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MEMORANDUM

TO: Betty Baker, Chairperson Zoning and Platting Commission Members

- FROM: Sherri Sirwaitis Planning and Development Review Department
- DATE: July 26, 2011

RE: C14-2011-0023 (1601 Cedar Bend Drive) Postponement Request

The staff would like to request a postponement of the above mentioned case to September 6, 2011. The staff is asking for this extended postponement because the applicant is in the process of getting trip count information to the Transportation reviewer so that he can conduct a Neighborhood Traffic Analysis (NTA) for this case.

The postponement request was made in a timely manner and meets the Zoning and Platting Commission's policy.

