



Austin Mayor's Committee for People with Disabilities  
MINUTES

REGULAR MEETING  
(12, September, 2011)

The Austin Mayor's Committee for People with Disabilities convened in a regular meeting on 12, September, 2011 at 301 West 2<sup>nd</sup> Street in Austin, Texas.

Chair Norman Kieke called the Board Meeting to order at 12:01 PM

Board Members in Attendance: Norman Kieke, Chip Howe, Kathy Kasprisin, Jesus Lardizabal, George Luc, Ron Lucey, Tanya Winters,

Staff in Attendance: Dolores Gonzalez

1. **Approval of Minutes:** A motion was made by Commissioner Kathy Kasprisin to approve the September 12, 2011 minutes; the motion was seconded by Commissioner Jesus Lardizabal. The motion was approved unanimously by all.
2. **OLD BUSINESS** no old business conducted at this meeting.
3. **NEW BUSINESS**

**Presentation: Craig Spradling, Co-Founder Parking Mobility, Discussion of Parking Mobility, a new process for ticketing violators of accessible parking.**

➤ **Introduction**

- Parking Mobility is a new mobile application that allows citizens to report violators of accessible parking from their phones.
- Parking Mobility uses a smart phone application allowing citizens to take tampered proof photos of accessible parking violators; the program sends the report via pdf to the city. At this point, the city will mail the offender a citation based on the citizen's photo and pdf report.
- The program is being considered for pilots in Houston, Vancouver, Chicago, and Denver.
- The program is designed to educate citizens about accessible parking and spur advocacy to decrease and eventually eliminate abuse.
- Revenue from the program is split accordingly below:
  - 60% of the revenue will go directly to the city
  - The remaining 40% will be split between charities chosen by citizens sending in violations and Parking Mobility.
- Some of the program's other features, purchased at additional cost, includes:
  - The program can report where curb cuts and accessible parking is needed using a GPS mapping system.
  - The program can report where accessible parking violations are occurring that could lead to changes in enforcement, potentially bringing in more revenue.

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### ➤ **Questions/Motion**

- From Court Clerk, Rebecca Stark - Citizens have to be able to testify if violations are disputed and go to court.
- From Dolores – Need to bring in purchasing department to discuss how revenue collection and disbursement would work.
- A motion to support Parking Mobility was made by Commissioner Tanya Winters; the motion was seconded by Commissioner Kathy Kasprisin. The motion was approved unanimously by all.

## **Presentation: Assistant City Attorney, Sabine Romero: Discussion on Open Meetings**

### ➤ **Executive sessions**

- These sessions are meeting that can be conducted in private.
- Executive sessions should not be conducted without the consent of a City attorney.
- If the committee believes a session is appropriate they must first consult with the law department before holding the meeting.

### ➤ **Rights of the Public**

- Under the Public Meeting act, the public has the right to have timely notice of the time, location and subjects to be discussed at meetings. The notice must be sufficient to let the general public know what subjects will be discussed, but should not be intended to serve as a script for the meeting. The notice must be clear enough for the public to understand it. The public can attend and record the meeting at their leisure.

### ➤ **Discussing something not posted in agenda**

- Generally, the answer is no, if the item was not posted to the public; the committee can respond by giving someone a factual answer to a simple question or reciting existing city policy.

### ➤ **Record Keeping**

- The City must keep minutes or make a record of every commission meeting
  - The minutes must state the subject and any actions taken.
  - City staff will assist commissions to keep minutes that commissions will approve at their next meeting. These minutes are subject to public information requests.

### ➤ **Subcommittees/Work Groups**

- A subcommittee chosen by a governmental body is also subject to an open records request.
  - Subcommittees that are effectively making decisions without holding an open meeting, deny the public access to the decision making process, which is a violation of the Open Meetings Act.
- Workgroups are formed to discuss limited issues. Workgroups must constitute less than a quorum and must not make any final decisions. If a workgroup meets, these requirements then they do not have to comply with the Open Meetings Act.

### ➤ **Meetings**

- The Open Meetings Act refers to a meeting as a verbal exchange among a quorum of the committee, or between a member of the public and a quorum of the committee. Conversations that happen via email and text also apply. A meeting may not be convened unless a quorum is present; if members are at an event then it is not a meeting, this event does not have to be posted as a meeting ( often a Notice of Event is posted instead) and members cannot to talk about commission business.

## **COMMITTEE REPORTS:**

### **Access/Youth Committee –Chair Tanya Winters**

- Chair Winters expressed that she is working to support Parking Mobility.

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- Commissioner George Luc reported he was working the University of Texas office of Student with Disabilities Services, to plan a campus immersion class for local High School students with disabilities.
- Disability Mentoring Day (DMD) is October 19 at the Goodwill Community Center ( 1015 Norwood Park Blvd ) Matching of mentors and mentees is progressing.

### **Awards/Employment Committee – Ron Lucey**

- The awards program will be a combined event with the Texas Governor's Committee on People with Disabilities Employment Awards.
  - The event will be held at the Austin Doubletree Hotel 6505 IH-35 South Austin TX 78752
  - Nominations for the awards are being accepted online **until September 23** at <http://www.austintexas.gov/ada/criteria.htm>
4. **ACTION ITEMS:** There was one action item recorded for the September 12, 2011 Meeting:
- A motion to support Parking Mobility was made by Commissioner Tanya Winters; the motion was seconded by Commissioner Kathy Kasprisin. The motion was approved unanimously by all.
5. **PUBLIC HEARING:** no citizen hearings were held during the September 12, 2011 Meeting.
6. **CITIZEN COMMUNICATION:** No Citizen communications were recorded during the September 12, 2011 AMCPD Meeting
7. **STAFF BRIEFINGS:** Dolores Gonzalez
- **Budget:** There were no expenses for the month of August 2011, leaving the balance unchanged at \$6,005.00
  - APD Cadet Community Immersion Program-You are invited September 22-23, 2011 at the West Pickle Research Building. This program highlights what cadets learned in various community groups including history, culture, and values. Attached is the flyer and agenda. Both Commissioner Tanya Winters and Staff Liaison Dolores Gonzalez were interviewed for the disability community group.
  - The second accessible parking PSA was submitted for a Barbara Jordan Awards; program to be held in spring of 2012.
  - The Office continues to conduct ADA departmental on-sites, this month includes: Austin Energy, Small Minority Business Resource, City Clerks Office, HHSD, and Library Facilities.

### **CALENDAR**

- September 21 ADAPT traveling to Washington DC – “No Medicare Cuts”
  - Oct 19, 2011 Disability Mentoring Day ( DMD) Goodwill Community Center
  - Oct 20, 2011 White Cane Day City Hall & Republic Square Park
  - Oct 22-23 CTD Film Festival Goodwill Community Center and Alamo Draffhouse
  - Oct 25, 2011 Texas Governors Committee and Mayor's Committee Employment Awards at the Doubletree Austin Hotel
8. **Future Agenda Items:**
9. **ADJOURN** – A motion was made to adjourn the September 12, 2011 meeting by Commissioner Kathy Kasprisin; the motion was seconded by Commissioner Chip Howe. The motion was approved unanimously by all.