



**AUSTIN AIRPORT ADVISORY COMMISSION  
MINUTES**

**REGULAR MEETING  
TUESDAY, MARCH 13, 2012**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, March 13, 2012 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair Dale Murphy called the meeting to order at 5:03 p.m.

**Commission Members in Attendance:**

Dale Murphy, Chair

Steven Hart, Vice Chair

D'Ann Johnson, Secretary

George Farris

Ernest Saulmon

Rose Marie Klee

**Commission Members Absent:**

James Kelsey

**Staff in Attendance:**

Shane Harbinson, Dave Arthur, Kellye Mireles, Robert Hengst, Joe Medici

**Others Present:**

Chris Coons, RW Armstrong

**1. CITIZENS COMMUNICATIONS: GENERAL**

None.

**2. APPROVAL OF MINUTES**

The minutes from the meeting of February 14, 2012 were approved on Commission Member George Farris' motion, Commission Member Rose Marie Klee's second on a 6-0 vote. Commission Member James Kelsey was absent.

**3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit on several highlights from Planning & Engineering projects. Formula 1 support is a multiple project for Formula 1 activity. A glass partition wall will be used at gate three to convert it into a domestic/international gate. A baggage drop will be added in customs on the apron level consisting of two roll up doors to allow people who are

going through customs to pick up their bags. It should be up and going by November. F1 support also includes working with staff to come up with a strategy to manage all the F1 activities as far as F1 team support, car rental support, helicopter support, and terminal support. We are working to make sure that we follow the direction of the city council and city manager that they want to use the F1 as a good experience for everyone that comes to Austin. There will be emergency power improvements for the IT building – we are working with Austin Energy to see if there is additional funding necessary since it is a very complicated building. There is an expansion joints product under 30% review. The terminal fire protection improvements project is to replace the dry pipe throughout the terminal and is a 5 plus million dollar project. The new employee parking lot is at 90% design. The parking lot should be open by 2013. Presidential Boulevard will have roadway improvements funded by the FAA and will connect with Spirit of Texas Drive. Improvements are being made at the Planning and Engineering building. There is still work being done on the mobile home park that is noise related.

- b) Finance & Operations Reports Presentation was presented by Dave Arthur, Assistant Director, Aviation Department. Enplanements were up just under 2% from last January. Airline revenue is up about 1% over last year but under budget by 5%. Parking is about 10% over budget and 10% over the same period last year. Rental cars are up slightly over last year by 2%. Food and beverage is up 7%. Retail revenue is up 2%. Operating expenses are about 9% under budget. The operating margin is 37.2%
- c) GTSA Transactions Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson discussed the GTSA Transactions for February 2012. See below for a year-to-year comparison.

<b>YEAR TO YEAR COMPARISON</b>			
<b>SERVICE CATEGORY</b>	<b>FEBRUARY 2012</b>	<b>FEBRUARY 2011</b>	<b>% Increase/(decrease)</b>
<b>TAXICAB</b>	<b>22,415</b>	<b>23,997</b>	<b>(6.6%)</b>
<b>LIMOUSINE</b>	<b>2,701</b>	<b>1,845</b>	<b>46.4%</b>
<b>HOTEL SHUTTLE</b>	<b>2,932</b>	<b>2,814</b>	<b>4.2%</b>
<b>OTHER SHUTTLE</b>	<b>498</b>	<b>271</b>	<b>83.8%</b>
<b>CHARTER BUS</b>	<b>10</b>	<b>15</b>	<b>(33.3)%</b>
<b>OVERALL TOTAL</b>	<b>28,556</b>	<b>28,942</b>	<b>(1.3%)</b>

#### 4. ABIA Action Items

- a) Authorize award and execution of a 36-month requirements service contract with **ALAMO DOOR SYSTEMS OF TEXAS, INC.**, for overhead door maintenance and repair for various city facilities in an estimated amount not to exceed \$1,200,000 with three 12-month extension options in an estimated amount not to exceed \$450,000 for the first extension option; \$500,000 for the second extension option, and \$550,000 for the third extension option, for a total estimated contract amount not to exceed \$2,700,000.

