



**DESIGN COMMISSION
BYLAWS/POLICIES AND PROCEDURES COMMITTEE
TUESDAY, MARCH 13, 2012 4:00 PM – 5:00 PM
ONE TEXAS CENTER ROOM 814 – 8TH FLOOR
505 BARTON SPRINGS RD., AUSTIN, TEXAS 78704**

Bylaws/Policies and Procedures Committee Members

_____ Jeannie Wiginton (JW) – Chair
_____ Juan E. Cotera (JC)

_____ Bart Whatley (BW)

_____ Jorge E. Rousselin (COA – PDRD)
Staff Liaison

AGENDA

CALL TO ORDER AND ROLL CALL

1. CITIZEN COMMUNICATION: GENERAL

The first five speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES (Discussion and Possible Action)

- a. Discussion and possible action on the October 13, 2011 Bylaws/Policies and Procedures Committee meeting minutes.

3. NEW BUSINESS (Discussion and possible action)

- a. Discussion and possible action on list of frequently-asked-questions (FAQs) that the Design Commission will address on every project;
- b. Discussion and possible action on project review letter criteria and timing of letter execution;
- c. Discussion and possible action on Alternative Equivalent Compliance request to Include documentation on request at the time of project submittal;
- d. Discussion and possible action on the Project Consideration Sheet and accompanying documentation.

4. ANNOUNCEMENTS

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 3 days before the meeting date. Please call Annie Pennie in the Planning and Development Review Department, at annie.pennie@austintexas.gov or (512) 974-1403, for additional information; TTY users route through Relay Texas at 711.