



**AUSTIN AIRPORT ADVISORY COMMISSION  
MINUTES**

**REGULAR MEETING  
TUESDAY, JULY 12, 2011**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, July 12, 2011 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair Dale Murphy called the meeting to order at 5:16 p.m.

**Commission Members in Attendance:**

Dale Murphy, Chair                      Steven Hart, Vice Chair  
George Farris                              Ernest Saulmon

**Commission Members Absent:**

D'Ann Johnson, Secretary; James Kelsey; Mark Segaloff

**Staff in Attendance:**

Dave Arthur, Shane Harbinson, Kellye Mireles, Robert Hengst, Michelle Moheet, Diana Heath, Joseph Medici, Jerry Dinse

**Others Present:**

Chris Coons, RW Armstrong  
Rick Crider, RW Armstrong  
Rose Marie Klee, Jacobs Engineering Group

**1. CITIZENS COMMUNICATIONS: GENERAL**

None.

**2. APPROVAL OF MINUTES**

The minutes from the meeting of June 14, 2011 were approved on Vice Chair Steven Hart's motion, Commission Member Ernest Saulmon's second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member James Kelsey and Commission Member Mark Segaloff were absent.

### 3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit the highlights on several Planning & Engineering projects. Safety and security improvements are in the prelim design phase for the upper and lower level. Currently there are some large planters that are used to create a barrier and they will be removed and replaced with something more decorative and fitting the theme of the airport. Mount Bergstrom will be removed– it will be treated as a demo project, the dirt is in the way for future GA development. Inside the terminal there will be six rest rooms renovated, at checkpoints one and two the large roll up doors will be replaced. A new employee/relief parking lot is in the design phase. Campus signage improvements – all the ground signage – a theme and concept has been accepted. Parking garage repairs are finished. GTSA project is going well – they are currently doing the road work and will be open by September.
- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. There were a few minor changes that were made to the budget. The employee insurance was posted as going up 10% but the City only approved 8%. The pay for performance budget for salary increases will only be budgeted for 2% instead of 3%. The electricity - the green choice option that was thought to bring a savings last year – was turned down by the city. Some of the fees for debt services were being paid out of the operating budget – so it was moved from the operating budget back to debt services. There was a slight revenue adjustment – the Continental and United merger will be giving up a little bit of airline space so that will cost the airport about \$350,000 in revenue. A surplus decrease of \$300,000 overall. The city council debates on the budget will go on till August or September. There was an error in December’s enplanements numbers – one of the airlines had turned in an extra 50,000 enplanements that was overlooked. It adjusted the growth by a little bit. Then in May - some of the affiliated airlines flying through the majors did some moving around so there are some difficulties in reporting their enplanements. Revenue for May is continuing the same trend from all year – a little under budget but 7% over last year. Parking revenue is 8% over last year. Rental cars are 10% over last year. Food and beverage is picking up even more – they are 20% over last year. News and Gifts is also picking up – they are 6% over last year. Operating expense is 7% under budget – a little over last year at 2%. Debt Service is holding steady at 19% under budget and equal to last year. Surplus is still healthy – May year to date is 77% over budget and 36% over last year.
- c) GTSA Transactions Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Shane Harbinson discussed the GTSA Transactions for June 2011. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON		
SERVICE CATEGORY	JUNE 2011	JUNE 2010
TAXICAB	25,618	21,566
LIMOUSINE	1,973	1,625
HOTEL SHUTTLE	2,837	2,760
OTHER SHUTTLE	428	384
CHARTER BUS	18	2
<b>OVERALL TOTAL</b>	<b>30,874</b>	<b>26,337</b>

d) Drainage Master Plan Presentation was presented by Joe Medici, Principal Planner, Aviation Department. The final drainage master plan report is a culmination of almost two years of effort with other City organizations such as Watershed Protection, Department of Aviation, and Planning and Development Review Department. The report will be used for future development at the airport. As part of this effort, the option of RSMP - Regional Stormwater Management Program – was also pursued. An application and fee was paid to participate on the 300 acre of impervious cover level which will serve the airport well for the next 25 years, and maximize land usage at the airport. It also helps to reduce the tenants maintenance cost, the airport maintenance cost, and helps tenants get into the airport at a lower entry fee.

