

Emergency Solutions Grant Substantial Amendment Table of Contents
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ESG Substantial Amendment Document

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City of Austin
Substantial Amendment to the FY 2011 Consolidated Plan Annual Action Plan

A. Requirements for Preparation

B. Required Contents of Substantial Amendments

1. SF-424 - attached

2. Summary of Consultation Process

Describe how the recipient consulted with the Continuum(s) of Care on:

- o determining how to allocate ESG funds for eligible activities;
- o developing the performance standards for activities funded under ESG; and
- o developing funding, policies, and procedures for the operation and administration of the HMIS.

For years HHSD has served as the lead agency for the community CoC and provides leadership roles in the development of the annual CoC application including coordination and participation on the CoC Committee, the Independent Review Team, and the writing of the application.

During the development of the ESG Substantial Amendment, the City of Austin Health and Human Services Department (HHSD) Community Based Resources Unit staff participated in community planning with the members of the Continuum of Care (CoC) decision making body, the Ending Community Homelessness Coalition (ECHO).

HEARTH Act Training - February 17th

ECHO Membership Council - March 8th

CAN Regional Housing Stakeholder Work Group - March 26th

ECHO Housing Workgroup - April 5th

ECHO 100 Homes Workgroup - April 5th

ECHO Continuum of Care Committee - May 2nd

HHSD also participated in planning with local Continuum of Care agencies to apply for Sstate ESG funding, with the intent to coordinate if funding is approved.

Note: In 2012 the Ending Community Homelessness Coalition (ECHO) will assume the role as lead agent for the CoC.

3. Summary of Citizen Participation Process

Summarize citizen participation process used;

Summarize the public comments or views received; and

Summarize the comments or views not accepted and include the reasons for not accepting those comments or views.

The City of Austin outlines requirements for a substantial amendment in the City's Citizen Participation Plan (CPP), adopted by the Austin City Council in January 2004. To adhere to

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these requirements for a substantial amendment for Emergency Solutions Grant program funds, the City of Austin took the following actions:

- Provided the public with advanced notice on the 30-day public comment period and public hearings. Notifications were published online on the City's Neighborhood Housing and Community Development's (NHCD) web site (www.austintexas.gov/housing), and distributed via electronic mail to the following groups: City's Health and Human Service's Department (HHSD) Community Based Resources Unit, all HHSD contractors, social service agencies, local community agencies, subscribers of NHCD's AustinNotes (approximately 1,500 subscribers), Austin's Women, Infant and Children (WIC) Centers and the City's Libraries.
- Published the substantial amendment at ten local community centers and online for a 30-day public comment period beginning March 16th through April 16th.
 1. Austin Central Public Library, 800 Guadalupe (Central)
 2. Austin Resource Center for the Homeless, 500 East 7th Street (Central)
 3. East Austin Neighborhood Center, 211 Comal (East)
 4. Neighborhood Housing and Community Development Department, 1000 East 11th Street, Suite 200 (East)
 5. Rosewood-Zaragosa Neighborhood Center, 2800 Webberville Road (East)
 6. St. John's Neighborhood Center, 7500 Blessing (North East)
 7. AIDS Services of Austin, 7215 Cameron Road (North)
 8. Housing Authority of the City of Austin, 1124 S IH 35 (South)
 9. South Austin Neighborhood Center, 2508 Durwood (South)
 10. Pleasant Hill Library Branch, 211 East William Cannon (South)

Comments Summary: There was only one comment received from the public regarding the Substantial Amendment.

Julia Spann, Executive Director, SafePlace: SafePlace is concerned that this focus [on chronically homeless in the downtown area] does not adequately address the needs of homeless women, young families and youth, given that they generally do not seek services at these downtown locations. They face tremendous barriers to housing and self-sufficiency, including but not limited to domestic/sexual violence, limited or no work histories, post-traumatic stress disorder and other mental health issues. There needs to be a greater emphasis on and support of services for these populations, in order to effectively break cycles of homelessness before they become chronically homeless adults. For our community to thrive, homeless women, youth and young families must be a priority for all planning efforts, funding and services to address and prevent homelessness.

COA HHSD Staff Response: While this funding does not address the needs of homeless women with children, the City currently utilizes over \$4,000,000 of City of Austin General Funds to provide housing, case management, direct financial assistance, child care and emergency shelter to women with children and those fleeing domestic violence. Since ESG is a smaller amount of funding, and there is great need identified with the 100 Homes Campaign and other community initiatives, the City chose to address the homeless

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individuals and chronically homeless downtown. The City continues to work on improving programming for homeless individuals and families.

- Provided a briefing on the new Emergency Solutions Grant program funding and purpose of the substantial amendment to the Community Development Commission (CDC) on March 13th and April 10th.
- The City's Health and Human Services Department (HHSD) worked with the members of the Continuum of Care decision making body, the Ending Community Homelessness Coalition (ECHO). See section on consultations for details.
- On April 10th The Community Development Commission (CDC) recommended the proposed ESG Substantial Amendment to the Austin City Council.
- Held a public hearing before the Austin City Council on April 12th to receive citizen input on the substantial amendment.

Comments: There were no public comments related to the ESG Substantial Amendment.

- On April 26th the Austin City Council approved the ESG Substantial Amendment.

4. Match

Describe:

- o types of cash and/or non-cash resources used as match
- o specific amounts of resources used as match
- o proposed uses of match resources

Please see Attachment B Match Tables for each program.

5. Proposed Activities and Overall Budget

a. Proposed Activities

All recipients must include the following details for each proposed activity:

1) Corresponding priority needs from recipient's Annual Action Plan:

High Priority

2) Concise description of the activity, including the number and types of persons to be served:

HMIS Program: This funding is for start-up costs and to improve the HMIS system so no clients will be served.

Rapid Re-housing Program:

The City of Austin Health and Human Services will contract with the City of Austin Downtown Austin Community Court who will provide two Rapid Re-housing staff members. These staff will provide housing assistance counseling and housing location to 72 homeless and chronically homeless persons who live in places not meant for human

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habitation, at an emergency shelter or who are involved in the criminal justice system. The assistance will help people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

3) Corresponding standard objective and outcome categories:

Objective Category: Suitable Living Environment

Outcome Category: Availability/Accessibility

4) Start date and completion date:

October 1, 2012 – September 30, 2013

5) ESG and other funding amounts:

This project will be funded with ESG funds.

