



**Austin Travis County Integral Care  
BOARD OF TRUSTEES MEETING**

*ATCIC's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.*

**DATE:** Thursday, July 28, 2011  
**TIME:** 5:00 pm  
**PLACE:** 1430 Collier Street  
 Board Room  
 Austin, Texas 78704

*August 2011 ATCIC Calendar*

<b>Date</b>	<b>Time</b>	<b>Event/Meeting/Location</b>	<b>Contact Person</b>
August 5	12:00 p.m.	<b>New Milestones Board Meeting</b> – Conference Room 3	Charles Harrison
August 10	4:00 p.m.	<b>Executive Director Annual Performance Review</b> – Board Room	David Evans
August 11	12:00 p.m.	<b>Planning Network Advisory Committee Meeting</b> – Large Training Room	Louise Lynch
August 12	1:00 p.m.	<b>C.A.N. Resource Council</b> - City Hall	David Evans
August 17	11:30 a.m.	<b>Central Texas African American Family Support Conference Planning Meeting</b> – Conference Room 3	Iliana Gilman
August 17	5:00 p.m.	<b>Human Resources Committee Meeting</b> – Board Room	Lisa Laky
August 18	5:00 p.m.	<b>Budget Work Session</b> – Board Room	Charles Harrison
August 19	12:00 p.m.	<b>Mayor's Health Task Force</b> – Large Training Room	Iliana Gilman
August 22	12:00 p.m.	<b>Finance Committee Meeting</b> – Board Room	Charles Harrison
August 23	5:30 p.m.	<b>Affordable Care Act Quarterly Community Forum</b> – Large Training Room	Iliana Gilman
August 25	5:00 p.m.	<b>Board of Trustees Meeting</b> – Board Room	David Evans

**AGENDA:**

- I. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. CHAIR'S REPORT** (Hopkins)
  - a) Meetings**

- b) **Announcements**
- c) **Board Related Information**
- d) **Other**

**III. EXECUTIVE DIRECTOR'S REPORT (Evans)**

- a) **Meetings/Collaborations**
- b) **Community Representation**
- c) **Staff/Leadership Announcements**
- d) **Developmental Disabilities Services Updates**
- e) **Behavioral Health Services Updates**
- f) **Child and Family Services Updates**

**IV. CONSUMER/EMPLOYEE RECOGNITION (Evans)**

**V. BOARD TRAINING/EDUCATION (Administration)**

**VI. CONSENT AGENDA**

**Consider and Take Appropriate Action on:**

- a) **Recommendation to Approve Minutes for June 30, 2011 Board Meeting, pages 1-3**
- b) **Recommendation for Acceptance of Cash & Investment Report – June 2011 (Goal 3)**  
(Johnson) Finance, Item IV, Pages 23-24
- c) **Recommendation for Approval of Revised Board Policy “Investment and Cash Management 04.17 “Including Broker/Dealer List (Goal 3) (Johnson) Finance, Item V, Pages 25-35**
- d) **Recommendation for Approval of Revised Board Policy 04.05 “Short-Term Investments and Related Loans” (Goal 3) (Johnson), Finance, Item VI, Pages 36-37**
- e) **Request to Approve Deletion of Board Policy 11.01 Titled “Community Relations”**  
(Gilman) Planning & Operations, Item III, Page 4
- f) **Request to Approve Deletion of Board Policy 9.10 Titled “Limited English Proficiency”**  
(Spill) Planning & Operations. Item IV, Page 5
- g) **Request to Approve Deletion of Board Policy 8.02 Titled “Special Treatment” (Van Norman) Planning & Operations, Item VII, Pages 9-10**
- h) **Request to Approve Revision of Board Policy 09.08 Titled “Appointment and Reappointment of Individual Providers to the Network” (Van Norman) Planning & Operations, Item IX, Page 12**
- i) **Request to Approve Revision of Board Policy 12.02 Titled “ Electronic Signatures – Password Authorization” (Van Norman) Planning & Operations, Item X, Page 13**

**VII. EXECUTIVE COMMITTEE REPORT (Snapp)**

**VIII. FINANCE COMMITTEE REPORT (Chapa)**

**Consider and Take Appropriate Action on:**

- a) **Recommendation for Acceptance of Financial Statements for Period Ending June 30, 2011 (Subject to Audit) (Goal 3) (Harrison) Finance, Item III, Pages 5-22**
- b) **Recommendation for Approval of the Engagement Letter with Weaver and Tidwell LLP for Fiscal Year 2011 Financial Audit (Goal 3) (Harrison, Johnson) Finance, Item VII, Pages 38-49**

- c) **Update on Resource Development – Quarterly Report (Goal 3)** (Harrison) Finance, Item IX, Pages 51-53

**IX. PLANNING AND OPERATIONS COMMITTEE REPORT** (Coleman-Beattie)

**Consider and Take Appropriate Action on:**

- a) **Request to Approve Board Policy 8.07 Titled “Infection Prevention and Control”** (Van Norman) Planning and Operations, Item VIII, Page 11
- b) **Update on Strategic Plan Operational Goal 1 – “Conduct a Comprehensive Examination of Workforce Quality and Satisfaction; Develop Subsequent Action Plan”** (Spill/Laky) Planning and Operations, Item XI, Verbal
- c) **Update on Strategic Plan Operational Goal 3 – “Refine Business Practices that Successfully Move ATCIC from Block Grant Funding to a Fee for Service Environment”** (Spill/Harrison) Planning and Operations, Item XII, Verbal

**X. HUMAN RESOURCES COMMITTEE REPORT** (Hopkins)

**XI. COMMUNICATIONS COMMITTEE REPORT** (Delco)

**XII. NEW MILESTONES FOUNDATION REPORT** (Coleman-Beattie, Delco, Snapp)

**XIII. COMMUNITY ACTION NETWORK RESOURCE COUNCIL REPORT** (Martinez)

**XIV. TEXAS COUNCIL REPORT** (Hopkins)

**XV. ANNOUNCEMENTS**

**XVI. UNFINISHED BUSINESS**

**XVII. NEW BUSINESS**

**Consider and Take Appropriate Action on:**

- a) **Request to Approve Revised Board Policy 07.24 “Drugs/Alcohol”** (Laky) Human Resources

**XVIII. CITIZENS’ COMMENTS** (Presentations are limited to 3 minutes.)

**XIX. ADJOURNMENT**

*Austin Travis County Integral Care is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communication will be provided upon request. Please call the Executive Office at 440-4031 for information or write to: P.O. Box 3548, Austin, Texas 78764-3548.*