



## MEMORANDUM

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TO: Mayor and Council

FROM: Greg Guernsey, Director  
Planning and Development Review Department

DATE: February 27, 2012

RE: **C14-2011-0160 – Capital City Salvage (L.K.Q.)**  
Request for Postponement by the Staff

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The Staff is requesting a postponement of the above-referenced zoning case to April 5, 2012. This will provide time for the Staff to provide additional information about the property and update the backup based on action taken at the Zoning and Platting Commission meeting of March 6, 2012.

The postponement request was made in a timely manner and meets the City Council's policy.

Greg Guernsey, Director  
Planning and Development Review Department

- x. Marc A. Ott, City Manager  
Sue Edwards, Assistant City Manager