#### 4. ABIA Action Items

- a) Authorize award, negotiation, and execution of Amendment No. 3 to a contract with **CONCOURSE COMMUNICATIONS GROUP LLC**, Chicago, IL, for additional security system cameras to be integrated into the neutral host wireless local area network system at Austin-Bergstrom International Airport in an amount not to exceed \$151,991.05, for a revised total contract amount not to exceed \$579,627.05. **The motion authorizing action item 4a was approved on Vice Chair Steven Hart’s motion, Commission Member Ernest Saulmon’s second on a 4-0 vote. Secretary D’Ann Johnson, Commission Member James Kelsey and Commission Member Mark Segaloff were absent.**
- b) Authorize award, negotiation, and execution of a contract with **ELECTRONIC DATA INC. (EDI)**, St. Petersburg, FL for the Phase II implementation of Maximo software, including technical and training services, as the Enterprise Asset Management (EAM) System for the Department of Aviation in an amount not to exceed \$319,500.00. EDI is the single source provider for these services. **The motion authorizing action item 4b was approved on Vice Chair Steven Hart’s motion, Commission Member George Farris’ second on a 4-0 vote. Secretary D’Ann Johnson, Commission Member James Kelsey and Commission Member Mark Segaloff were absent.**

- c) Authorize execution of a construction contract with **WEATHERPROOFING TECHNOLOGIES, INC.**, Houston, TX for ABIA Cargo Apron Parking in an amount not to exceed \$309,206.93. **The motion authorizing action item 4c was approved on Commission Member Ernest Saulmon's motion, Vice Chair Steven Hart's second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member James Kelsey and Commission Member Mark Segaloff were absent.**
  
- d) Authorize award and execution of a 36-month requirements supply agreement with **LNT SOLUTIONS, INC.**, Exton, PA for deicing materials in an estimated amount not to exceed \$1,917,000, with two 12-month extension options in an estimated amount not to exceed \$639,000 per extension option, for a total estimated contract amount not to exceed \$3,195,000. **The motion authorizing action item 4d was approved on Vice Chair Steven Hart's motion, Commission Member George Farris' second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member James Kelsey and Commission Member Mark Segaloff were absent.**
  
- e) Authorize award and execution of Amendment No. 4 to a contract with **ASSOCIATED TIME & PARKING CONTROLS, INC.**, Austin, TX, for system maintenance and technical support for the parking revenue control equipment to provide funding in an estimated amount not to exceed \$929,098, for a total estimated contract amount not to exceed \$1,379,098. Associated Time & Parking Controls, Inc. is the sole source provider for the maintenance and support of the equipment. **The motion authorizing action item 4e was approved on Vice Chair Steven Hart's motion, Commission Member George Farris' second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member James Kelsey and Commission Member Mark Segaloff were absent.**
  
- f) Authorize award and execution of a contract through the Texas Multiple Award Schedule (TXMAS) with **INTERTECH FLOORING**, Austin, TX, for the purchase and installation of carpet in an amount not to exceed \$122,832. **The motion authorizing action item 4f was approved on Commission Member Ernest Saulmon's motion, Commission Member George Farris' second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member James Kelsey and Commission Member Mark Segaloff were absent.**

## 5. NEW BUSINESS

- a) CONRAC Project Update. We issued them a letter of intent and they responded back with comments – so we will respond back to them by Friday. We met with some of their upper developers and going over the reimbursement agreement for phase one which is the design services.
  
- b) GTSA Project Update. Project should be done by September. The existing GTSA location will be turned into a temporary cell phone lot, and work will be done by in-house staff.

