



**Construction Advisory Committee
MINUTES**

**SPECIAL CALLED MEETING
Thursday, June 2, 2011**

**The Construction Advisory Committee convened in a special called meeting on Thursday, June 2, 2011
One Texas Center, 505 Barton Springs Road, Director's Conference Room.**

Chairman Martin Prisant called the Board Meeting to order at 1:00 pm

Board Members in Attendance:

Martin Prisant - Chairman

Emily Timm – Vice Chairwoman

Eddie Hurst

Conrad Masters

Gaynell Wilson

Board Members Absent:

Ira Crofford

Calvin Williams

Staff in Attendance:

Shannon Wisner, Public Works Department

Keri Juarez, Assistant Director, Public Works Department

1. CITIZEN COMMUNICATION: GENERAL

None

2. OLD BUSINESS

a. Committee discussed how they would like to structure their memo to the Mayor and Council and would like to have it completed and sent before June 30th, 2011. They have decided to divide the memo into three sections: Active Items, Accomplished Items, and Recommendations.

3. FUTURE AGENDA ITEMS

a. Rolando Fernandez will give a presentation on the RFP/RFQ board composition and selection process.
b. Committee will discuss making a recommendation to Council about requiring Neighborhood Housing and Community Development to provide OSHA 10/30 training to contractors and inspectors and follow Public Works' advertising practices.

- c. Committee will discuss recommending to the City that wage compliance be included in the contract scope any time an external inspector is hired.
- d. Update from Rick Wilson on the contractor evaluation form.

4. NEXT MEETING (June 21, 2011)

PLEASE NOTE: ALL REGULAR MEETINGS THAT DO NOT CONFLICT WITH THE COUNCIL WORK SESSION IN 2011 WILL BE HELD IN THE BOARDS AND COMMISSIONS ROOM (RM 1101) AT CITY HALL, 301 W. 2nd Street. ALL OTHER MEETINGS WILL BE HELD IN THE EXECUTIVE SESSION ROOM 1027.

ADJOURN

- *Meeting was adjourned at 2:26 p.m. by Chairman Prisant.*