AIRPORT ADVISORY COMMISSION  
MINUTES**

**REGULAR MEETING  
TUESDAY, JUNE 14, 2011**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, June 14, 2011 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair Dale Murphy called the meeting to order at 5:03 p.m.

**Commission Members in Attendance:**

Dale Murphy, Chair                      Steven Hart, Vice Chair                      D'Ann Johnson, Secretary  
James Kelsey                              Ernest Saulmon

**Commission Members Absent:**

George Farris; Mark Segaloff

**Staff in Attendance:**

Dave Arthur, Shane Harbinson, Kellye Mireles, Yolanda Tovar, Robert Hengst

**Others Present:**

Chris Coons, RW Armstrong  
Pamela Wood, FASD – Budget Office

**1. CITIZENS COMMUNICATIONS: GENERAL**

None.

Chair Dale Murphy moved to item 4 – ABIA Action Items so that Commission Member James Kelsey could catch a flight.

**4. ABIA Action Items**

- e) Approval of 2012 Proposed Operating Budget. Yolanda Tovar presented the Proposed 2012 Operating Budget. **The motion authorizing action item 4e was approved on Secretary D'Ann Johnson's motion, Commission Member James Kelsey's second on a 5-0 vote. Commission Member George Farris and Commission Member Mark Segaloff were absent.**

- a) Approve a resolution to authorize the fee simple acquisition of 0.341 of an acre of land, more or less, out of and a part of the Santiago Del Valle Grant, in Travis, County, Texas, locally known as 1325 Dalton Lane, from **Caesar R. Jeffery** for the Airport Noise Mitigation Program, in the amount of \$90,600 for the land and improvements and \$16,400 for relocation benefits, plus closing costs and moving related expenses in the amount of \$10,000, for a total amount not to exceed \$117,000. **The motion authorizing action item 4a was approved on Vice Chair Steven Hart's motion, Secretary D'Ann Johnson's second on a 5-0 vote. Commission Member George Farris and Commission Member Mark Segaloff were absent.**
- b) Authorize award and execution of Amendment No. 1 to a 36-month contract with **LANFORD EQUIPMENT CO., INC.**, Austin, TX for repairs and parts for Massey Ferguson tractors in an amount not to exceed \$91,020 for the remaining 24 months of the initial 36-month contract period, with two additional 12-month extension options in an amount not to exceed \$45,510 per extension option, for a revised total contract amount not to exceed \$227,550. **The motion authorizing action item 4b was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 5-0 vote. Commission Member George Farris and Commission Member Mark Segaloff were absent.**
- c) Authorize an administrative increase to a contract with **PURVIS INDUSTRIES LTD**, Austin, TX for Van Der Graaf motorized pulleys for the baggage handling system funding in the amount not to exceed \$36,112 for the second and third 12-month periods of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$36,112 per extension option, for a revised total contract amount not to exceed \$180,560. **The motion authorizing action item 4c was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 5-0 vote. Commission Member George Farris and Commission Member Mark Segaloff were absent.**
- d) Authorize award and execution of Amendment No. 2 to a contract with **DS WATERS OF AMERICA**, Austin, TX for coffee service at Austin-Bergstrom International Airport to extend the contract for three 12-month periods in the amount not to exceed \$31,100 with three additional 12-month extension options in an estimated amount not to exceed \$10,367 per option year, for a revised total estimated contract amount not to exceed \$93,301. **The motion authorizing action item 4d was approved on Secretary D'Ann Johnson's motion, Vice Chair Steven Hart's second on a 5-0 vote. Commission Member George Farris and Commission Member Mark Segaloff were absent.**

## **2. APPROVAL OF MINUTES**

The minutes from the meeting of May 10, 2011 were approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 5-0 vote. Commission Member George Farris and Commission Member Mark Segaloff were absent.

