



EXECUTIVE COMMITTEE MEETING
Meeting Date: April 3, 2012
Minutes from the March 6, 2012 Executive Meeting

MINUTES

Meeting Location: 1520 Rutherford, Austin TX

Meeting Called to order at: 6:02 p.m.

Committee Members in attendance: *Christopher Hamilton, Paul Hassell, Joseph Collins, and Victor Martinez.*

City of Austin Staff in attendance: *Greg Bolds and Keizhia Carlyle.*

Approve Minutes

- Minutes from the Executive meeting held on February 7, 2012 were approved with noted correction.

Chair Report

- Christopher Hamilton reviewed the attendance and membership report.

Ryan White Part A Administrative Agent Report

- Greg Bolds reviewed the March Administrative Agent report he noted that the Notice of Grant Award has been received and that a candidate for the Quality Management position has been selected.

Allocations Sub-Committee Report

- Did not meet

Needs Assessment Sub-Committee Report

- Did not meet

Care Strategy Sub-Committee Report

- Did not meet

Evaluation/QM Sub-Committee Report

- Did not meet; Paul Hassell stated that the sub-committee sent out follow-up letters to the Client Satisfaction survey and they are waiting for the responses from the letter.

Comprehensive Planning Sub-Committee Report

- Did not meet; Joseph Collins stated that he will meet with Kimberly to begin the process of writing the Comprehensive Plan.

- **Hearing no objection the meeting was adjourned at 6:46 p.m.**