

## A G E N D A



## Recommendation for Council Action

Austin City Council	Item ID	14143	Agenda Number	8.
Meeting Date:	4/12/2012		Department:	Austin Police Department
Subject				
<p>Approve a resolution to apply for and accept \$74,986 in grant funding from the State of Texas, Governor's Office, Criminal Justice Division to implement the Austin Police Department project entitled APD Central Records Project. Related to Item #9.</p>				
Amount and Source of Funding				
<p>Funding in the amount of \$74,986 is available from the State of Texas, Governor's Office, Criminal Justice Division, State Criminal Justice Planning 421 Fund for the project period of April 1, 2012 – December 31, 2012. A match is not required.</p>				
Fiscal Note				
<p>A fiscal note is not required.</p>				
Purchasing Language:				
Prior Council Action:				
For More Information:	Alice Suter, Assistant Director / 974-5030			
Boards and Commission Action:				
MBE / WBE:				
Related Items:				
Additional Backup Information				
<p>This action provides the resolution required by the Criminal Justice Division to complete the award process related to \$74,986 in grant funding.</p> <p>Funding provided by the Governor's Office will allow the APD Central Records Division to reduce the backlog of arrest sheets and deceased print data. With \$74,986 in grant funds, APD will hire four part-time temporary employees to accomplish the manual entry of arrest sheets and to file each document and will hire one part-time temporary employee to process then file or destroy deceased print records. Funding will also allow grant-funded and existing Central Records Division personnel to work on an overtime basis to manually enter and file arrest sheets. Central Records supervisory staff estimates that the backlog of arrest sheets will be reduced by 6% and the backlog of deceased prints will be reduced by approximately 10%.</p> <p>The grantor requires a resolution approved by council that addresses items one through four below.</p>				

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and,
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.