

Proposed CAC Bylaws Changes

April 9, 2012

1. Officers shall be a Chair and a Vice-Chair to be elected for one year terms at the first Committee meeting of the calendar year. At the last meeting of the calendar year the current Chair will announce that an election will be held at the next scheduled Committee meeting and that both self-nominations and nominations of others will be accepted by the secretary. The secretary will compile and distribute the election slate to the Committee ahead of the first Committee meeting of the year, with prior discussion and agreement from the nominees.
2. The duties of the Chair will be to conduct the Committee meetings and to report to the BCCP Coordinating Committee at each Coordinating Committee meeting, guide the establishment of an annual work plan for the committee, and ensure that appropriate action committees are formed to address the annual work plan,.
3. The duties of the Vice-Chair will be to carry out the duties of the Chair when the Chair is unavailable.
4. The BCCP Secretary or his designee will serve as secretary for the Committee.