## **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit the highlights on several Planning & Engineering projects.

- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. Enplanements for April, 2011 were up 3% over enplanements in April 2010. Year-to-date enplanements were just under 9% over last year-to-date. Revenue for April, 2011 still trending like it has been all year and under budget but was 7% over last year. Non-airline revenue is looking better – we’ve made some adjustments in the way we estimate the non-airline revenue for our financial statements. Actual concession revenue from rental cars is 10% over last year and food and beverage is up 17% over last year. News and gifts are 3% over last year – people aren’t spending as much on news and gifts but they are still spending on food and beverages. Parking was up 15% over last year – and 8% year-to-date. Operating Expenses - we are 6% under budget so far - 3% over last year though. Debt services 20% under budget but under last year by 1%. Surplus is a little down because we placed the order for our shuttle bus replacements - 57% over budget for year-to-date and 26% over last year.
- c) GTSA Transactions Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Shane Harbinson discussed the GTSA Transactions for May 2011. See below for a year-to-year comparison.

<b>YEAR TO YEAR COMPARISON</b>		
<b>SERVICE CATEGORY</b>	<b>MAY 2011</b>	<b>MAY 2010</b>
<b>TAXICAB</b>	<b>28,309</b>	<b>23,540</b>
<b>LIMOUSINE</b>	<b>1,995</b>	<b>1,792</b>
<b>HOTEL SHUTTLE</b>	<b>3,202</b>	<b>2,684</b>
<b>OTHER SHUTTLE</b>	<b>467</b>	<b>360</b>
<b>CHARTER BUS</b>	<b>28</b>	<b>10</b>
<b>OVERALL TOTAL</b>	<b>34,001</b>	<b>28,386</b>

## **5. NEW BUSINESS**

- a) CONRAC Project Update: Shane Harbinson reported that they met last week and went over the financial assumptions and came up with the facilities business terms – City of Austin finance consultants and the Car Rental Companies finance consultants came to an agreement on which financial model to move forward on for design and construction. City and the developer are finalizing the reimbursable agreement on design services which will provide the design and development documents for pricing. Construction total project costs still estimated at \$124-130 million dollars. They came to an agreement on the rent structure for the new facility and reimbursement to the airport during construction, since the airport will be losing 800 parking spaces for 24 months. The finalized agreement includes \$900,000 for annual rent, increasing five years at CPI – and they owe us 1.3 million during the construction period – basically what our revenue is for lot ‘A’. This agreement is comparable with in other CONRAC’s being built. The agreement establishes approximately \$1.95 per square foot of rent. But overall the agreement of the financial model that they ran - the scenario allows to cover the debt and

then there will be some extra of CFC monies that they can reimburse themselves for the Car Rental Companies own operating expenses to move forward on the project – but overall both parties are mutually happy with it the agreement, and to move forward on the project. CFC’s right now are at 5.95 per transaction day and they will increase every five years at CPI.

- b) GTSA Project Update. Shane Harbinson reported that they did start but it is all demoing the interior of the facility, and the project should be done by September. Aviation Department will then convert the existing GTSA into a temporary cell phone lot.
- c) Storm Water Master Plan. Shane Harbinson reported Joe Medici will give a presentation on next month. Future development at the airport will benefit from the drainage plan. Dave Arthur and Joe Medici are working on a method to recapture that future savings cost.

## 6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Authorize award and execution of Amendment No. 5 to the contract with **BARRY CLARK & ASSOCIATES, INC.**, Roanoke, TX AND **CAMPBELL-HILL AVIATION GROUP LLC** Alexandria, VA for air service market evaluation and development in an amount not to exceed \$100,000, and increase the remaining two extension options in an amount not to exceed \$100,000 per extension option, for a revised total contract amount not to exceed \$1,262,500. *[Item scheduled to go before City Council on June 9, 2011.]*

Authorize an administrative increase to a contract with **AXIMA AIRPORT SERVICES (SDF), INC.**, Louisville, KY for SICK parts, warranty, and telephone support to provide funding in the amount not to exceed \$50,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an estimated amount not to exceed \$50,000, for a revised total estimated contract amount not to exceed \$300,000. *[Item scheduled to go before City Council on June 9, 2011.]*

Authorize award and execution of Amendment No. 1 to a contract with **DESSER TIRE AND RUBBER COMPANY**, Montebello, CA for passenger boarding bridge tires to exercise the first 12-month extension option in an estimated amount not to exceed \$36,000 with one additional 12-month extension option in an estimated amount not to exceed \$36,000, for a revised total estimated contract amount not to exceed \$180,000. *[Item scheduled to go before City Council on June 9, 2011.]*

