

**AGENDA**



**Recommendation for Council Action (Purchasing)**

<b>Austin City Council</b>	<b>Item ID:</b>	12952	<b>Agenda Number</b>	46.
<b>Meeting Date:</b>	March 22, 2012			
<b>Department:</b>	Purchasing			
<b>Subject</b>				
<p>Authorize award and execution of a 36-month requirements service contract with KOETTER FIRE PROTECTION, INC., for fire panel maintenance and services for the Austin Water Utility at the Waller Creek Plaza in an estimated amount not to exceed \$110,160, with three 12-month extension options in an estimated amount not to exceed \$36,720 per extension option, for a total estimated contract amount not to exceed \$220,320.</p>				
<b>Amount and Source of Funding</b>				
<p>Funding in the amount of \$21,420 is available in the Fiscal Year 2011-2012 Operating Budget of the Austin Water Utility. Funding for the remaining twenty-nine months of the original contract period and extension options is contingent upon available funding in future budgets.</p>				
<b>Fiscal Note</b>				
<p>There is no unanticipated fiscal impact. A fiscal note is not required.</p>				
<b>Purchasing Language:</b>	Lowest bid.			
<b>Prior Council Action:</b>				
<b>For More Information:</b>	Sydney Ceder, Sr. Buyer /974 2035			
<b>Boards and Commission Action:</b>	Recommended by the Water and Wastewater Commission.			
<b>MBE / WBE:</b>	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.			

**Related Items:**

This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Additional Backup Information**

This contract will provide the Austin Water Utility with a full service preventative maintenance contract for the NOTIFIER fire panel currently installed at the Waller Creek Center, including maintenance, inspections and certification. Since fire suppression, detection and alarm systems are not used on a routine basis, their state of readiness and functionality is not obvious. These systems are required to work in an emergency and must work properly the first time. The contractor will perform quarterly inspections to insure that the equipment is operational throughout the life of this agreement.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

**BID TABULATION**

IFB No. SSC0172REBID

NOTIFIER FIRE CONTROL SYSTEM MAINTENANCE, INSPECTION, CERTIFICATION AND FIRE ALARM MONITORING SERVICES

**VENDOR**

**ANNUAL TOTAL**

**KOETTER FIRE PROTECTION**  
Pflugerville, Texas

\$36,720

Firetrol Protection Systems  
Austin, Texas

\$37,680

Firetron, Inc.  
Stafford, Texas

\$399,900

A copy of the bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Ninety-five notices were sent. There are no known MBEs and/or WBEs for this commodity code. Three bids were received.
- c. The pricing offered represents an approximate 7% overall increase from the last contract award March 2010.

**APPROVAL JUSTIFICATION**

- a. Lowest bid. Koetter Fire Protection is the current provider.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