Table 1: ESG Second Allocation Funding Amounts

Downtown Austin Community Court	Rapid Re-housing	\$132,218
	HMIS	\$3,000
Front Steps	HMIS	\$28,472
HHSD	Admin	\$22,206
TOTAL		\$185,896

Local governments and territories are required, and States are encouraged, to include the following details for each proposed activity:

6) One or more performance indicators

7) Projected accomplishments, in accordance with each indicator, to be made within one year

8) Projected accomplishments, in accordance with each performance indicator, to be made over the period for which the grant will be used for that activity

Please see attached Activity Tables (Attachment B) for each project to be funded.

Rapid Rehousing Summary:

Output: Number of individuals served with Rapid Re-housing housing counseling and location services annually: 72

Outcome: 65% of individuals who exit homelessness to safe and stable housing out of individuals served with housing counseling

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b. Discussion of Funding Priorities

Explain why the recipient chose to fund the proposed activities at the amounts specified (recommended: if available, use locally-relevant data to support the funding priorities, and explain how the funding priorities will support the national priorities established in *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*)

The City of Austin will not reprogram any existing ESG programs due to having already committed the \$313,959 in funds in contracts with:

- \$261,726 - Front Steps (Maintenance and Operations of the Austin Resource Center for the Homeless)
- \$52,233 - Austin/Travis County Health and Human Services Department Communicable Disease Unit (Essential Services for HIV positive homeless individuals).

The City of Austin will use the additional \$185,896 from the second allocation of ESG for administration, two Rapid Re-housing Specialists that will be housed at the Downtown Austin Community Court (DACC) and ESG-related HMIS costs at Front Steps and DACC.

Prioritization Factors

The City did not choose to fund Homelessness Prevention since the City has recently awarded a \$3 million annual contract with a local collaboration providing homelessness prevention assistance. In addition, the City found through a City-funded Rapid Re-housing pilot program and the HPRP process that Rapid Re-housing was a cost effective method to house homeless individuals.

- 76% of those literally homeless exited to stable housing.
- 65% of those served with Homeless Assistance exited to rental housing, with no ongoing subsidy, and 22% went to rental housing with a subsidy.

The City chose to focus on Rapid Re-housing with the Downtown Austin Community Court for several reasons:

- DACC is a primary court intervention and service provider for individuals who are homeless and have been arrested for criminal offenses, including “quality of life” violations such as public intoxication, aggressive solicitation, possession of drug paraphernalia and other public nuisance violations.
- DACC provides case management to a group of homeless individuals who qualify as “Frequent Offenders” having more than 25 legal cases with the DACC with at least one active case in the last two years.
- Downtown Austin Community Court serves a difficult to serve population that utilizes a number of publicly funded institutions at a high cost to the City and the community.
- In 2011 DACC provided case management to 66 individual frequent offenders and there was a 66.3 % reduction in offenses by those individuals.

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- In a 2009 study of 245 Frequent Offenders, 64% had EMS service calls at an estimated cost of \$917,106 over the previous ten years.

Table 2: Downtown Austin Community Court and Austin Police Department Costs

245 individuals in 2009

Number and Type of Costs	Total Cost
24,315 docketed cases at DACC ¹²	\$624,000
1409 Jail bookings ³	\$246,575
11,734 Jail Days ⁴	\$258,030
3,595 Field Release and Arrests ⁵	\$59,785
525 appearances in Austin District Courts on felony charges (as indicated on their conviction record ⁶)	\$873,075. ⁷
	\$2,061,465 or \$4,850/ per individual ⁸

- DACC provides needed referrals to many other social services providers for these individuals including:
Austin Resource Center for the Homeless (ARCH), Caritas, Austin Travis County Integral Care, Travis County Mental Health Public Defender's Office, Goodwill, Travis County Commitment to Change, Community Care Clinics, Veterans Administration, Travis County Del Valle Jail, Green Doors, A New Entry, Foundation Communities, and other community agencies.
- There are many calls to 911 around the area outside of the downtown Austin Resource Center for the Homeless for drug activity and violence. Many of these individuals arrested have been given a criminal trespass notice after having been caught dealing drugs or committing violence inside of the ARCH. Police and ARCH staff have limited ability to continually address these individuals encroaching since they are on public property. The DACC will address these individuals who have criminal trespass notices and work to reduce the number of people outside of the ARCH who create barriers for clients receiving services.
- Input from the local homeless services coordination agency, Ending Community Homelessness Coalition (ECHO), supports establishing more Rapid Re-housing services to homeless persons on the street and in shelters.

¹ Representing 52% of the Court's annual budget for staff time. This does not include any rehab.

² Frequent offenders had 52% of all docketed cases in 2009 (24,315 of 46,681)

³ Cost of \$175 per booking per Travis County

⁴ Cost of \$45 per day per Travis County

⁵ Cost of \$16.63 weighted average per APD

⁶ Count was based solely on the DPS conviction record, 1 conviction = 1 appearance. The true number of appearances would be higher by a factor of 3 or 4.

⁷ Figure based on Jail Diversion Cost Simulation Model for Travis County, conducted by CMHS GAINS Technical Assistance & Policy Analysis Center for Jail Diversion, 2007.

⁸ Calculated in the Cost Estimate produced by the DACC Advisory Committee, 2010.

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- ECHO and the DACC are working together to address extremely vulnerable homeless individuals identified by the 100 Homes Campaign, a part of the national 100,000 Homes Campaign.
- ECHO has expressed a need for outreach and assistance in providing services to the over 140 vulnerable individuals identified through a community-wide survey process.
- The initiative brings together representatives from many public and non profit institutions such as the Veterans Administration, City of Austin Health and Human Services Department, and City of Austin Emergency Medical Services to address the needs of individuals who will most likely die on the streets without intervention.
- ECHO published a Plan to End Homelessness and included the following goals that will be addressed with this project:

Ending Community Homelessness Coalition

Goals to address short-term homelessness:

- *People who become homeless will be able to move quickly back
~ into housing and receive appropriate support services to maintain housing.
~ Continue to improve and expand rapid re- housing strategies
~ Continue to improve and expand intervention services*
- *Expand job training, employment, and access to mainstream services (SSI, SNAP, etc)*
- *Enhance community collaboration to improve and redesign current programs*

We will be successful with addressing short-term homelessness if we:

- *Increase the number of people moving rapidly from emergency shelter to housing*
- *Maintain at least a 72% rate of homeless persons in transitional housing moving to permanent housing (measured through COC)*
- *Increase the percentage of individuals who increase their income through employment or access to mainstream services*
- *Increase the percentage of individuals who access mental health, detox, and substance abuse treatment (will need to establish baseline)*
- *Increase collaboration and integration of services*

Identify any obstacles to addressing underserved needs in the community.

