

RESTATED DRAFT AGREEMENT FOR CITY OF AUSTIN CEMETERY OPERATIONS

Parks and Recreation Board Briefing
September 27, 2011



What's the status of cemetery operations and the restatement process?

- The restatement process is the result of an audit finding released to City Council last June, 2010
- Staff released the first draft of the restated agreement on June 14, 2011 for public review and comment



What is the status of cemetery operations and the restatement process?

- PARD hosted a public information session on June 28, 2011
- Public input and comments received through July 28, 2011
- PARD received 14 comment submittals from 7 individuals



What is the status of cemetery operations and the restatement process?

- Staff reviewed and incorporated 14 changes to the restated agreement
- Final draft to be released to the public: September 2011
- Final draft to be submitted to City Council: November 2011



Highlights of the Restated Agreement

1. InterCare to conduct monument assessments twice per year to identify any potential safety concerns
2. InterCare to re-level monuments tilted more than 30 degrees on a vertical axis
3. Clarifies InterCare's responsibility for any damage to monuments caused by InterCare or subcontractors
4. Adds: InterCare to monitor and re-level all graves as needed throughout all five city owned cemeteries



Highlights of the Restated Agreement

(cont'd)

- Adds: InterCare to water cemeteries in accordance with a new Cemetery Irrigation Plan developed with PARD Forestry Division
- Adds: InterCare to be responsible for spoils management and removal for all five city cemeteries
- Adds: InterCare to provide tree maintenance adhering to standards as prescribed by the City's Forestry Division



Additional Contract Monitoring Practices

1. Dedicated use of 311
2. Regularly scheduled site inspections by PARD and InterCare
3. Defined contract management oversight by PARD



Questions