**The motion authorizing action item 4a was approved with corrected backup on Secretary D'Ann Johnson's motion, Commission Member Rose Marie Klee's second on a 6-0 vote. Commission Member James Kelsey was absent.**

- b) Authorize award and execution of a 48-month requirements supply agreement with **TEXAS MULTIPLE AWARD SCHEDULE (TXMAS), TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD)** or any other cooperative purchasing organization contracts available within the State of Texas and authorized by the Austin City Council for the purchase of automotive tires for Fleet Services and Aviation in an amount not to exceed \$6,602,640. **The motion authorizing action item 4b was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 6-0 vote. Commission Member James Kelsey was absent.**
- c) Authorize execution of a construction contract with **RODRIGUEZ BARR, INC. DBA THE BARR COMPANY, AIA**, Austin, TX for ABIA Campus Signage Improvements in the amount of \$1,556,910.10 plus a \$155,691 contingency, for a total contract amount not to exceed \$1,712,601.10. **The motion authorizing action item 4c was approved on Secretary D'Ann Johnson's motion, Commission Member Rose Marie Klee's second on a 6-0 vote. Commission Member James Kelsey was absent.**
- d) Authorize negotiation and execution of an amendment to the professional services agreement with **CDM SMITH, INC.** (formerly Camp Dresser & McKee, Inc.), Austin, TX for engineering services for the Austin-Bergstrom International Airport (ABIA) Stormwater Drainage Master Plan Update project in the amount of \$115,000, for a total contract amount not to exceed \$668,000. **The motion authorizing action item 4d was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 4-0-2 vote. Chair, Dale Murphy and Commission Member Rose Marie Klee recused themselves from this item due to a conflict of interest. Commission Member James Kelsey was absent.**
- e) Authorize execution of a construction contract with **MID-STATE PLUMBING, INC.** (WBE Firm with 45.2%), Austin, Texas for the Info Systems Building Fire Protection Improvements Project in the amount of \$448,000 plus a \$50,000 allowance, for a total contract amount not to exceed \$498,000. **The motion authorizing action item 4e was approved on Secretary D'Ann Johnson's motion, Vice Chair Steven Hart's second on a 6-0 vote. Commission Member James Kelsey was absent.** Item was corrected to read: *Authorize execution of a construction contract with **MID-STATE PLUMBING, INC.**, (WBE/FW 45.2%), for ABIA Information Systems Building Fire Protection Improvements in the amount of \$498,000 plus a \$49,800 contingency, for a total contract amount not to exceed \$547,800.*

## **5. NEW BUSINESS**

- a) CONRAC Project Update was presented by Shane Harbinson, Assistant Director, Aviation Department. The design has been kicked off for the first phase. One major milestone will be at the end of the month on the 30<sup>th</sup> when the car rental independent architects with their selected firm and our advisory consultant that we hired to oversee it and protect the airports interest will meet.

- b) Select an Airport Advisory Member to be an advisor to the AIPP Art Jury Panel for the CONRAC project. The terminal has had a lot of success with the artwork and we want to continue that with the CONRAC facility dedicating about two million dollars to arts and public places. An Airport Advisory Commission Member is needed to be an advisor to the jury that will be selecting an artist. D'Ann Johnson and Rose Marie Klee volunteered.
- c) Briefing on the FAA reauthorization 2012 and FAA Grants was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane discussed how one of the roles of being on the Airport Advisory Commission is being aware of grant opportunities. 112<sup>th</sup> Congress just passed a new authorization bill and this is a big deal for airports. It extends the FAA's DOT program up to 2015 so we have about 3 years before there is another reauthorization bill. Shane then discussed the history of the bill and gave handouts to all commission members.
- d) Taxi Cab permits (requested by D'Ann Johnson) - 45 new permits have been added and 50 more permits are in question.
- e) Discussion of AAAC Start Time. It was decided that we would keep the time the same.

## 6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.  
*(Please note the progress of the following items)*

Authorize award and execution of a 12-month requirements service contract with **INLAND TECHNOLOGIES LTD.**, for runway derubberization for the Aviation Department in an estimated amount not to exceed \$81,500, with three 12-month extension options in an estimated amount not to exceed \$81,500 per extension option, for a total estimated contract amount not to exceed \$326,000. *[Item scheduled to go before City Council on March 8, 2012.]*

Authorize award and execution of a 36-month requirements supply contract with **STATEWIDE MATERIALS TRANSPORT LTD.**, for dolomite limestone crushed aggregate for the Street and Bridge Division of Public Works and the Aviation Departments used to minimize ice/snow build-up on streets in an estimated amount not to exceed \$120,000, with three 12-month extension options in an estimated amount not to exceed \$40,000 per extension option, for a total estimated contract amount not to exceed \$240,000. *[Item went before City Council on March 1, 2012 and passed.]*

- b) Properties Lease Agreements – A new airline service is coming - Cancun flights will be under United and Southwest (which will be under Airtrans).
- c) General Aviation – Aviation has offered to Ascend GA development an option to split the costs 50/50 to relocate the FAA Cable duct bank line. Ascend is considering the option.

## **7. FUTURE AGENDA ITEMS**

Annual Report

## **8. ADJOURNMENT**

Motion to adjourn the meeting was made by Commission Member Ernest Saulmon, George Farris' second on a 6-0 vote. Meeting was adjourned at 7:03 p.m.

**Date of next meeting:** April 10, 2012

APPROVED