



**Planning Commission  
Capital Improvement Program Committee  
DRAFT MINUTES  
Monday, April 2, 2012**

**The Planning Commission CIP Committee convened in a regular meeting on Monday, April 2, 2012 at 301 W. 2<sup>nd</sup> Street, City Hall, Room #1029, in Austin, Texas.**

**Chair Hatfield called the meeting to order at 5:02 p.m.**

**Subcommittee Members in Attendance:**

Dave Anderson                      Richard Hatfield                      Alfonso Hernandez                      Dave Sullivan

**City Staff in Attendance:**

Mike Trimble, Capital Planning Office                      Matt Dugan, Planning & Development Review  
Kimberly Springer, Capital Planning Office                      Molly Scarbrough, Capital Planning Office

**1) Citizen Communication**

**No citizens signed up to speak on items not listed on the agenda.**

**2) Approval of minutes for February 6, 2012.**

**The minutes for February 6, 2012 were approved with a motion made by Commissioner Dave Anderson and Commissioner Dave Sullivan's second on a vote of 4-0.**

**3) Old Business – Discussion and Action Items**

**None**

**4) New Business – Discussion and Action Items**

**a) Alternative Capital Funding Sources – Report Proposal**

**Kimberly Springer with the Capital Planning Office presented an overview of the report being prepared for the Commissioners. The report will include an overview of the types and uses of alternative capital funding sources and will be presented at the May CIP Committee meeting.**

**b) Bond Process Update**

**Mike Trimble with the Capital Planning Office presented an overview of the Bond Election Advisory Task Force, its various committees, and the current schedule. The goal is for the task force to finalize its bond election recommendation in May 2010. Commissioner Hernandez is the Planning Commissions representative on the task**

**force and commented on the process. He also provided comment on the process for committee deliberations that will lead to a discussion of the full task force.**

- c) Proposal to schedule an additional Committee meeting for April 30, 2012

**The Commissioners agreed to a meeting to take place on April 30, 2012 at 5:30pm in room 1029 at City Hall.**

5) Staff briefings

- a) Staff Presentation – Planning Initiatives and their Relation with the Capital Improvement Program

**Mike Trimble (Capital Planning Office), Kimberly Springer (Capital Planning Office), Molly Scarbrough (Capital Planning Office), and Matt Dugan (Planning and Development Review) provided the Commissioners an overview of coordination efforts with the City's staff led CIP Steering Committee and Planning and Development Review Department. The presentation also included an overview of various planning initiatives underway, including implementation of Imagine Austin and small area plans.**

6) Future agenda items

- a) Commissioners requested staff invite neighborhood contact teams to attend the April 30, May 7, and June 4 CIP Committee meetings. The Commissioners also requested the April 30 meeting include another bond process update.

**No formal action was taken.**

**Chair Hatfield adjourned the meeting at 6:10 p.m. without objection.**