

**AGENDA**



**Recommendation for Council Action (Purchasing)**

Austin City Council	Item ID:	11761	Agenda Number	38.
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Meeting Date:	January 12, 2012
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Department:	Purchasing
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Subject

Authorize award and execution of Amendment No. 3 to a 48-month contract with GINNY'S COPYING SERVICES, INC., Austin, TX for printing services for the Watershed Protection Department, for the remaining two 12-month extension options in an estimated amount not to exceed \$25,000, for a revised total estimated contract amount not to exceed \$168,750.

Amount and Source of Funding

Funding in the amount of \$16,667 is available in the Fiscal Year 2011-2012 Operating Budget of the Watershed Protection Department. Funding for the remaining extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Contract Amendment
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Prior Council Action:	
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For More Information:	Brenda Helgren, Sr. Buyer, 974-9141
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Related Items:	
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Additional Backup Information

The agreement provides for printing services of "Grow Green" fact sheets for the Watershed Department. This fact sheet is to encourage the reduction of non-point source pollution, the City, through its Grow Green community education outreach program promotes the areas of integrated pest management and water conservation practices using native and adaptive plants. One element of this program is the provision of a series of informative fact sheets for distribution at no cost to central Texas residents via local garden centers and home improvement centers. In addition, these fact sheets are provided to County Extension Agents and the Lower Colorado River Authority for distribution.

This contract was competitively bid and awarded in 2007. This recommended Council action is to approve Amendment No. 3 for \$25,000 and the authorization to enter into the final two option periods for \$25,000 when appropriate, for a final contract value of \$168,750.

Contract Summary	NA080000051	
Contract History	Description	Amount
Original Contract	24-month contract for printing services with three 12 month extension options	\$75,000
Amendment No. 1	25% increase	\$18,750
Amendment No. 2	Exercise first 12-month extension option	\$25,000
Proposed Amendment No. 3	Funding for second 12-month extension option.	\$25,000
Remaining extension options	One remaining 12-month extension options	\$25,000
	<b>Total contract amount</b>	<b>\$168,750</b>