



**Sustainable Food Policy Board
APPROVED**

**SEPTEMBER MEETING MINUTES
Monday, September 26, 2011**

The Sustainable Food Policy Board (SFPB) convened on Monday, September 26, 2011, at Boards and Commissions Room, 301 W. Second Street, Austin, Texas.

Chair Paula McDermott called the meeting to order at 12:40pm.

Board Members in Attendance:

| | | |
|------------------------|-------------------------|----------------------|
| Marla Camp, Vice-Chair | Paige Hill | Michele Murphy-Smith |
| Erin Flynn | Katie Kraemer | Katherine Nicely |
| Shirene Garcia | Melanie McAfee | Ronda Rutledge |
| Kathy Golson | Paula McDermott – Chair | Toni Tipton-Martin |

Absent Board Members:

Arthur D'Andrea

Staff in Attendance:

| | | |
|------------------------|-----------------------|-------------------------|
| Vince Cobalis, HHSD | Sherri Fleming, TCHHS | David Salazar, TCHHS |
| Stephnie Connell, HHSD | Andy Moore, Council | Edna Staniszewski, HHSD |
| Matt Dugan, PDR | Carlos Rivera, HHSD | Jake Stewart, PARD |

CALL TO ORDER

1. CITIZEN COMMUNICATION

Karen Banks - Passed out her Food Assessment final report to the board.

2. APPROVAL OF MINUTES OF AUGUST 22, 2011, MEETING

Member Ronda made motion to accept minutes. Member Marla seconded motion. Motion passed 11-0-0.

(Member Melanie arrived at 12:50pm)

3. IMAGINE AUSTIN COMPREHENSIVE PLAN (MATT DUGAN, PLANNING & DEVELOPMENT REVIEW DEPT)

Matt gave an update of the comprehensive plan.

(Item 7A moved here)

Imagine Austin Working Group Recommendations (Michele Murphy-Smith)

Member Michele gave a presentation of the working group data. Item was tabled for after the introduction of Carlos Rivera.

4. INTRODUCTION OF NEW CITY HHSD DIRECTOR, CARLOS RIVERA

Carlos Rivera introduced himself to the board.

(Item 7A continued)

Motion on the table is for the recommendations to be sent regarding the changes in the society building block and integration in the community's elements and suggestions on the grid and see where they fit into the program.

Member Michele made motion to approve the letter being sent to council regarding the above information. Member Katherine seconded motion.

Motion passed 12-0-0

5. TRAVIS COUNTY OVERVIEW AND BOND PACKAGE INFORMATION (SHERRI FLEMMING, TRAVIS COUNTY HHSD)

Sherrri presented an overview of Travis County and their department. The brief breakdown of the bond information but more detailed information could be found in the Travis website.

http://www.co.travis.tx.us/citizens_bond_committee/

6. CITY OF AUSTIN STAFF BRIEFING – SUSTAINABLE URBAN AGRICULTURE UPDATE (JAKE STEWART, PARKS AND RECREATION DEPT.)

Jake Stewart gave a brief update on Community garden and Urban Agriculture and several other projects. Sari Albornoz also gave a brief update on the Coalition of Community Gardens.

(Member Katherine left meeting at 2:06pm)

7. DISCUSSION AND POSSIBLE ACTION

A. Imagine Austin Working Group Recommendations (Michele Murphy-Smith)

(Item was moved to #3)

B. Water Working Group Update and Recommendation(s) (Katie Kraemer)

Katie updated the board on the working group data and presented the recommendations.

Member Marla made motion to accept recommendations. Member Michele seconded motion. Members Katie, Erin, and Paige recused themselves from above item due to conflict. Motion passed 8-0-3.

C. Community Input Meeting Working Group Update and Recommendations (Shirene Garcia)

Member Shirene gave a brief update of the working group's agenda for the October 23, 2011 community meeting. The board is to review and give feedback in a timely manner so the information can go out to the community.

D. Food Day 2011 - October 24th – Proclamations (City and County) and Activities (Marla Camp)

Discussion of when the Proclamation can be presented to Travis County. Member Katie made a motion to have Chair Paula submit the Proclamation for Food Day to present to Travis County and the City of Austin. Member Marla seconded the motion.

Motion passed 11-0-0.

- E. Approve Final Sustainable Food Policy Board “Annual Report” Draft (Marla Camp)
Member Marla presented to the board the annual report. Member Paige Hill made motion to accept the report with added changes discussed. Member Ronda seconded motion.
Motion passed 11-0-0

(Item F moved after item B)

- F. Food Security Reports and Local Participation in Federal Assistance Programs (e.g, SNAP, WIC) (Celia Cole, Center for Public Policy Priorities)
Celia Cole was able to give a short presentation on the Food Security and Local Participation in Federal Assistance Programs.

- G. SFPB Working Group Guidance (Paula McDermott/Stephnie Connell)
Item moved to next meeting due to time constraint.

- H. Working Group Briefings (SFPB Board Members)
Item moved to next meeting due to time constraint.

8. ANNOUNCEMENTS - EVENTS AND RESEARCH RELATED TO BOARD CHARGES AND WORK PLAN

- A. DIVE! Living Off America’s Waste Screening and Panel
- B. Farm and Ranch Freedom Alliance (FARFA) Conference
Items above not discussed due to time constraint

9. DISCUSS FUTURE AGENDA ITEMS

- A. October 23, 2011 SFPB Meeting
 - i. Elect Officers
 - ii. Strategic Planning Session for 2011 /2012
 - iii. Best Practices Presentation – Sustainable Food Policies in Municipal Comprehensive Plans
 - iv. Climate Protection Community Action Plan – Food Draft
- B. November and December Meetings
 - i. County Approved Budget
 - ii. Board Annual Report (March 2011 – January 2012)

ADJOURNMENT

Meeting adjourned at 2:37pm