



**Sustainable Food Policy Board  
APPROVED**

**OCTOBER MEETING MINUTES  
Sunday, October 23, 2011**

The Sustainable Food Policy Board (SFPB) convened on Sunday, October 23, 2011, at 5604 Manor Bldg, Austin, Texas.

Chair Paula McDermott called the meeting to order at 2:34pm.

**Board Members in Attendance:**

Marla Camp, Vice-Chair	Paige Hill	Michele Murphy-Smith
Erin Flynn	Katie Kraemer	Katherine Nicely
Shirene Garcia	Melanie McAfee	Ronda Rutledge
Kathy Golson	Paula McDermott – Chair	

**Absent Board Members:**

Arthur D'Andrea	Toni Tipton-Martin
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**Staff in Attendance:**

Stephnie Connell, HHSD	Carlos Rivera, HHSD	Edna Staniszewski, HHSD
Sherri Fleming, TCHHS	Wendy Scaperotta, TCTNR	

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION**

Savanna Adams – New grocery/barriers that exist to open  
Nathan Wilkes – Local food future  
Brenton Johnson – Biosolid water reuse

**2. APPROVAL OF MINUTES OF SEPTEMBER 26, 2011**

Member Marla made motion to accept minutes. Member Michele seconded the motion.  
Motion passed 10-0-0

(Member Paige arrived at 2:50pm)

**3. FOOD DAY PROCLAMATION – (CITY COUNCIL STAFF)**

The Proclamation passed on Thursday, October 20<sup>th</sup> at the City Council Meeting. Member Marla read the proclamation that announced October 24<sup>th</sup> as Food Day in Austin, Texas.

(Item 5 moved before 4)

**4. TRAVIS COUNTY STAFF BRIEFING – BOND ELECTION (TRANSPORTATION AND NATURAL RESOURCES STAFF)**

Wendy Scaperotta, Planner from the Transportation and Natural Resources Department, gave a presentation regarding the bond election on Proposition 2 that's going to the voters on November 8<sup>th</sup>.

**5. INTRODUCTION OF NEW HHSD DIRECTOR, CARLOS RIVERA**

Carlos Rivera introduced himself and gave a brief overview of the Health and Human Services reorganization.

(Member Katie stepped out of meeting)

**6. DISCUSSION AND POSSIBLE ACTION**

**A. Election of Officers and Executive Committee Appointments (Chair)**

The SFPB board election is as follows:

- Paula McDermott as Chair.
- Ronda Rutledge as Vice Chair.

The Executive Committee is as follows:

- Paula McDermott as Chair
- Ronda Rutledge as Vice Chair
- Erin Flynn as Liaison
- Michele Murphy Smith as Liaison
- Katherine Nicely as Liaison

Above elections passed with a motion of 10-0-0

**B. Working Group report – Food Waste and Surplus Diversion (Brandi Clark Burton)**

Brandi Clark Burton gave an update of the working group’s progress on the Food Waste and Surplus diversion. No action taken.

**C. Best Practices Presentation – Sustainable Food Policies in Comprehensive Plans and Planning Documents (Heather Frambach Nieto – Sustainable Food Center Intern)**

Heather Frambach Nieto gave an update on her progress of the Sustainable Food Policies in Comprehensive Plans and Planning. A draft of her presentation will be available on the SFBP boards and commissions website. No action taken.

(Members Erin and Ronda stepped out of meeting)

**D. Strategic Planning Session for 2011/2012 (Chair)**

Member Marla made a motion to have a working group form to plan the agenda for the work session during their regular scheduled meeting on November 28<sup>th</sup>. Member Katherine seconded the motion. Motion passed 8-0-0

(Member Shirene stepped out of meeting)

**E. Updates:**

• **Annual Report (Marla Camp)**

Annual report has already been approved but finalization cannot be completed until all bios have been submitted. Please forward all bios to Member Marla as soon as possible. Member Kathy made a motion to have each board member make an appointment with either the Travis County Commissioner or City of Austin Council member to present them the SFPB Annual Report. Member Michele seconded the motion. Motion passed 7-0-0.

- **Letters to Council re: Imagine Austin/Comprehensive Plans and Drought Support for Farmers (Chair)**

The letter had been approved at last month's meeting and Chair Paula McDermott read the final letter before forwarding to Mayor and council members. No action taken.

(Member Shirene joined the meeting)

- **Working Groups (Various Working Group Board Representatives)**

Member Kathy mentioned that she would like take charge of the SNAP working group due to Member Arthur unavailable.

Member Paige would like to have the composting working group dissolve since they have completed their section with the City of Austin Zero to waste program and would like to start a new working group dedicated to sludge. Member Marla made motion to have Member Paige start a new working group to address Sludge. Member Kathy seconded the motion. Motion passed 8-0-0.

## **7. ANNOUNCEMENTS - EVENTS AND RESEARCH RELATED TO BOARD CHARGES AND WORK PLAN**

### **A. Central Texas Foodshed Assessment – Karen Banks**

The final Central Texas Foodshed Assessment information has been posted in both English and Spanish on the SFPB Boards and Commissions website in the September 26, 2011 meeting. The information needs to be posted into the SFPB Austin notes website too.

### **B. Other Announcements – board members**

Member Shirene notified the board that she will be stepping down but will be available to help with the working groups.

## **8. DISCUSS FUTURE AGENDA ITEMS**

### **A. November 28<sup>th</sup> SFPB Work Session and December Meeting**

- i. Working groups protocol/guidelines
- ii. Board Annual Reports – City and County (March 2011 – January 2012)
- iii. County Approved Budget
- iv. Climate Protection Community Action Plan – Food Draft
- v. Staff Briefings – Sustainability, Health and Human Services, Emergency Preparedness, Economic Development
- vi. Set Meeting Dates for 2012

No discussion on above items.

## **ADJOURNMENT**

Meeting adjourned at 5:19pm