



Council Audit and Finance Committee Meeting
Wednesday, June 22, 2011
MINUTES

THE **AUSTIN CITY COUNCIL AUDIT AND FINANCE COMMITTEE** CONVENED ON WEDNESDAY, JUNE 22, 2011 AT 2:00 P.M. IN THE CITY HALL BOARDS AND COMMISSIONS ROOM, FIRST FLOOR, ROOM 1101, CITY HALL, 301 W. 2nd STREET.

The meeting was called to order at 2:06 p.m. by Chair Cole. In attendance were Council Member Bill Spelman and Council Member Laura Morrison.

Agenda Item #1: Citizen Communication

No action necessary.

Agenda Item #2: Approval of the May 25, 2011 minutes

The May 25, 2011 minutes were approved by Council Member Spelman's motion; second by Council Member Morrison with a 3-0 vote.

Agenda Item #3: Approval of standard board bylaws and discussion and possible action on requested bylaw amendments (City Clerk's Office)

Item withdrawn.

Agenda Item #4: Presentation on the Austin Convention Center Department's Aramark financial audits (Convention Center Department)

David Stagliano, Director of Mayer Hoffman McCann; Mark Tester, Director of the Austin Convention Center Department; Dan McColgan, Associate Vice President of Aramark; and Jack O'Brien, President of Aramark presented the Aramark financial audits.

Chair Cole requested the Office of the City Auditor review the Aramark financial audits, in coordination with the Controller's Office.

Agenda Item #5: Presentation and acceptance of the Hazardous Material Waste Disposal Audit (City Auditor's Office)

Russell Needler, Assistant City Auditor, presented the Hazardous Material Waste Disposal Audit. The report was approved by Council Member Morrison's motion; second by Council Member Spelman with a 3-0 vote.

Agenda Item #6: Presentation of the Hotel Occupancy Tax Review Project (City Auditor's Office)

Russell Needler, Assistant City Auditor, presented the Hotel Occupancy Tax Review Project.

Chair Cole requested a meeting with the Office of the City Auditor and Controller's Office to discuss changes to the hotel occupancy tax ordinance. Council Member Spelman requested additional information regarding the compliance rate for registered short-term rental properties.

Agenda Item #7: Presentation of the FY11 Boards and Commissions Risk Assessment (City Auditor's Office)

Rachel Snell, Assistant City Auditor, presented the FY11 Boards and Commissions Risk Assessment. No action necessary.

EXECUTIVE SESSION

The Council Audit and Finance Committee went into Executive Session, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel, to discuss matters relating to Chapter 551 of the Texas Government Code as specifically listed on this agenda, and to receive advice from Legal Counsel regarding any other item on this agenda.

Agenda Item #8: Discussion of the APD Evidence Section Security Operations Audit

Executive Session ended and Chair Cole called the committee meeting back to order at 3:55p.m.

Agenda Item #9: Acceptance of the APD Evidence Section Security Operations Audit (City Auditor's Office)

The report was approved by Council Member Spelman's motion; second by Council Member Morrison with a 3-0 vote.

The meeting was adjourned at 4 p.m.