



**Austin Travis County Integral Care  
BOARD OF TRUSTEES MEETING**

*ATCIC's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.*

**DATE:** Thursday, August 25, 2011  
**TIME:** 5:00 pm  
**PLACE:** 1430 Collier Street  
 Board Room  
 Austin, Texas 78704

*September 2011 ATCIC Calendar*

Date	Time	Event/Meeting/Location	Contact Person
September 8	12:00 p.m.	<b>Planning Network Advisory Committee Meeting</b> – Large Training Room	Louise Lynch
September 9	1:00 p.m.	<b>C.A.N. Resource Council</b> - City Hall	David Evans
September 21	11:30 a.m.	<b>Central Texas African American Family Support Conference Planning Meeting</b> – Conference Room 3	Iliana Gilman
September 21	5:00 p.m.	<b>Human Resources Committee Meeting</b> – Board Room	Lisa Laky
September 22	5:00 p.m.	<b>Planning &amp; Operations Committee Meeting</b> – Board Room	Sally Spill
September 26	12:00 p.m.	<b>Finance Committee Meeting</b> – Board Room	Charles Harrison
September 29	5:00 p.m.	<b>Board of Trustees Meeting</b> – Board Room	David Evans

**AGENDA:**

- I. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. CHAIR'S REPORT** (Snapp)
  - a) Meetings
  - b) Announcements
  - c) Board Related Information
  - d) Other

**III. CHIEF EXECUTIVE OFFICER'S REPORT (Evans)**

- a) Meetings/Collaborations
- b) Community Representation
- c) Staff/Leadership Announcements
- d) Developmental Disabilities Services Updates
- e) Behavioral Health Services Updates
- f) Child and Family Services Updates

**IV. CONSUMER/EMPLOYEE RECOGNITION (Evans)**

- a) Recognition of Recipients of the Employee Excellence Award

**V. BOARD TRAINING/EDUCATION (Consumer Relations)**

**VI. CONSENT AGENDA**

**Consider and Take Appropriate Action on:**

- a) Recommendation to Approve Minutes for July 27, 2011 Board Meeting, pages 1-3
- b) Recommendation to Approve Minute for August 10, 2011 Board Meeting
- c) Recommendation for Acceptance of Cash & Investment Report – July 2011 (Goal 3) (Johnson) Finance, Item IV, Pages 24-25
- d) Recommendation for Approval to Exempt Payroll/ Employee Benefit Related Payments and Payments for Inpatient Bed Days from Current Check Signing Policy (Goal 3) (Johnson) Finance, Item VII, Pages 26-27
- e) Recommendation for Approval of Revised Board Policy 04.14 Cash Receipt/Deposit Management (Goal 3) (Johnson) Finance, Item IX, Pages 31-32
- f) Recommendation for Approval of Revised Board Policy 06.07 Sale and Disposal of Center Assets Other Than Real Property (Goal 3) (Johnson) Finance, Item X, Pages 33-34
- g) Recommendation For Approval to Delete Board Policy 04.20 Consumer-Owned Businesses (Goal 3) (Johnson) Finance, Item XI, Pages 35-36
- h) Recommendation For Approval to Delete Board Policy 04.10 Damaged or Destroyed Personal Property (Johnson) Finance, Item XII, Pages 37-38

**VII. EXECUTIVE COMMITTEE REPORT (Snapp)**

**Consider and Take Appropriate Action on:**

- a) Closed Session under Section 551.074 of the Texas Government Code Annotated to discuss personnel matters regarding unique terms of Executive Director's contract and consultation with an attorney to receive legal advice, Executive Committee, Item II
- b) Recommendation to Approve Revised CEO Compensation, Executive Committee, Item III

**VIII. FINANCE COMMITTEE REPORT (Chapa)**

**Consider and Take Appropriate Action on:**

- a) Recommendation for Acceptance of Financial Statements for Period Ending July 31, 2011 (Subject to Audit) (Goal 3) (Harrison) Finance, Item III, Pages 6-23
- b) Recommendation for Approval to Authorize the Board Chair to Sign the Texas Department of State Health Services Fiscal Year 2012-13 Performance Contract (Goal 3) (Harrison) Finance, Item V, Verbal Report

- c) **Recommendation for Approval to Authorize the Board Chair to Sign the Texas Department of Aging and Disability Services Fiscal Year 2012-13 Performance Contract (Goal 3)** (Harrison) Finance, Item VI, Verbal Report
- d) **Recommendation for Approval of Revised Board Policy 04.22 Fund Balance (Goal 3)** (Johnson) Finance, Item VIII, Pages 28-30
- e) **Recommendation for Approval of Renewal of Lease at 105 W. Riverside** (Harrison) Finance, Item XIII, Pages 39-41
- f) **Recommendation for Approval to Award Contract for Crisis Respite to The Wood Group** (Lynch) Finance, Item XIV, Pages 42-50

**IX. PLANNING AND OPERATIONS COMMITTEE REPORT** (Coleman-Beattie)

**X. HUMAN RESOURCES COMMITTEE REPORT** (Hopkins)

**Consider and Take Appropriate Action on:**

- a) **Approval of Agency Performance Bonuses of \$500 Per Qualified Employee** (Laky/Harrison) Human Resources, Item IV

**XI. COMMUNICATIONS COMMITTEE REPORT** (Delco)

**XII. NEW MILESTONES FOUNDATION REPORT** (Coleman-Beattie, Delco, Snapp)

**XIII. COMMUNITY ACTION NETWORK RESOURCE COUNCIL REPORT** (Martinez)

**XIV. TEXAS COUNCIL REPORT** (Hopkins)

**XV. ANNOUNCEMENTS**

**XVI. UNFINISHED BUSINESS**

**XVII. NEW BUSINESS**

**Consider and Take Appropriate Action on:**

- a) **Recommendation for Approval of FY 2012 Budget** (Harrison)

**XVIII. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)

**XIX. ADJOURNMENT**

*Austin Travis County Integral Care is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communication will be provided upon request. Please call the Executive Office at 440-4031 for information or write to: P.O. Box 3548, Austin, Texas 78764-3548.*