Authorize an administrative increase to a contract with **EQUIPMENT DEPOT LTD**, Pflugerville, TX for repairs and parts for New Holland tractors to provide funding in the amount to not to exceed \$46,350 per year for the second and third 12-month periods of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$46,350 per extension option, for a revised total contract amount not to exceed \$231,750. *[Item scheduled to go before City Council on June 9, 2011.]*

Authorize award and execution of a 60-month requirements service contract with **EMERSON NETWORK POWER, LEIBERT SERVICES, INC.**, Westerville, OH for maintenance and replacement parts in an estimated amount not to exceed \$107,106 with five 12-month extension options in estimated amounts not to exceed \$23,380 for the first extension option, \$24,149 for the second extension option, \$24,957 for the third extension option, \$25,805 for the fourth extension option, and \$26,695 for the fifth extension option for a total estimated contract amount not to exceed \$232,092. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize negotiation and execution of an amendment to the professional services agreement with the following two firms: **REYNOLDS SMITH AND HILLS, INC.**, Austin, TX and **SUNLAND GROUP (WBE/FR-)**, Austin, TX for architectural and engineering services for the ABIA Architectural & Engineering Rotation List 2009-2012 for the years 2011 through 2012 or until available funding authorization is expended, in the amount of \$1,500,000 in additional authorization, for a total not to exceed amount of \$4,500,000 for this rotation list. This additional authorization will be distributed as follows: \$750,000 will be allocated to **REYNOLDS SMITH AND HILLS, INC.** and \$750,000 will be allocated to **SUNLAND GROUP**. Additional authorization justification: In an effort to increase CIP spending to match ABIA needs and proposed spending plans, additional authority is needed for the rotation list. Current FY 2011 spending is approximately 50% above FY 2010 spending levels. In addition, three emergency projects made use of the rotation list to meet critical completion deadlines: Relocation of the Ground Transportation Staging Area, Terminal Checkpoints Improvements, and the Baggage Maintenance Office Indoor Air Quality Improvements. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize execution of a construction contract with **AUSTIN BRIDGE & ROAD, LP, Austin, TX** for the ABIA Remain Over Night (RON) Apron Expansion – Phase 2, in the amount of \$5,290,384 plus a \$529,038 contingency, for a total contract amount not to exceed \$5,819,422. *[Item went before City Council on May 12, 2011 and passed.]*

Authorize award and execution of Amendment No. 1 to a contract with **ALLIED ELECTRONICS, INC.**, Austin, TX for electrical repair parts to extend the contract for three 12-month periods in the amount to not to exceed \$45,000 with two additional 12-month extension options in an amount not to exceed \$45,000 per extension option, for a revised total contract amount not to exceed \$270,000. Sole bid received. Solicitation was extended to allow additional bidders time to respond, no other responses were received. *[Item went before City Council on May 12, 2011 and passed.]*

Authorize award and execution of Amendment No. 2 to a contract with **KOCH FILTER CORPORATION, Louisville, KY** for air filters to extend the contract for one 12-month period in the amount to not to exceed \$24,402 with one additional 12-month extension options in an amount not to exceed \$24,402, for a total contract amount not to exceed \$144,216. *[Item went before City Council on May 12, 2011 and passed.]*

Authorize award and execution of Amendment No. 2 to a contract with **FIVE STAR ELECTRIC MOTORS, San Antonio, TX** for maintenance and repair parts for Robicon VFD's to extend the contract for one 12-month period in the amount to not to exceed \$13,400.00 with one additional 12-month extension option in an amount not to exceed

\$13,400, for a total contract amount not to exceed \$80,400. Five Star Electric Motors is the sole source provider for after market parts of this equipment. *[Item went before City Council on May 12, 2011 and passed.]*

Authorize award and execution of Amendment No. 1 to a contract **THE LENAPE GROUP dba VIGNEAUX CORPORTATION, Jacksonville, FL** for fire door barrel assemblies to extend the contract for one 12-month period in the amount to not to exceed \$20,000 with two additional 12-month extension option in an amount not to exceed \$20,000, for a total contract amount not to exceed \$100,000. The Lenape Group dba Vigneaux Corporation is the sole source provider for these parts. *[Item went before City Council on May 12, 2011 and passed.]*

Authorize an administrative increase to a contract with **JONES EQUIPMENT AND TURF, INC.**, Fort Worth, TX for Howard Price mower parts to provide funding in the amount to not to exceed \$47,952 for the third 12-month period of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$47,952 per extension option, for a revised total contract amount not to exceed \$243,596. *[Item went before City Council on May 12, 2011 and passed.]*