- There are many individuals who are considered frequent offenders of the Community Court with public nuisance violations related to an addiction or mental illness. With this funding, DACC will be able to serve these individuals with case management and direct financial assistance to address their mental health and substance abuse service needs.
- These individuals are in need of mental health diagnosis and screening and in Austin mental health services are difficult to obtain. However, as a result of case management efforts for one year 65% of these individuals received mental health screening and 79% of those received a mental health diagnosis which is the first step for finding long term mental health services.

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- Based on Texas DPS criminal background checks of the 245 Frequent Offenders in 2009, at least 55% have a conviction on their record that would disqualify them from most housing options. Rapid Re-housing staff will work with these individuals and landlords to find appropriate housing.
- Of the 245 Frequent Offenders in 2009, 64% has a record of EMS service calls at an estimated cost of \$917,106 since 1999. Housing these individuals and connecting them with health care, and other services will reduce their reliance on EMS.
- There are many calls to 911 around the area outside of the downtown Austin Resource Center for the Homeless for drug activity and violence. Many of these individuals arrested have been given a criminal trespass notice after having been caught dealing drugs or committing violence inside of the ARCH. Police and ARCH staff have limited ability to continually address these individuals encroaching since they are on public property. The DACC will address these individuals who have criminal trespass notices and work to reduce the number of people outside of the ARCH who create barriers for clients receiving services.

c. Detailed Budget

Include detailed budget of planned activities and funding levels accounting for entire second allocation and any reprogrammed funds from the first allocation (may use Table 3 in this Notice).

See Attachment A

6. Written Standards for Provision of ESG Assistance

If the recipient is a metropolitan city, urban county, or territory: include written standards for providing the proposed assistance.

The written standards must include:

a. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG.

The Attachment C ESG Program Standards and Guidelines details the requirements for all ESG programs. For the new Rapid Re-Housing Program, the program will be further targeted to homeless individuals who receive citations or are involved with the Downtown Austin Community Court. Rapid Re-housing staff will work with all eligible clients, but primarily those coming from the Community Court's jurisdiction (map included in Attachment B) or adjoining areas where homeless individuals receive similar quality of life citations.

See Attachment C, Section A 1. Definitions and Section VII. Client Eligibility.

b. Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.

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See Attachment C. ESG Program Standards and Guidelines Section A. IX Coordination between Service Providers.

c. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.

This program will not fund Homelessness Prevention. See attached ESG Program Standards and Guidelines, Attachment C., Section A. VII. Client Eligibility for Rapid Rehousing eligibility.

d. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid rehousing assistance.

This program will not fund Direct Financial Assistance. See Attachment C. ESG Program Standards and Guidelines, Section A VIII. Types and Limits of ESG Financial Assistance.

e. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.

This program will not fund Rental Assistance. See Attachment C. ESG Program Standards and Guidelines, Section A VIII. Types and Limits of ESG Financial Assistance.

f. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.

See Attachment C. ESG Program Standards and Guidelines, Section A VIII. Types and Limits of ESG Financial Assistance.

7. Describe Process for Making Sub-awards

See Attachment C. ESG Program Standards and Guidelines. Section B I. Grant Sub-award Process

8. Homeless Participation Requirement

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For those recipients who cannot meet the participation requirement in § 576.405(a), the substantial amendment must include a plan that meets the requirements under § 576.405(b).

HHSD worked with the Ending Community Homelessness Coalition to develop ESG program and ECHO has persons who are homeless or formerly homeless as members.

9. Performance Standards

The recipient must describe the performance standards for evaluating ESG activities, which must be developed in consultation with the Continuum(s) of Care.

See Attachment C. ESG Program Standards and Guidelines, Section B VI. Performance Standards.

10. Certifications

C. Written standards required for recipients who are eligible and decide to use part of the second allocation of FY 2011 funds for emergency shelter and street outreach activities

1. If the recipient is a metropolitan city, urban county, or territory: include written standards for providing the proposed assistance, as follows.

The written standards must include:

- b. If funding essential services related to street outreach with second allocation: standards for targeting and providing these services.

These funds will not be used for Street Outreach.

- c. If funding any emergency shelter activities with second allocation: policies and procedures for admission, diversion, referral and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations and persons with the highest barriers to housing.

These funds will not be used for Emergency Shelter activities.

- d. If funding essential services related to emergency shelter with second allocation: policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.

These funds will not be used for Emergency Shelter Services.

D. Requirements for recipients who plan to use the risk factor under paragraph (1)(iii)(G) of the "at risk of homelessness" definition

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These funds will not be used for persons at risk of homelessness.

E. Requirements for Optional Changes to the FY 2011 Annual Action Plan

1. Centralized or Coordinated Assessment System

If the recipient's jurisdiction, or a portion of the recipient's jurisdiction, currently has a centralized or coordinated assessment system and the recipient or sub-recipients utilize the centralized or coordinated assessment system, the recipient should describe the assessment system in the substantial amendment.

Service providers in the Austin Continuum of Care are developing a common assessment in HMIS and the new ESG program will be utilizing this tool. However, there is no coordinated or centralized assessment system to access homeless services. The CoC is developing strategies to implement this.

2. Monitoring

If existing monitoring procedures are not sufficient to allow recipients to monitor compliance with the new requirements, HUD encourages recipients to update their monitoring standards and procedures in the process of submitting this substantial amendment. This should address appropriate levels of staffing.

The City of Austin will update monitoring tools to reflect the new HESG regulations and utilize additional Administrative Funding for this purpose.

