



**Commission for Women
MINUTES**

**REGULAR MEETING
January 4, 2012**

The Commission for Women convened in a regular meeting on January 4, 2012 at City Hall, 301 W. 2nd Street, Room #1033 in Austin, Texas.

Chair Julia Cuba called the Board Meeting to order at 1:30 p.m.

Board Members in Attendance: Julia Cuba, Flannery Bope, Veronica Garcia, Julia Aguilar

Staff in Attendance: Mike Hockmuller, Sandra Adame

APPROVAL OF MINUTES

Chair Julia Cuba asked Commission members to review minutes from the December 7, 2011 meeting. Commissioner Aguilar noted that the date on the minutes was not correct and moved to approve the minutes with the change. Motion to approve minutes with aforementioned change was seconded by Commissioner Garcia and minutes were approved with no objection.

OLD BUSINESS

1. Goals for 2012 planning.

- All city commissions are required to conduct an internal review for the previous year, which includes accomplishments from the past year and goal planning for upcoming year.
- ACW invited Leslie Gilbert Guthrie from the Texas Women's Commission to help identify focus, as well as share experiences and ideas for goals.
- Ms. Guthrie discussed past and current projects. She explained that the Texas Commission for Women is made up of 12 commissioners with two-year terms. Each term, they target different areas that are challenging Texas women. Past projects have included distributing materials on domestic violence, immunization, cervical cancer, creating programs that assist women veterans, women over 50, Girl Scouts and recognizing female legislators. The first Texas Women's Hall of Fame was in 1984 and the plaques of former winners are now permanently housed at Texas Women's University.
- Ms. Guthrie suggested that ACW focus on 2-3 key areas each year, which was something that had been discussed previously by commissioners. She also suggested that the commissioners talk to their respective council members about three key areas that would like to see ACW work on. Another suggestion, was to hold a town hall meeting. Commissioner Cuba and Commissioner Garcia are going to work on draft of internal review and goals for 2012.

NEW BUSINESS

1. Nomination form for Women's Hall of Fame event

- Last year's nomination form was passed out and discussion followed about changes and/or improvements that could be made to the form. Commissioner Aguilar will work on a draft and bring to the next meeting.

STAFF BRIEFING

1. Commissioner Terms

- Staff Liaison Sandra Adame informed the group about commissioner terms. She said that their terms are on-line on ACW city website. Also, once their term has expired, a commissioner stays on for 60-days (called a "60-day holdover"), with all voting rights, or until their council member chooses someone for the next term, whichever comes first.

2. Communication with ex-commissioners

- Communicating with ex-commissioners is to invite to events, etc. is allowed as they are no longer part of the commission or voting quorum.

FUTURE AGENDA ITEMS

- Commissioners will speak with their respective council members and discuss feedback on three key areas that they would like to see ACW address

PUBLIC HEARINGS: None

CITIZEN COMMUNICATION: None

ADJOURN: Commissioner Bope moved to adjourn the meeting at 2:30pm, seconded by Commissioner Aguilar. Motion was approved without objection. Chair Cuba adjourned the meeting.

