



**Building and Fire Code Board of Appeals
MINUTES**

**REGULAR MEETING
October 26, 2011**

The Building and Fire Code Board of Appeals convened in a regular meeting on October 26, 2011 at One Texas Center, 505 Barton Springs Road, 3rd Floor, Austin, Texas.

Board Chair Frank Haught called the meeting to order at 1:40 p.m.

Board Members in Attendance: Frank Haught, Michael Thorn-Leeson, Jake Sullivan, and Michael Cannatti.

Staff in Attendance: Leon Barba, Dan McNabb, Jose Roig and Julie Kirby.

Board Members Not in Attendance: Board Member Alan Schumann, Scott Stookey, and Steven King was absent.

1. CITIZEN COMMUNICATIONS: None

2. APPROVAL OF MINUTES: The minutes from the meeting held on June 29, 2011 were approved on Board Member Jake Sullivan's motion and Board Member Michael Thorn-Leeson's second on a vote of 4-0-2.

3. NEW BUSINESS:

a. Election of Board Officers.

After discussion, Frank Haught was nominated as Chair and Michael Cannatti as Vice-Chair. Board Member Sullivan made a motion to approve the nominations and Board Member Thorn-Leeson second on a vote of 4-0-2.

b. Annual Board Schedule.

Board Member Thorn-Leeson made a motion to approve the draft schedule and Board Member Sullivan second on a vote of 4-0-2.

4. FUTURE AGENDA ITEMS:

Board wants staff update on Water Conservation Code.

5. ADJOURN – Motion to adjourn the meeting was made by Michael Thorn-Leeson and was seconded by Michael Cannatti. Frank Haught adjourned the meeting at 2:15 p.m.