City of Austin Health and Human Services Department
Emergency Solutions Grant Substantial Amendment

FY 2011 Detailed Budget Table					
First Allocation	\$	330,481.00	FY 2011 <u>Emergency Shelter Grants/Emergency Solutions Grants</u> <u>Program Allocations</u>		
Second Allocation	\$	185,896.00			
Grant Amount		\$516,377.00			
Total Administration		\$38,728.00			
		First Allocation		Second Allocation	Total Fiscal Year 2011
	Eligible Activities	Activity Amount	Reprogrammed Amount	Activity Amount	Activity Amount
Emergency Shelter Grants Program	Homeless Assistance	\$ 313,959.00	\$ -		\$ 313,959.00
	Rehab/Conversion				\$ -
	Operations	\$ 261,726.00			\$ 261,726.00
	Essential Services	\$ 52,233.00			\$ 52,233.00
	Homelessness Prevention				\$ -
	Administration	\$ 16,522.00			\$ 16,522.00
	Emergency Shelter Grants Subtotal	\$ 330,481.00	\$ -		\$ 330,481.00
Emergency Solutions Grants Program	Emergency Shelter**			\$0.00	\$0.00
	Renovation**			\$0.00	\$0.00
	Operation**			\$0.00	\$0.00
	Essential Service**			\$0.00	\$0.00
	URA Assistance**			\$0.00	\$0.00
	Street Outreach - Essential Services**			\$0.00	\$0.00
	HMIS			\$ 31,472.00	\$ 31,472.00
	Rapid Re-housing		\$ -	\$132,218.00	\$ 132,218.00
	Housing Relocation and Stabilization Services			\$132,218.00	\$ 132,218.00
	Tenant-Based Rental Assistance				\$ -
	Project-Based Rental Assistance				\$ -
	Homelessness Prevention		\$ -	\$ -	\$ -
	Housing Relocation and Stabilization Services				\$ -
	Tenant-Based Rental Assistance				\$ -
	Project-Based Rental Assistance				\$ -
	Administration			\$22,206.00	\$22,206.00
	Emergency Solutions Grants Subtotal		\$ -	\$185,896.00	\$ 185,896.00
			Total Grant Amount:		\$ 516,377.00

City of Austin Emergency Solutions Grant Activity Table

Front Steps - HESG11: Homeless Management Information System		
PROJECT DESCRIPTION		
HMIS Costs to comply with increased ESG requirements and coordinate services for the ESG Rapid Rehousing program. There will also be costs associated with starting a new scan card system for clients in the downtown area coordinated at the ARCH.		
ACCOMPLISHMENT DESCRIPTION		
Proposed Accomplishment NA People		
This funding is to improve the HMIS system so no clients will be served.		
FUNDING		
Fund Source(s) Emergency Solutions Grant		
FY 2011-12 New Funding \$28,472		
PROJECT INFORMATION		
Project Primary Purpose:		
<input checked="" type="checkbox"/> Help the Homeless <input type="checkbox"/> Help Persons with HIV/AIDS <input type="checkbox"/> Help Persons with Disabilities <input type="checkbox"/> Address Public Housing Needs	Priority Need Category Homeless/HIV	Eligibility Not Applicable
Objective Category	Outcome Category	Subrecipient Subrecipient Private
Suitable Living Environment	Availability/Accessibility	Expected Completion Date 9/30/2013
		Citation 570.201e
		Location Community Wide

