

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	14018	Agenda Number	34.
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Meeting Date:	April 5, 2012
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Department:	Purchasing
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Subject

Authorize award and execution of a 12-month requirements service contract with CONCENTRA MEDICAL CENTERS, to provide drug and alcohol testing services in an estimated amount not to exceed \$62,340 with five 12-month extension options in an estimated amount not to exceed \$ 62,340 per extension option, for a total estimated contract amount not to exceed \$370,040.

Amount and Source of Funding

Funding in the amount of \$25,975 is available in the Fiscal Year 2011-2012 Operating Budget of the various City Departments. Funding for the remaining 7 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest responsive bid.
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Prior Council Action:	
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For More Information:	Jeff Dilbert, 512 – 974-2651
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Related Items:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Additional Backup Information

This contract is an annual citywide service agreement for conducting alcohol and drug testing programs in compliance with the Department of Transportation Regulations (DOT) and 49 CRF, parts 40 and 382 issued under the Omnibus Transportation Employee Testing Act of 1991.

The City needs to have the services provided at various locations, such as:

- vendor's location
- mobile unit for accident sites and/or hospital sites
- City property, as needed- for after regular hours support approximately 8-10 times per year

The City has approximately 12,000 employees of which 1,150 civilian employees who are commercial motor vehicle drivers. The City anticipates that annually, approximately 1,200 tests will be administered for drugs and 335 shall be tested for alcohol in the following categories:

	<u>Drug</u>	<u>Alcohol</u>
A. Pre-employment	200	N/A
B. Post Accident	15	15
C. Random	800	200
D. Reasonable Suspicion	15	25
E. Return to Duty	20	20
F. Follow Up	150	75

(These numbers are an estimate and may increase or decrease.)

Drug testing will include testing for five substances including marijuana (THC metabolite), cocaine, amphetamines (including methamphetamines), opiates (including heroin), and phencyclidine (PCP).

MBE/WBE solicited: 0/1

MBE/WBE bid: 0/0

BID TABULATION/MATRIX
IFB JSD0005
Drug and Alcohol Testing
(16 Line Items)

<u>Vendor</u>	<u>Total Price for 12 Month Period</u>
Concentra Health Centers San Antonio, TX	\$ 62,340
U.S. Mobile Health Exams. Jacksonville, FL	*

*U.S. Mobil Health Exams was deemed non-responsive for the following reasons:

- Unfavorable results from reference checks
- Unsatisfactory compliance with JSD0005REBID Attachment A – Compliance Checklist
- Stated alliances with Quest Diagnostics and Concentra could not be definitively documented to the

satisfaction of the City.

- Failure to contact SMBR per instructions of Section 0900 – No Goals Form to obtain further instructions and obtain an availability list and perform Good Faith Efforts as required.

Complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FASD Purchasing website.

PRICE ANALYSIS

- a. Adequate competition
- b. 42 notices were sent, including 0 MBEs and 1 WBEs. Two bids were received.

APPROVAL JUSTIFICATION

- a. Lowest responsive bid
- b. The Purchasing Office concurs with the departments recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.