

MINUTES

Comprehensive Planning Sub-Committee Meeting

Meeting Date: April 26, 2011

Start: 6:05P.M.

End: 7:50P.M.

Members in Attendance: Gregory Bolds, Joseph Collins, Delfred Hastings, Christopher Hamilton, Mark Pepler, Kenneth Placke, and Shanika Cornelius

I. Citizen Communication: HIV Strategic Planning Stakeholder's Meeting scheduled for Wednesday, May 18, 2011 9:00 AM to 4:00 PM location to be announced

II. No Minutes to review.

III. Chair Briefing:

Reviewed aggregated information from status update completed in last 2 committee meetings. Findings from the review indicated a need to create a structure that allows the comprehensive plan to be measured over the next 3 years as implemented. Concept of identification first of what business is put forward, who consumes and who is responsible for service within the comprehensive plan as a working document for community stakeholders.

Framing and formatting the comprehensive plan was discussed in length:

It was discussed that Goals should drive the comprehensive plan, while objectives could keep consistent under each goal allowing focus on quantifiable outcomes, with varying task to accomplish objectives under a specific goal.

Needs Assessment; Evaluation / QM, Allocation; Core Strategies; Funded and Unfunded Collaborations were discussed as domains needing consideration within the development of the comprehensive plan being developed for the next 3 years.

National HIV Strategy:

National HIV strategy summary was reviewed and discussed as another guiding instrument to frame goals within Comprehensive planning process.

Next Meeting: 5-24-2011 at 6:00 PM 1520 Rutherford Lane Building 1.