



**Planning Commission  
Capital Improvement Program Committee  
DRAFT MINUTES  
Monday, February 6, 2012**

**The Planning Commission CIP Committee convened in a regular meeting on Monday, February 6, 2012 at 301 W. 2<sup>nd</sup> Street, City Hall, Room #1029, in Austin, Texas.**

**Chair Hatfield called the meeting to order at 4:37 p.m.**

**Subcommittee Members in Attendance:**

Dave Anderson                      Richard Hatfield                      Alfonso Hernandez                      Dave Sullivan

**City Staff in Attendance:**

Mike Trimble, Capital Planning Office  
Kimberly Springer, Capital Planning Office

- 1) Citizen Communication  
**No citizens signed up to speak on items not listed on the agenda.**
- 2) Approval of minutes for June 14, 2011.  
**The minutes for June 14, 2011 were approved with a motion made by Commissioner Dave Anderson and Commissioner Dave Sullivan's second on a vote of 3-0. (Commissioner Hernandez off the dais.)**
- 3) Old Business – Discussion and Action Items  
**None**
- 4) New Business – Discussion and Action Items
  - a) Approve 2012 Capital Improvement Program Committee Schedule of Meetings  
**The 2012 Schedule of Meetings was approved with a motion made by Commissioner Dave Sullivan and Commissioner Dave Anderson's second on a vote of 3-0. (Commissioner Hernandez off the dais.)**
  - b) Discuss 2012 Committee Work Plan  
The Commissioners discussed the desire to review neighborhood plan priorities and the end product letter from the full Planning Commission to be included in the CIP Plan document.

- 5) Staff briefings
  - a) Staff Presentation – FY 2012 Capital Budget Overview  
**Kimberly Springer provided the Commissioners an overview of the contents of the FY 2012 Capital Budget.**
  - b) Staff Presentation – FY 2013 CIP Planning Process Update  
**Kimberly Springer provided the Commissioners an overview of the FY 2013 CIP Plan development schedule, new prioritization and planning model, and how the FY 2013 process differs from FY 2012.**
- 6) Future agenda items
  - a) Commissioners requested an update on the types and uses of special capital funding sources and the status of departmental CIP coordination efforts.  
**No formal action was taken.**

**Chair Hatfield adjourned the meeting at 5:48 p.m. without objection.**