Authorize an administrative increase to a contract with **ASSOCIATED TIME & PARKING CONTROLS, INC.**, Austin, TX for repairs and parts for the parking revenue control equipment to provide funding for the 4<sup>th</sup> 12-month period of the initial 48-month contract, with three additional 12-month extension options in an amount not to exceed \$60,000 per extension option, for a total contract amount not to exceed \$450,000. Associated Time & Parking Controls, Inc. is the sole source provider for the repairs and parts of the equipment. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **SIEMENS INDUSTRY, INC.**, Austin, TX for replacement parts for the baggage handling system to provide funding for the third 12-month period of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$52,000 per extension option, for a total contract amount not to exceed \$260,000. Siemens Industry, Inc. is the sole source provider for these parts. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **LIQUID ENVIRONMENTAL SOLUTIONS OF TEXAS LP, Austin, TX** for grease trap and car wash rack maintenance services to provide funding in the amount not to exceed \$12,266 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$12,266 per extension option, for a revised total contract amount not to exceed \$73,596. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **GSE HOLDINGS, INC. dba J&B AVIATION SERVICES, INC.**, Vacaville, CA for ground power cables and end connectors to provide funding in the amount no to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$49,000 per extension, for a total contract amount not to exceed \$245,000. GSE Holdings, Inc. is the sole source provider for these parts. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **APPLIED INDUSTRIAL TECHNOLOGIES, Austin, TX** for HVAC belts motors and pumps to provide funding in the amount not to exceed \$34,848 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$34,848 per extension option, for a revised total contract amount not to exceed \$214,088. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **AUSTIN ARMATURE WORKS LP, Buda, TX** for HVAC belts, motors and pumps to provide funding in the amount not to exceed \$50,295 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$50,295 per extension option, for a revised total contract amount not to exceed \$301,770. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **CLIFFORD POWER SYSTEMS, INC., Austin, TX** for inspection and maintenance of emergency and standby power systems to provide funding in the amount not to exceed \$34,414 for the second 12-month period of the initial 36-month extension period, with one additional 36-month extension option in an amount not to exceed \$103,242, for a total contract amount not to exceed \$269,643. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **ARTHUR W. BELL dba KIL-A-BUG PROFESSIONAL PEST CONTROL, Austin, TX** for pest control services to provide funding in the amount of \$27,696 for the final 12-month period of the initial 36-month contract, with three 12-month extension options in an amount not to exceed \$27,696 per extension option, for a revised total contract amount not to exceed \$167,541. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **NUNN ELECTRIC SUPPLY dba Border States Electric Supply, Austin, TX** for airfield lamps to provide funding in the amount not to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$49,000 per extension option, for a revised total contract amount not to exceed \$294,000. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **AIRPORT LIGHTING SYSTEMS, INC., Grapevine, TX** for airfield lamps to provide funding in the amount not to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$49,000 per extension option, for a revised total contract amount not to exceed \$294,000. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize an administrative increase to a contract with **GENESIS LAMP CORPORATION, Painesville, OH** for airfield lamps to provide funding in the amount not to exceed \$49,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an amount not to exceed \$49,000 per extension option, for a revised total contract amount not to exceed \$294,000. *[Item went before City Council on May 26, 2011 and passed.]*

Authorize award and execution of Amendment No.2 to a contract with **FUSION SERVICES LTD dba AUTO GATE, Austin, TX** for maintenance and repair of perimeter gates to extend the contract for one 12-month period in the amount not to exceed \$49,000 with one additional 12-month extension option in an amount not to exceed \$49,000, for a revised total contract amount not to exceed \$245,000. *[Item went before City Council on May 26, 2011 and passed.]*

b) Properties Lease Agreements – Staff

c) General Aviation – Staff

## **7. FUTURE AGENDA ITEMS**

- Employee parking on cargo apron
- Joe Medici - Storm Water Master Plan – draft ordinance

## **8. ADJOURNMENT**

Motion to adjourn the meeting was made by Vice Chair Steven Hart, Commission Member Ernest Saulmon's second on a 4-0 vote. Meeting was adjourned at 6:13 p.m.

**Date of next meeting:** July 12, 2011