

## **Austin Energy 2011 Rate Review**

### **Process and Guidelines for Responding to Public Information Requests and Questions**

#### **Requests for Documents and Existing Data:**

1. Public Information Act – Austin Energy will comply with requirements of the Texas Public Information Act (see <http://www.statutes.legis.state.tx.us/SOTWDocs/GV/htm/GV.552.htm>).
2. Competitive Matters per State law –
  - a. Austin Energy will follow the state law definition of “competitive matters” for determining the confidentiality of information.
  - b. Austin Energy will request an opinion on the confidentiality of the information from the Texas Attorney General within 10 days of receipt of the request.
3. Fees to Cover Cost of Production – Austin Energy will charge fees for providing public information pursuant to the Texas Attorney General’s rules (see [http://info.sos.state.tx.us/pls/pub/readtac\\$ext.ViewTAC?tac\\_view=4&ti=1&pt=3&ch=70&rl=Y](http://info.sos.state.tx.us/pls/pub/readtac$ext.ViewTAC?tac_view=4&ti=1&pt=3&ch=70&rl=Y)).

#### **Questions Submitted by the Public:**

1. Austin Energy will make reasonable efforts to respond to rate-related questions and comments to the extent that the information is within the scope of the rate review and is not confidential, proprietary, privileged, or unduly burdensome to produce.
2. Questions concerning Austin Energy’s Rate Analysis and Recommendations Report received more than 7 days prior to the Electric Utility Commission (EUC) meetings of September 19<sup>th</sup>, October 3<sup>rd</sup>, and October 17<sup>th</sup>, will be responded to by Austin Energy at the next EUC meeting.
3. Questions submitted should be directly related to the documents, numbers, and rates discussed in Austin Energy’s Rate Analysis and Recommendations Report and any additional information presented to the EUC and/or Council during the public review process.
4. Austin Energy will answer questions and comments on an individual basis where appropriate.
5. Austin Energy will provide responses in the manner it deems most reasonable and appropriate. Responses may be in electronic, permanent reproduction, or other form.

All questions, comments, and requests for documents and existing data can be submitted to [ratereview@austinenergy.com](mailto:ratereview@austinenergy.com).