

**CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA DATE: 2/2/2012

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**VENDOR NAME: SAIC ENERGY, ENVIRONMENTAL & INFRASTRUCTURE, LLC,
KEMA INC. and GOOD COMPANY ASSOCIATES, INC.**

SUBJECT: Authorize award, negotiation, and execution of a contract with **SAIC ENERGY, ENVIRONMENTAL & INFRASTRUCTURE, LLC**, Hendersonville, TN, **KEMA, INC.**, Burlington, MA and **GOOD COMPANY ASSOCIATES, INC.**, Austin, TX or one of the other qualified offerors to RFP No. TVN0018, to provide electric vehicle infrastructure consulting services in an amount not to exceed \$305,000 each and combined.

AMOUNT AND SOURCE OF FUNDING: Funding is available through a grant awarded to the City of Austin/Austin Energy from the U. S. Department of Energy (DOE) for the grant period of October 1, 2011 to September 30, 2012.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

FOR MORE INFORMATION CONTACT: Terry Nicholson, Senior Buyer / 322-6586

PRIOR COUNCIL ACTION: September 12, 2011 – Approved the FY 2011-2012 Budget, including the DOE grant

BOARD AND COMMISSION ACTION: To be reviewed by the Resource Management Commission on January 17, 2012 and the Electric Utility Commission on January 23, 2012

PURCHASING: Best evaluated proposals of seven proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for consulting services to support Austin Energy (AE) and its partners including the City of San Antonio, CPS Energy, Bluebonnet Electric Coop, Pedernales Electric Coop and Oncor, in the development of a community based electric vehicle readiness plan and will include solutions for the technical, operational, and market implementation barriers already identified through AE's work to date. AE and its partners will establish a framework to support electric vehicle market development within a targeted region of Texas (approximately a 100+ mile region stretching from San Antonio to Georgetown), as well as providing guidance for public power entities across the nation. The project will be funded by a Department of Energy (DOE) grant for regional planning for electric vehicle infrastructure and runs from October 1, 2011 to September 30, 2012. Services provided in this contract will support the fulfillment of obligations under that award.

Potential tasks included in this contract include but are not limited to the following:

- Development of needs analysis, typology and best practice guide for public electric vehicle charging station settings
- Development of a model that engages the private sector in the provision of electric vehicle charging equipment, products and services, and that addresses the challenges unique to electric markets served by public power
- Develop model codes and ordinances for parking, building codes, and permitting/inspection, and a timeline for implementing them corridor-wide
- Identify and address the challenges associated with workplace charging, and development of opportunities to encourage employees to charge at the workplace
- Establish the foundation for long-term planning efforts aimed at maximizing operational and financial benefits resulting from integration of charge management and smart grid technologies

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Due to the grant funding being available only through September 30, 2012, AE will institute an accelerated process for assigning tasks to the various Contractors. As specific tasks are developed, AE will provide the Scope of Work to all three Contractors, who will in turn respond with a cost proposal, detailed description of the assignment and a schedule for deliverables. The responses will then be evaluated based on a fixed set of criteria and the task will be assigned to the highest scoring response.

An Austin Energy team with expertise in this area evaluated the proposals and unanimously chose these proposals as the best to provide these services. Evaluation criteria included system concept and solution proposed, demonstrated applicable experience, personnel qualifications and total evaluated costs.

This request allows for the development of agreements with qualified offerors that Council selects. If the City is unsuccessful in negotiating satisfactory agreements with the selected offerors, negotiations will cease with those providers. Staff will return to Council so that Council may select other qualified offerors and authorize contract negotiations with those providers.

MBE/WBE solicited: 39/77

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Five hundred and sixty three notices were sent including 39 MBEs and 77 WBEs. Seven proposals were received, with no response from the MBE/WBEs.

APPROVAL JUSTIFICATION

- a. Best evaluated proposals.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.