City of Austin Emergency Solutions Grant Matching Funds Table

Subrecipient: Downtown Austin Community Court

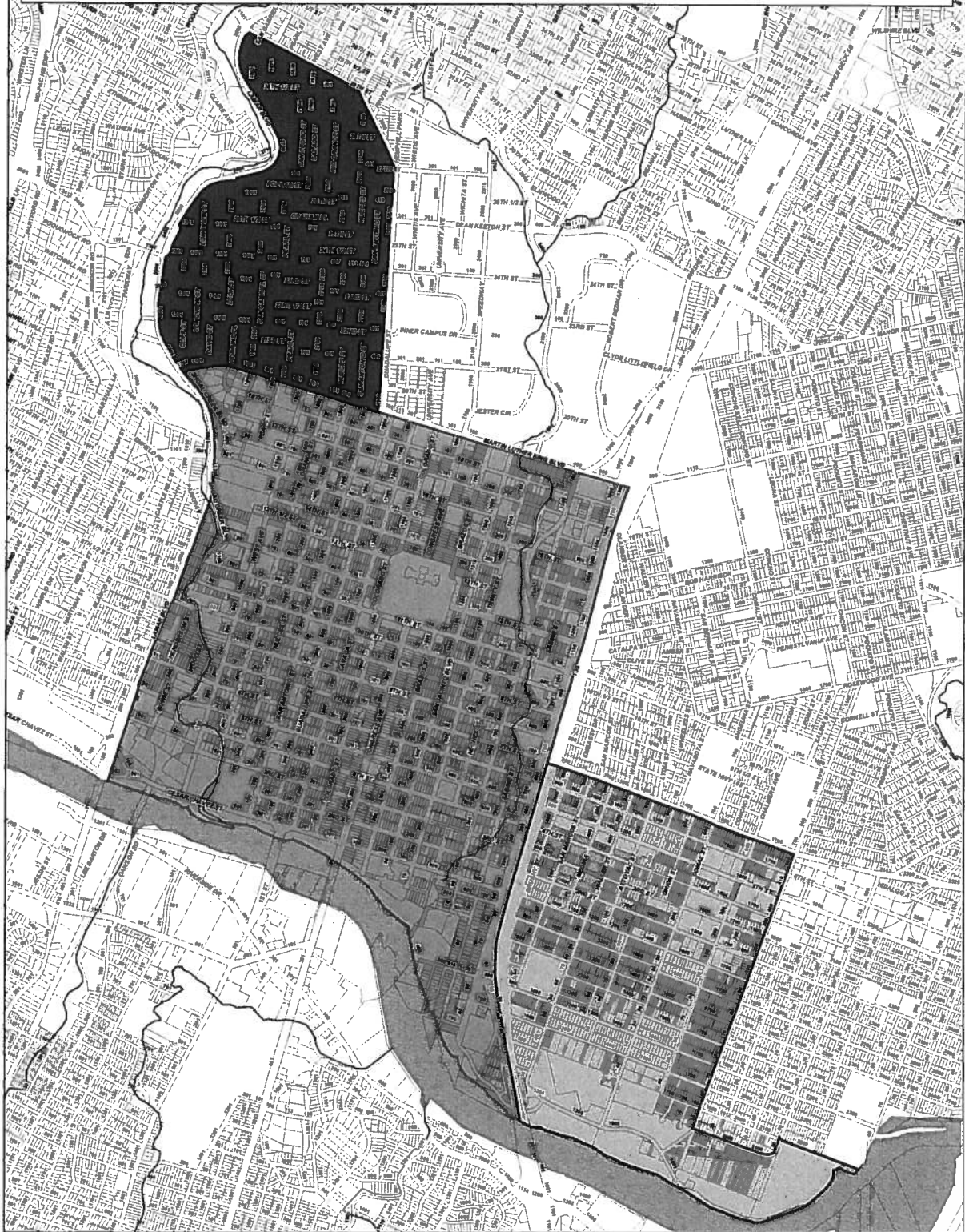
Contract Period: 10/1/12 to 9/30/13




Grant Amount: \$132,218 - Rapid Rehousing

Amount pledged in Matching Funds: \$132,218

MATCH FUNDS FUNDING SOURCE	TOTAL MATCH FUNDS PROPOSED
Other Federal Grants (ex. CDBG, CSBG, HOPWA)	
Other-Private Grants	
**State Grants (Cannot be State ESG Monies)	
City Funds - Staff Salaries for Two Case Managers in same program	\$132,218
County Funds (ex. FEMA or other County contracts)	
Private/Corporate Donations	
Monies from Fund Raising	
Volunteers @ \$5/hr	
Cash Value of Donated Goods (In-Kind)	
Cash Value of Donated Equipment (ex. computers)	
Monies received from Fellowships	
Monies received from Scholarships	
Staff Salaries	
Cash Value of building being leased by ESG Subrecipient	
Total	\$ 132,218

Downtown Austin Community Court Jurisdiction



-  Original Jurisdiction
-  West Campus Jurisdiction
-  East Austin Jurisdiction



0 0.125 0.25 0.5 Miles



City of Austin
Austin Water Utility
July 2004



Produced by Systems Planning & GIS

This map has been produced by the City of Austin for its needs and purposes and is not warranted for any other use. No warranty is made by the City regarding its accuracy or completeness.

City of Austin Emergency Solutions Grant Activity Table

Downtown Austin Community Court - HESG11: Housing Relocation and Stabilization Services		
PROJECT DESCRIPTION		
Two new staff members will provide Housing Relocation and Stabilization services for homeless individuals who are frequent users of public systems including the Downtown Austin Community Court and Austin Resource Center for the Homeless.		
ACCOMPLISHMENT DESCRIPTION		
Proposed Accomplishment 72 People		
The Downtown Austin Community Court Rapid Rehousing staff will provide housing relocation and stabilizations services to homeless individuals in the downtown area. 65% of those individuals will exit homelessness into housing.		
FUNDING		
Fund Source(s) Emergency Solutions Grant FY 2011-12 New Funding \$132,218		
PROJECT INFORMATION		
Project Primary Purpose: <input checked="" type="checkbox"/> Help the Homeless <input type="checkbox"/> Help Persons with HIV/AIDS <input type="checkbox"/> Help Persons with Disabilities <input type="checkbox"/> Address Public Housing Needs		
	Priority Need Category Homeless/HIV	Eligibility Not Applicable
Objective Category	Outcome Category	Subrecipient Subrecipient Private Expected Completion Date 9/30/2013 Citation 570.201e Location Community Wide
Suitable Living Environment	Availability/Accessibility	

EMERGENCY SOLUTIONS GRANTS City of Austin Emergency Solutions Grant Matching Funds Table**Subrecipient: Downtown Austin Community Court****Contract Period: 10/1/12 to 9/30/13****Grant Amount: \$3,000 - HMIS****Amount pledged in Matching Funds:****\$3,400**

MATCH FUNDS FUNDING SOURCE	TOTAL MATCH FUNDS PROPOSED
Other Federal Grants (ex. CDBG, CSBG, HOPWA)	
Other-Private Grants	
**State Grants - 2 Computers for program from State	\$1,600
City Funds- General Fund for two computer scanners	\$1,800
County Funds (ex. FEMA or other County contracts)	
Private/Corporate Donations	
Monies from Fund Raising	
Volunteers @ \$5/hr	
Cash Value of Donated Goods (In-Kind)	
Cash Value of Donated Equipment (ex. computers)	
Monies received from Fellowships	
Monies received from Scholarships	
Staff Salaries	
Cash Value of building being leased by ESG Subrecipient	
Total	\$ 3,400

City of Austin Emergency Solutions Grant Activity Table

Downtown Austin Community Court - HESG11: Homeless Management Information System		
PROJECT DESCRIPTION		
These funds will provide start-up costs to comply with increased ESG regulations regarding HMIS data entry and support the HMIS data entry and communication by the Rapid Rehousing staff at Downtown Austin Community Court including desk phones, cell phones, HMIS User License and training costs, desks, printers, and two-way radios.		
ACCOMPLISHMENT DESCRIPTION		
Proposed Accomplishment	N/A People	
This funding is for HMIS start up costs so no clients will be served.		
FUNDING		
Fund Source(s) Emergency Solutions Grant		
FY 2011-12 New Funding \$3,000		
PROJECT INFORMATION		
Project Primary Purpose:		
<input type="checkbox"/> Help the Homeless <input type="checkbox"/> Help Persons with HIV/AIDS <input type="checkbox"/> Help Persons with Disabilities <input type="checkbox"/> Address Public Housing Needs	Priority Need Category Homeless/HIV	Eligibility Not Applicable
Objective Category	Outcome Category	Subrecipient
Suitable Living Environment	Availability/Accessibility	Subrecipient Private
		Expected Completion Date 9/30/2013
		Citation 570.201e
		Location Community Wide

City of Austin Emergency Solutions Grant Matching Funds Table

Subrecipient: Front Steps, Inc.

Contract Period: 10/1/12 to 9/30/13

Grant Amount: \$28,472 - HMIS

Amount pledged in Matching Funds:

\$28,472

MATCH FUNDS FUNDING SOURCE	TOTAL MATCH FUNDS PROPOSED
Other Federal Grants (ex. CDBG, CSBG, HOPWA)	
Other-Private Grants	
**State Grants	
City Funds- City HHSD Social Service Contract for the Operation of the ARCH	\$28,472
County Funds (ex. FEMA or other County contracts)	
Private/Corporate Donations	
Monies from Fund Raising	
Volunteers @ \$5/hr	
Cash Value of Donated Goods (In-Kind)	
Cash Value of Donated Equipment (ex. computers)	
Monies received from Fellowships	
Monies received from Scholarships	
Staff Salaries	
Cash Value of building being leased by ESG Subrecipient	
Total	\$ 28,472

