



**DESIGN COMMISSION  
MONDAY, MARCH 28, 2011, 5:45PM  
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101  
301 W. SECOND STREET AUSTIN, TEXAS 78701**

**Current Commission Members**

<input type="checkbox"/> P___ Bart Whatley (BW) – Chair	<input type="checkbox"/> P___ Juan E. Cotera (JC)
<input type="checkbox"/> P___ Jeannie Wiginton (JW) – Vice Chair	<input type="checkbox"/> P___ David Knoll (DK)
<input type="checkbox"/> P___ James Shieh (JS) – Secretary	
<input type="checkbox"/> P___ Richard Weiss (RW)	
	<input type="checkbox"/> P___ Jorge Rousselin (COA - PDRD) Staff Liaison
	<input type="checkbox"/> P___ Christine Freundl(COA-PDRD)

**Meeting Minutes**

**CALL TO ORDER BY CHAIR WHATLEY AT 5:55 PM**

**[R. Weiss; J. Wiginton not present]**

**1. CITIZEN COMMUNICATION: None**

**2. APPROVAL OF MINUTES**

A. Discussion and action on the February 28, 2011 Design Commission regular meeting minutes.

**The motion to approve the minutes as drafted made by: D. Knoll; Second by B. Whatley was approved on a vote of [4-0] [R. Weiss and J. Wiginton not present].**

B. Discussion and action on the March 21, 2011 executive Committee meeting minutes.

**The motion to approve the minutes drafted made by J. Shieh; Second by J. Cotera was approved on a vote of [4-0]. [R. Weiss and J. Wiginton not present].**

**[J. Wiginton arrived at 5:59 PM]**

**[R. Weiss arrived at 6:05 PM]**

**3. NEW BUSINESS**

A. Discussion and action on the Asian American Resource Center located at 8401 Cameron Road, presenting the schematic submittal for a multi-purpose building of 14, 400 SF on undeveloped site to include assembly space, classrooms, offices and support spaces.

David Taylor with Bruce Holsher of PBSJ gave a presentation on the Asian American Resource Center. Discussion on anticipated AEC and current sidewalk.

**The motion to support schematic design to move forward as presented and with input rendered by commission including enhancement of pedestrian experience on Cameron Road made by J. Shieh; Second by R. Weiss was approved on a vote of [6-0].**

#### **4. OLD BUSINESS**

- A. Discussion and action on Design Commission recommendations addressing Council resolution No. 20100819-035 regarding the formulation of recommendations for design guidelines for infrastructure projects commissioned by the City of Austin, including Austin Energy, the Austin Water Utility, and other city-owned enterprises and departments. Report from Non-Urban Project Review Working Group. (Commissioner Shieh).

Commissioner Shieh gave a report on the non-urban project review working group to include specific types of projects to come to Design Commission to consider consent approvals while prioritizing infrastructure project: consider water towers; bridges.

**No action by commission.**

- B. Discussion and action on directing the Bylaws/Policies & Procedures Committee to draft procedures for internal administrative functions of the Design Commission.(Chair Whatley)

There was a discussion on potential procedures and how to expedite project reviews.

**The motion to direct Bylaws Policies & Procedure committee to consider and bring back recommendations made by J. Cotera; Second by J. Wiginton was approved on a vote of [6-0].**

- C. Discussion and action on directing the Bylaws/Policies & Procedures Committee to draft modifications to the Project Submittal Consideration Sheet to add field on Alternative Equivalent Compliance to submittal checklist. (Chair Whatley).

**The motion to send to Bylaws Policies & Procedures Commission to consider and bring back recommendations to Design Commission made by R. Weiss; Second by J. Wiginton was approved on a vote of [6-0].**

- D. Discussion and action on Design Commission Workplan for 2011. (Chair Whatley)

Presentation by Chair Whatley on regulations for 2011 work plan: consider defining vision of Quality of Life and pedestrian experience; urban compatibility.

**Chair Whatley opened the floor to input from Commissioners on potential workplan items. No action by commission.**

**5. COMMITTEE AND TASK FORCE REPORTS**

- a. Standing Committees Reports - **None**
- b. Special Committee Reports - **None**
- c. Policy Task force reports - **None**
- d. Liaison Reports:
  - R. Weiss gave a presentation on Downtown Commission's regulations for DAP.**
  - D. Knoll gave a presentation on Comp Plan working groups.**
- e. Appointment of Committee/Taskforce members by Chair –  
**Appointment of J. Wigington to Urban Open Space working group.**

**6. STAFF BRIEFINGS**

- a. Project updates – Downtown Austin Plan Update - Staff Liaison Jorge E. Rousselin

**7. FUTURE AGENDA ITEMS**

- a. Library Project.
- b. AIA Liaisons by Design Commission
- c. Urban Rail project
- d. Appointment of Design Commission member

**8. ANNOUNCEMENTS**

- a. Chair Announcements - **None**
- b. Items for Commission Members- **R. Weiss**
  - **CNU and AIA sponsorship of candidate forums on April 4th**
  - **ULI breakfast at Headliners Club on Wednesday March 30, 2011**
- c. Items from City Staff - **None**

**ADJOURNMENT 7:47 PM by consensus**