



## MEMORANDUM

**TO: Mayor and City Council**

**FROM: Greg Guernsey, Director  
Planning and Development Review Department**

**DATE: January 18, 2012**

**SUBJECT: C14-2011-0148 (602 JMJ Zoning) Postponement Request**

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The Planning and Development Review Department would like to request a postponement of the above mentioned case to March 1, 2012. The staff is requesting this postponement because the applicant was granted a postponement of this case to the February 7, 2012 Zoning and Platting Commission meeting.

The postponement request was made in a timely manner and meets the City Council's policy. If you need additional information, please contact Sherri Sirwaitis at 974-3057.

**Greg Guernsey, Director  
Planning and Development Review Department**

xc: Marc Ott, City Manager  
Sue Edwards Assistant City Manager