City of Austin Emergency Solutions Grant Activity Table

City of Austin Health and Human Services Department - HESG11: Administration		
PROJECT DESCRIPTION		
This funding is to provide administrative support for the ESG program including writing reports, managing funding and payments.		
ACCOMPLISHMENT DESCRIPTION		
Proposed Accomplishment NA People		
This funding is to provide administrative support so no clients will be served.		
FUNDING		
Fund Source(s) Emergency Solutions Grant		
FY 2011-12 New Funding \$22,206		
PROJECT INFORMATION		
Project Primary Purpose:		
<input type="checkbox"/> Help the Homeless <input type="checkbox"/> Help Persons with HIV/AIDS <input type="checkbox"/> Help Persons with Disabilities <input type="checkbox"/> Address Public Housing Needs		
	Priority Need Category Homeless/HIV	Eligibility Not Applicable
Objective Category	Outcome Category	Subrecipient Subrecipient Private
Suitable Living Environment	Availability/Accessibility	Expected Completion Date 9/30/2013
		Citation 570.201e
		Location Community Wide

City of Austin Emergency Solutions Grant Matching Funds Table

Subrecipient: City of Austin Health and Human Services Department

Contract Period: 10/1/12 to 9/30/13

Grant Amount: \$22,206 - Administration

Amount pledged in Matching Funds:

\$22,206

MATCH FUNDS FUNDING SOURCE	TOTAL MATCH FUNDS PROPOSED
Other Federal Grants (ex. CDBG, CSBG, HOPWA)	
Other-Private Grants	
**State Grants	
City Funds- General Fund for ESG Administration Staff	\$22,206
County Funds (ex. FEMA or other County contracts)	
Private/Corporate Donations	
Monies from Fund Raising	
Volunteers @ \$5/hr	
Cash Value of Donated Goods (In-Kind)	
Cash Value of Donated Equipment (ex. computers)	
Monies received from Fellowships	
Monies received from Scholarships	
Staff Salaries	
Cash Value of building being leased by ESG Subrecipient	
Total	\$ 22,206



CITY OF AUSTIN
Health and Human Services Department

EMERGENCY SOLUTIONS GRANT PROGRAM (ESG)
PROGRAM STANDARDS AND GUIDELINES

A. ESG PROGRAM DESCRIPTION

I. Definitions Terms used herein will have the following meanings:

At Risk of Homelessness-

(1) An individual or family who: (i) Has an annual income below 30% of median family income for the area; AND (ii) Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition; AND (iii) Meets one of the following conditions: (A) Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; OR (B) Is living in the home of another because of economic hardship; OR (C) Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; OR (D) Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; OR (E) Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; OR (F) Is exiting a publicly funded institution or system of care; OR (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved Consolidated Plan;

(2) A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute;

(3) An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her.

CDO- Community Development Officer;

Chronic Homeless Person- An individual who:

(i) Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and

(ii) Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years, where each homeless occasion was at least 15 days; and

(iii) Can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental

ATTACHMENT C. ESG SUBSTANTIAL AMENDMENT

Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;

City- City of Austin;

ESG- Emergency Solutions Grant program;

HHSD- Health and Human Services Department;

Homeless Person(s)-

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or
- (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) An individual or family who will imminently lose their primary nighttime residence, provided that:

- (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
- (ii) No subsequent residence has been identified; and
- (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks needed to obtain other permanent housing;

(3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
- (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
- (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment;

or

(4) Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
- (ii) Has no other residence; and

ATTACHMENT C. ESG SUBSTANTIAL AMENDMENT

(iii) Lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, to obtain other permanent housing;

HUD- U.S. Department of Housing and Urban Development;

NHCD- Neighborhood Housing and Community Development Office;

Subrecipient- An organization receiving ESG funds from the City to undertake eligible ESG activities.

- II. **General** The Emergency Solutions Grant Program (ESG), formerly known as the Emergency Shelter Grant Program, is funded through the City's Neighborhood Housing and Community Development Office (NHCD), which is made available by the U.S. Department of Housing and Urban Development (HUD). The City utilizes ESG funds to provide an array of services to assist homeless persons and persons at-risk of homelessness.

The ESG program is designed to be the first step in a continuum of assistance to help clients quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The City's Health and Human Services Department is responsible for the implementation of ESG in compliance with the governing regulations of the ESG program. The City's Neighborhood Housing and Community Development Office (NHCD) is responsible for the planning and administration of the ESG program. The Community Development Officer (CDO) of NHCD has the authority to establish processes, procedures, and criteria for the implementation and operation of the program, and to waive compliance with any provision of these guidelines if s/he determines that to do so does not violate any Federal, state, or local law or regulation, and is in the best interest of the City. Nothing contained, stated, or implied in this document shall be construed to limit the authority of the City to administer and carry out the program by whatever means and in whatever manner it deems appropriate.

- III. **Eligible Organizations** The subrecipient must be a unit of local government or a private, non-profit organization, as defined by the Internal Revenue Service tax code, evidenced by having a Federal identification number, filed articles of incorporation, and written organizational by-laws.

- IV. **Ineligible Organizations** An organization will not be eligible to apply for ESG funds if it meets the following conditions:

- A. Outstanding audit or monitoring findings, unless appropriately addressed by a corrective action plan;
- B. Current appearance on the List of Suspended and Debarred Contractors;
- C. Terms and conditions of existing contract are not in full compliance;
- D. History of non-performance with contracts.

- V. **Matching Funds** Subrecipient organizations that receive ESG funds must provide a dollar for dollar (or 100%) match to their ESG award amount.

- A. Sources of matching funds include:

- i. **Cash Contributions**- Cash expended for allowable costs identified in OMB Circular A-87 and A-122. *Program Income* for the ESG program can also be used as match funds.
- ii. **Non-Cash Contributions**- The value of any real property, equipment, goods, or services.

- B. Funds used to match a previous ESG grant may not be used to match a subsequent award.

ATTACHMENT C. ESG SUBSTANTIAL AMENDMENT

VI. **Eligible Activities** The following is a list of eligible activities for the ESG Program:

- A. *Street Outreach*- Support services limited to providing emergency care on the streets, including engagement, case management, emergency health and mental health services, and transportation;
- B. *Emergency Shelter*- Includes essential services, case management, child care, education, employment, outpatient health services legal services, life skills training, mental health & substance abuse services, transportation, shelter operations, and funding for hotel/motel stays under certain conditions;
- C. *Homeless Prevention*- Includes housing relocation & stabilization services and short/medium-term rental assistance for individuals/families who are at risk of homelessness;
- D. *Rapid Re-Housing*- Includes housing relocation & stabilization services and short/medium-term rental assistance to help individuals/families move quickly into permanent housing and achieve stability;
- E. *Homeless Management Information System (HMIS)* costs; and
- F. *ESG Administration* costs.

