



EXECUTIVE COMMITTEE

December 6, 2011 ~ 6:00 p.m.

Meeting Location: 1520 Rutherford Lane Building 1, 2nd Floor, Austin, TX 78754

MEETING A G E N D A

All topics below will be discussed by the Executive Committee of the HIV Planning Council, with the possibility of Recommendations and/or motions made for consideration by the full Planning Council membership.

CALL TO ORDER (*Christopher Hamilton, Chair*)

1. Citizen Communication & Community Announcements
2. Approve Previous Meeting Minutes (*November 1, 2011*)
3. Chair Report
 - a. Review Attendance and Membership Report
 - b. Review options for electronic file storage
4. Phone interview with Planning Council applicant for membership Amber Alvarez (scheduled for 6:30 pm)
5. Review of written Ryan White Part A Administrative Agent Report
6. Review of written staff report
 - a. Results of "secret shopper" survey
 - b. Resource Guide
7. Sub-Committee reports
 - a. Allocations (*Victor Martinez*)
 - b. Care Strategy (*Christopher Hamilton, Chair*)
 - c. Comprehensive Planning (*Joseph Collins, Chair*)
 - d. Evaluations/Quality Management (*Paul Hassell, Chair*)
 - e. Needs Assessment (*Tim Bailey, Chair*)
8. Agenda items for next Business Meeting (December 13, 2011)

ADJOURN

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