## 6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Approve a resolution to authorize the fee simple acquisition of 0.341 of an acre of land, more or less, out of and a part of the Santiago Del Valle Grant, in Travis, County, Texas, locally known as 1325 Dalton Lane, from **Caesar R. Jeffery** for the Airport Noise Mitigation Program, in the amount of \$90,600 for the land and improvements and \$16,400 for relocation benefits, plus closing costs and moving related expenses in the amount of \$10,000, for a total amount not to exceed \$117,000. *[Item went before City Council on June 23, 2011 and passed.]*

Authorize award and execution of Amendment No. 1 to a 36-month contract with **LANFORD EQUIPMENT CO., INC.**, Austin, TX for repairs and parts for Massey Ferguson tractors in an amount not to exceed \$91,020 for the remaining 24 months of the initial 36-month contract period, with two additional 12-month extension options in an amount not to exceed \$45,510 per extension option, for a revised total contract amount not to exceed \$227,550. *[Item went before City Council on June 23, 2011 and passed.]*

Authorize an administrative increase to a contract with **PURVIS INDUSTRIES LTD**, Austin, TX for Van Der Graaf motorized pulleys for the baggage handling system funding in the amount not to exceed \$36,112 for the second and third 12-month periods of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$36,112 per extension option, for a revised total contract amount not to exceed \$180,560. *[Item went before City Council on June 23, 2011 and passed.]*

Authorize award and execution of Amendment No. 2 to a contract with **DS WATERS OF AMERICA**, Austin, TX for coffee service at Austin-Bergstrom International Airport to extend the contract for three 12-month periods in the amount not to exceed \$31,100 with three additional 12-month extension options in an estimated amount not to exceed \$10,367 per option year, for a revised total estimated contract amount not to exceed \$93,301. *[Item went before City Council on June 23, 2011 and passed.]*

Approval of 2012 Proposed Operating Budget. *[Item scheduled to go before City Council in September.]*

Authorize award and execution of Amendment No. 5 to the contract with **BARRY CLARK & ASSOCIATES, INC.**, Roanoke, TX AND **CAMPBELL-HILL AVIATION GROUP LLC** Alexandria, VA for air service market evaluation and development in an amount not to exceed \$100,000, and increase the remaining two extension options in an amount not to exceed \$100,000 per extension option, for a revised total contract amount not to exceed \$1,262,500. *[Item went before City Council on June 9, 2011 and passed.]*

Authorize an administrative increase to a contract with **AXIMA AIRPORT SERVICES (SDF), INC.**, Louisville, KY for SICK parts, warranty, and telephone support to provide funding in the amount not to exceed \$50,000 for the third 12-month period of the initial 36-month contract, with three additional 12-month extension options in an estimated amount not to exceed \$50,000, for a revised total estimated contract amount not to exceed \$300,000. *[Item went before City Council on June 9, 2011 and passed.]*

Authorize award and execution of Amendment No. 1 to a contract with **DESSER TIRE AND RUBBER COMPANY**, Montebello, CA for passenger boarding bridge tires to exercise the first 12-month extension option in an estimated amount not to exceed \$36,000 with one additional 12-month extension option in an estimated amount not to exceed \$36,000, for a revised total estimated contract amount not to exceed \$180,000. *[Item went before City Council on June 9, 2011 and passed.]*

Authorize an administrative increase to a contract with **EQUIPMENT DEPOT LTD**, Pflugerville, TX for repairs and parts for New Holland tractors to provide funding in the amount to not to exceed \$46,350 per year for the second and third 12-month periods of the initial 36-month contract, with two additional 12-month extension options in an amount not to exceed \$46,350 per extension option, for a revised total contract amount not to exceed \$231,750. *[Item went before City Council on June 9, 2011 and passed.]*

b) Properties Lease Agreements – Staff

none.

c) General Aviation – Staff

none.

**7. FUTURE AGENDA ITEMS**

Next month will be election of officers.

**8. ADJOURNMENT**

Motion to adjourn the meeting was made by Commission Member Ernest Saulmon, Commission Member George Farris' second on a 4-0 vote. Meeting was adjourned at 6:25 p.m.

**Date of next meeting:** August 9, 2011