VII. **Client Eligibility**

In order to be eligible for services under the ESG program, clients must meet HUD's definition of homelessness or at-risk of homelessness, and must meet annual income guidelines for homelessness prevention activities.

A. ESG Eligibility Documentation

- i. *Homelessness Prevention*: This program will not provide Homelessness Prevention Services.
- ii. *Rapid Re-Housing*:
 - a. Please refer to the *Homeless Eligibility Form* (Attachment A) or the *Unaccompanied Homeless Youth Eligibility Form* (also Attachment A) for more information on documenting homelessness for ESG clients.
 - b. Subrecipient agencies must collect the required supporting documentation requested in the *Homeless Eligibility Form* or the *Unaccompanied Homeless Youth Eligibility Form* in order for clients to be considered eligible for services.
 - c. All eligibility and supporting documentation for Rapid Re-Housing clients must be maintained in each client's file.

B. Confidentiality of Client Information

- a. Subrecipients must have written client confidentiality procedures in their program policies and procedures that conform to items *b – d* below:
- b. All records containing personally identifying information of any individual or family who applies for and/or receives ESG assistance must be kept secure and confidential.
- c. The address or location of any domestic violence project assisted under ESG shall not be made public.

ATTACHMENT C. ESG SUBSTANTIAL AMENDMENT

- d. The address or location of any housing for a program participant shall not be made public.

VIII. Types and Limits of ESG Financial Assistance

There is no financial assistance provided with this allocation. However, in FY 12-13 Action Plan the City of Austin will be proposing using ESG funding for Direct Financial Assistance to use for the Rapid Re-housing program staff at the DACC and Communicable Disease Unit as well as at Front Steps and other ESG-funded agencies (State funded).

IX. Coordination Between Service Providers

The following list gives the types of service coordination activities to be undertaken for the ESG Program: Case management, permanent supportive housing, rapid re-housing and housing location and financial assistance.

Services will be coordinated between the downtown Austin Resource Center for the Homeless (ARCH), Downtown Austin Community Court, and in consultation with the local Continuum of Care as well as other service providers such as Austin Travis County Integral Care, Caritas of Austin, Salvation Army, Veterans Administration, Continuum of Care Permanent Supportive Housing programs and other appropriate federal, state and local service providers.

Agency	Case Management/ Supportive Services	Permanent Supportive Housing	Rapid Rehousing/ Housing Location	Direct Financial Assistance
Front Steps	X	X		
ESG FY 12-14 Funded Programs	X		X	X
Caritas of Austin with CoC and City funding	X	X	X	X
Downtown Community Court	X		X	
Other Continuum of Care programs	X	X		
City-funded Social Service Agencies	X	X	X	X

- X. Homeless Management Information System (HMIS) Organizations receiving funding from the City of Austin for homelessness prevention and homeless intervention services are required to utilize the Local Homeless Management Information System (HMIS) to track and report client information for individuals who are at risk of homelessness or who are homeless. A high level of data quality is required.

ATTACHMENT C. ESG SUBSTANTIAL AMENDMENT

REQUIREMENTS INCLUDE:

- A. "Open settings" for Uniform Data Elements (UDE) will be used for all of the program's client records in order to reduce duplication of records and improve cross-agency collaboration around client services;
- B. Data quality report(s) submitted monthly (report and minimum standards to be specified);
- C. HMIS user licenses must be purchased for staff entering data into City-funded programs (may use City funds for licenses);
- D. Participation in Annual Homeless Count, Annual Homeless Assessment Report (AHAR), and other required HUD reporting;
- E. Participation in a minimum of 6 hours of annual training for each licensed user as well as attendance at required City-sponsored training(s) regarding HMIS and CTK ODM System.

The HMIS Annual Report must identify compliance levels with all of the requirements listed above as well as any feedback regarding the HMIS system.

If HMIS data quality reports consistently fall below minimum standards, the City of Austin reserves the right to withhold payments until reporting improves to at least minimum standards.

B. ESG PROGRAM MANAGEMENT

Management and operation of approved projects is the responsibility of the Subrecipient. The Subrecipient is the entity that will receive the City contract. Therefore, the subrecipient has the overall responsibility of the project's successful completion.

- I. **Grant Subaward Process** At its discretion, the City may use a competitive Request for Application and comprehensive review process to award ESG funding to providers of services to homeless persons and persons at-risk of homelessness. Activities will be consistent with the City's Consolidated Plan, in compliance with local, state, and Federal requirements and the governing regulations for use of ESG funds, and in conformance with program standards. The City will enter into written agreements with selected subrecipients, and will work with subrecipients to ensure that project costs are reasonable, appropriate, and necessary to accomplish the goals and objectives of the City's overall ESG Program. The subrecipient must be able to clearly demonstrate the benefits to be derived by the services provided to homeless individuals, and to low-to-moderate income families. Performance measures will be established in the contract. All ESG award decisions of the City are final.
- II. **Contracting** Subrecipients must enter into a written contract with the City for performance of the project activities. Once a contract is signed, the subrecipient will be held to all agreements therein.
 - A. Members of the Subrecipient organization, volunteers, residents, or subcontractors hired by the organization may carry out activities. Subrecipients must enter into a written contract with the subcontractors carrying out all or any part of an ESG project. All subcontractors must comply with the City and Federal procurement and contracting requirements.
 - B. All contracts are severable and may be canceled by the City for convenience. Project funding is subject to the availability of ESG funds and, if applicable, City Council approval.

ATTACHMENT C. ESG SUBSTANTIAL AMENDMENT

- C. Amendments - Any amendments to a contract must be mutually agreed upon by the Subrecipient and the City, *in writing*. Amendment requests initiated by the Subrecipient must clearly state the effective date of the amendment, in writing. HHSD staff will determine if an amendment request is allowable. HHSD reserves the right to initiate amendments to the contract.
- D. Liability - Subrecipients shall forward Certificates of Insurance to the Health and Human Services Department within 30 calendar days after notification of the award, unless otherwise specified. The City's Risk Management Department will review and approve the liability insurance requirements for each contract. Subrecipients must maintain current insurance coverage throughout the entire contract period, as well as for any subsequent amendments or contract extensions.

