



RECORD OF DECISIONS

**Balcones Canyonlands Conservation Plan
Citizens Advisory Committee
Regular Meeting
February 9, 2012 6:30 PM to 8:30 PM
Waller Creek Center Room 104
625 East 10th Street
Austin, Texas 78701**

Attending:

Liz Murray
Lynne Webber
Ken Beck
Sarah Faust
Carol Lee
Peter Torgrimson
Mary Ann Neely

Excused:

Joe Lessard
Robert Kleeman
Valerie Bristol

1. **Citizens Communication** – None
2. **BCP Partner Reports**
 - a. **City of Austin BCP** – Dolph Scott was introduced as the new Acting BCP program Manager. Lisa O'Donnell reviewed a written report with the committee.
 - b. **Travis County BCP** – Rose Farmer and Shelley Miller reviewed a written report. They provided members with a copy of the 2011 BCCP annual Report.
 - c. **LCRA BCP** – Jarrod Depew gave a verbal report
3. **New Business**
 - a. **Act on resignation of Lynne Weber as Chair** - approved 6/0. Carol Lee asked that a current roster with term dates be sent to members. Following this action Peter Torgrimson, in his role of vice chair, immediately succeeded as chair and the vice chair office became vacant (Roberts Rules of Order 10th edition, section 56)
 - b. **Nominations and election of vice chair** – The chair tabled this action until the next meeting with the understanding that the next item would provide for some changes to CAC Bylaws to clarify officers' roles and responsibilities. He asked members to consider whether they wished to serve or to ask other members whether they would consent to being nominated. This item will be taken up at the spring meeting.
 - c. **Discuss and initiate actions to revise CAC Bylaws** – Lynne Weber discussed her concerns that the current bylaws have

incomplete information about roles and responsibilities for officers. She also observed that the bylaws should document and follow a more formal election process. Lynne moved to form a CAC task force to propose amendments to bylaws that add descriptions for officers and to define a formal election process before the next meeting; and to pilot test the new election process with the election to fill the vacant vice chair position. Second by Mary Ann Neely, Carried 7/0 Chair. Chair Torgrimson then appointed a task force to be chaired by Lynne Weber, and include Ken Beck and himself. They will meet via email and have a report to members before the next meeting.

- d. **Receive report on Turkey Creek Trail Master Plan and take action as appropriate** – Willy Conrad reviewed a written report on the status of the Turkey Creek Trail TMP. No action was taken.
- e. **Members' Issues and Concerns** – Carol Lee asked about a recent City Council agenda item for the purchase of trees for the Loop 360 Landfill Abatement Project. Willy Conrad explained that three years ago City BCP contracted with Texas Forest Service to grow some trees for a habitat restoration project. The original project was abandoned because WTP4 was moved to a new site and the trees were re-purposed to restoration after the land fill abatement. The original agreement expired before trees could be delivered and this action was to extend the agreement until trees are delivered this spring.

4. **Old Business**

- a. **Approve Record of Decision from 10/20/11** – Carol Lee move to approve as corrected, second by Mary Ann Neely, Carried 7/0
- b. **Wildfires and BCP:**
 - i. **Wildland Urban Interface Planning Efforts** – this item was addressed during staff updates.
- c. **CAC Annual work plan**
 - i. **Review recommendations from 8/11/11**
 - ii. **Amend; revise, and/or Adopt annual work plan** – Carol Lee made a motion to adopt the revised annual work plan with a focus on Urban Interface issues as the priority for the CAC. Second by Mary Ann Neely, Carried 7/0
 - iii. **Make assignments** – No action
- b. **Subcommittee Reports**
 - i. **Sustainability Committee** – Mary Ann Neely reported that there is a group working to organize a friends group and charter under 501c3. The current charge for this subcommittee is complete.