



**AUSTIN AIRPORT ADVISORY COMMISSION  
MINUTES**

**REGULAR MEETING  
TUESDAY, AUGUST 9, 2011**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, August 9, 2011 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair Dale Murphy called the meeting to order at 5:03 p.m.

**Commission Members in Attendance:**

Dale Murphy, Chair                      Steven Hart, Vice Chair                      D'Ann Johnson, Secretary  
George Farris                              Mark Segaloff

**Commission Members Absent:**

James Kelsey; Ernest Saulmon

**Staff in Attendance:**

Shane Harbinson, Dave Arthur, Kellye Mireles, Denise Hatch

**Others Present:**

Heather Fazio, Texans for Accountable Government  
Chris Coons, RW Armstrong

**1. CITIZENS COMMUNICATIONS: GENERAL**

Heather Fazio of Texans for Accountable Government spoke about radiation safety and health risk concerns of the TSA's body image screening technology.

**2. APPROVAL OF MINUTES**

The minutes from the meeting of July 12, 2011 were approved on Vice Chair Steven Hart's motion, Commission Member Mark Segaloff's second on a 4-0 vote. Secretary D'Ann Johnson, Commission Member Ernest Saulmon and Commission Member James Kelsey were absent.

Secretary D'Ann Johnson arrived at 5:15 p.m.

### 3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit the highlights on several Planning & Engineering projects. The drainage master plan has to go before the Environmental Board, the new Code and Ordinance board and then the Planning Commission before coming back to the AAAC. Terminal improvements will start at the end of this month. Barriers will be going up at checkpoint number three then checkpoint number one and lastly checkpoint number two. No delays are expected. There are still some airside demolition projects – the former officers club is finished and the parachute shop should be down by next month. RON phase two has kicked off and is going well. GTSA is on time and budget as well. Continental/United merger - they will take the Continental space on the lower level and the United space on the upper level.
- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. Passenger activity is up 7% year to date. June was a little lower than May with June having under a 5% growth. Revenue and expenses are continuing in the same trend all year. The airline revenue is a little under budget about 4% but still 6% ahead of last year. Non-airline revenue crept up a little over budget this month with 7% over last year. Operating expenses still trending about the same at 7% under budget and 3% over last year. Debt service is 17% under budget and 2% over last year. Surplus is 80% over budget and 27% over last year. The heavy spending is typically the last three months of the year. Parking is now 9% over last year. Rental cars are up 13% over last year. Food and beverage is 17% over last year. News and gifts is 4% over last year. Advertising contract 12% under budget. The annual airline rates and charges meeting was last week. There was a slight rate increase.
- c) GTSA Transactions Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department.

Shane Harbinson discussed the GTSA Transactions for July 2011. See below for a year-to-year comparison.

<b>YEAR TO YEAR COMPARISON</b>		
<b>SERVICE CATEGORY</b>	<b>JULY 2011</b>	<b>JULY 2010</b>
<b>TAXICAB</b>	<b>23,548</b>	<b>21,170</b>
<b>LIMOUSINE</b>	<b>1,755</b>	<b>1,526</b>
<b>HOTEL SHUTTLE</b>	<b>2,755</b>	<b>2,855</b>
<b>OTHER SHUTTLE</b>	<b>355</b>	<b>453</b>
<b>CHARTER BUS</b>	<b>10</b>	<b>0</b>
<b>OVERALL TOTAL</b>	<b>28,423</b>	<b>26,004</b>

#### 4. ABIA Action Items

- a) Election of Officers. **The motion to postpone action item 4a until October meeting to be in accordance with by-laws was approved on Vice Chair Steven Hart's motion, Secretary D'Ann Johnson's second on a 5-0 vote. Commission Member James Kelsey and Commission Member Ernest Saulmon were absent.**
- b) Authorize award and execution of a 36-month requirements supply agreement with **SWARCO REFLEX, INC.**, Mexia, TX to provide Type 1 and Type 3 gradation A glass beads in an amount not to exceed \$287,528 with two 12-month extension options in and estimated amount not to exceed \$95,843 per extension option, for a total estimated contract amount not to exceed \$479,215. **The motion authorizing action item 4b was approved on Vice Chair Steven Hart's motion, Secretary D'Ann Johnson's second on a 5-0 vote. Commission Member James Kelsey and Commission Member Ernest Saulmon were absent.**

#### 5. NEW BUSINESS

- a) CONRAC Project Update. Letter of Intent was sent. Authorization was given to developer for geotechnical work. Finalized Agreement is hopeful by this fall. Geotechnical work will start in September.
- b) GTSA Project Update. Should be complete by the end of September.

#### 6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Approval of 2012 Proposed Operating Budget. *[Item scheduled to go before City Council in September.]*

Authorize award, negotiation, and execution of Amendment No. 3 to a contract with **CONCOURSE COMMUNICATIONS GROUP LLC**, Chicago, IL, for additional security system cameras to be integrated into the neutral host wireless local area network system at Austin-Bergstrom International Airport in an amount not to exceed \$151,991.05, for a revised total contract amount not to exceed \$579,627.05. *[Item went before City Council on July 28, 2011 and passed.]*

Authorize award, negotiation, and execution of a contract with **ELECTRONIC DATA INC. (EDI)**, St. Petersburg, FL for the Phase II implementation of Maximo software, including technical and training services, as the Enterprise Asset Management (EAM) System for the Department of Aviation in an amount not to exceed \$319,500.00. EDI is the single source provider for these services. *[Item scheduled to go before City Council on August 4, 2011.]*

Authorize execution of a construction contract with **WEATHERPROOFING TECHNOLOGIES, INC.**, Houston, TX for ABIA Cargo Apron Parking in an amount not to exceed \$309,206.93. *[Item went before City Council on July 28, 2011 and passed.]*

Authorize award and execution of a 36-month requirements supply agreement with **LNT SOLUTIONS, INC.**, Exton, PA for deicing materials in an estimated amount not to exceed \$1,917,000, with two 12-month extension options in an estimated amount not to exceed \$639,000 per extension option, for a total estimated contract amount not to exceed \$3,195,000. *[Item scheduled to go before City Council on August 18, 2011.]*

Authorize award and execution of Amendment No. 4 to a contract with **ASSOCIATED TIME & PARKING CONTROLS, INC.**, Austin, TX, for system maintenance and technical support for the parking revenue control equipment to provide funding in an estimated amount not to exceed \$929,098, for a total estimated contract amount not to exceed \$1,379,098. Associated Time & Parking Controls, Inc. is the sole source provider for the maintenance and support of the equipment. *[Item scheduled to go before City Council on August 18, 2011.]*

Authorize award and execution of a contract through the Texas Multiple Award Schedule (TXMAS) with **INTERTECH FLOORING**, Austin, TX, for the purchase and installation of carpet in an amount not to exceed \$122,832. *[Item scheduled to go before City Council on August 18, 2011.]*

b) Properties Lease Agreements – Staff

None.

c) General Aviation – Staff

First meeting was held with Jet Black to discuss building their FBO which will be located south of Signature.

**7. FUTURE AGENDA ITEMS**

Plan GTSA opening.

**8. ADJOURNMENT**

Motion to adjourn the meeting was made by Vice Chair Steven Hart, Commission Member George Farris' second on a 5-0 vote. Meeting was adjourned at 5:51 p.m.

**Date of next meeting:** September 13, 2011