IV. Recordkeeping Requirements

- A. Project Records- The Subrecipient must manage their contract and maintain records in accordance with City and Federal policies, and must be in accordance with sound business and financial management practices, which will be determined by the City. Record retention for all ESG records, including client information, is five years after the expenditure of contract funds.
- B. Client Records- The Subrecipient must maintain the following types of client records to show evidence of services provided under the ESG program:
 - i. Client Eligibility records, including documentation of Homelessness, or At-Risk of Homelessness plus income eligibility and support documentation.
 - ii. Documentation of Continuum of Care centralized or coordinated assessment (for client intake)
 - iii. Rental assistance agreements and payments, including security deposits
 - iv. Utility allowances (excludes telephone)

V. Reporting Requirements

- A. Monthly Payment Requests and Expenditure Reports shall be submitted, in a format prescribed by the City, by the 15th calendar day of the month after the reporting month's end, which identify the allowable expenditures incurred under this contract.
- B. Monthly Matching Funds Reports shall be submitted, in a format prescribed by the City, by the 15th calendar day of the month after the reporting month's end, which identify the allowable matching funds used by the Subrecipient under this contract.
- C. Quarterly performance reports shall be submitted, in a format prescribed by the City, by the 15th calendar day of the month after the quarter end, which identify the activities accomplished under this contract.
- D. The Federal ESG program year ends on September 30th. At completion of all activities, a Contract Closeout Report must be submitted within 30 days of the end of the contract. The subrecipient is required to supply such information, in such form and format as the City may require. All records and reports must be made available to any authorized City representative upon request and without prior notice.
- E. All ESG Subrecipients must use HMIS to report on clients served by the ESG program.

VI. Program Limitations

- A. *ESG Administration* costs are limited to 7.5% of the total ESG allocation.
- B. ESG Street Outreach and Emergency Shelter costs are limited to the greater of: 60% of the City's 2011-12 ESG grant -or- the amount committed to emergency shelter for the City's 2010-11 ESG allocation.
- C. Program Income - Income derived from any ESG activity must be recorded and reported to HHSD as program income. Such income may not be retained or disbursed by the subrecipient without written approval from HHSD and is subject to the same controls and conditions as the subrecipient's grant allocation.
- D. ESG funds may not be used for lobbying or for any activities designed to influence legislation at any government level.
- E. A church or religious affiliated organization must show secularism when submitting an ESG application.
- F. Any ESG funds that are unallocated after the funding cycle will be reprogrammed by HHSD. Contracts that show three (3) consecutive months of inactivity (as documented by monthly reports or non-submission of required reports) will be reviewed on a case-by-case basis, and may be irrevocably canceled.

VII. Performance Standards ESG-funded programs will report into HMIS and have a high level of data quality specified in Section A. X. Homeless Management Information Systems. HMIS data quality is reviewed quarterly by City staff. All data quality is reviewed by the ECHO HMIS Administrator.

Performance measures will be reviewed quarterly by the City of Austin Health and Human Services Department. Measures will also be reviewed annually by the local Continuum of Care decision-making body, ECHO, during the annual Consolidated Evaluation and Performance Report process.

VIII. Accessibility In order to demonstrate compliance with the Americans with Disabilities Act (ADA) and Section 504 requirements, the following statements must be added to all public notices, advertisements, program applications, program guidelines, program information brochures or packages, and any other material containing general information that is made available to participants, beneficiaries, applicants, or employees:



**Neighborhood Housing and Community Development Office
Substantial Amendment to the Fiscal Year 2011-12 Action Plan
Notice of Public Comment Period and Public Hearing**

The City of Austin Neighborhood Housing and Community Development Office announces a 30-day public comment period and public hearing to receive input on s Substantial Amendment to the FY 2011-12 Action Plan, related to allocation of the U.S. Department of Housing and Urban Development (HUD) and the Community Development 2011-2012 Program as required by Texas Local Government Code Chapter 373.

The City's FY 2011-2012 Action Plan describes community needs, resources, priorities and activities addressing affordable housing, community development, economic development and public services. These activities are funded primarily through four entitlement grant programs received from the U.S. Department of Housing and Urban Development (HUD): Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).

On December 5, 2011, HUD notified cities that receive Emergency Shelter Grant funds about the eligibility to receive additional FY 2011-12 ESG funds to carry out the new activities. This second allocation is the Emergency Solutions Grants program funding, which will replace the Emergency Shelter Grant. The City of Austin plans to apply for \$185,896 in additional grant funds made available to through HUD's Emergency Solutions Grant program funds authorized by the Steward B. McKinney Homeless Assistance Act of 1987, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act). In order to apply and to receive these funds, the City of Austin must amend the current FY 2011-12 Action Plan.

A summary of the Substantial Amendment will be made available to the public for 30-day comment period, March 16th through April 16th. During this time a public hearing before the Austin City Council on April 12th will be held for the public to provide input. The Substantial Amendment for grant funds is due to HUD on or prior to May 14th.

Public Hearing on Substantial Amendment

The public is invited to provide input at the following public hearings:

- **4:00 PM Thursday, April 12, 2012:** Before the Austin City Council at City Hall, City Council Chambers, 301 W. Second Street

View the Substantial Amendment

The public is invited to review a summary of the Substantial Amendment from March 16, 2012, through April 16, 2012, on the City's web site at www.austintexas.gov/housing or at the following community locations:

- Austin Central Public Library, 800 Guadalupe (Central)

ATTACHMENT D. ESG SUBSTANTIAL AMENDMENT

- Austin Resource Center for the Homeless, 500 East 7th Street (Central)
- East Austin Neighborhood Center, 211 Comal (East)
- Neighborhood Housing and Community Development Department, 1000 East 11th Street, Suite 200 (East)
- Rosewood-Zaragosa Neighborhood Center, 2800 Webberville Road (East)
- St. John's Neighborhood Center, 7500 Blessing (North East)
- AIDS Services of Austin, 7215 Cameron Road (North)
- Housing Authority of the City of Austin, 1124 S IH 35 (South)
- South Austin Neighborhood Center, 2508 Durwood (South)
- Pleasant Hill Library Branch, 211 East William Cannon (South)

Written Comments

Written comments may be submitted until 5 p.m. on March 16, 2012. Please include a name, address, and phone number.

Mail to:

City of Austin - NHCD

Attn: Patricia Bourenane

PO Box 1088

Austin, Texas 78767

Email: NHCD@austintexas.gov

For more information concerning the Substantial Amendment, 30-day comment period and public hearing, NHCD staff may be reached at 974-3100 (voice) or 974-3102 (TDD) Monday through Friday, 8 AM to 5 PM.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. ♿ For assistance please call 974-2210 OR 974-2445 TDD.