



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &
Small Business Procurement Program Advisory Committee**

June 5, 2012

Board & Commission Room 1101

301 W. 2nd Street, City Hall

Austin, Texas

5:30 p.m.

AGENDA

CALL TO ORDER

1. APPROVAL OF MINUTES

Approval of the Committee minutes from the May 1, 2012 regular meeting.

2. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

3. OLD BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Update on procurement opportunities on the US Farathane project.
- b. Update from the Weatherization Committee regarding Austin Energy's Home Energy Assistance Program solicitation and recommendation for a resolution of recognition of staff.
- c. Update from City staff regarding adopted procedures and MBE/WBE participation on non-competitive cooperatives.
- d. Review of the Small & Minority Business Resources (SMBR) 2013 proposed budget.
- e. Update from SMBR regarding budget request and overlapping service on service provider contracts.
- f. Update regarding the Mentor Protégé initiative from the Working Group.

4. NEW BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Review of the MBE/WBE and Small Business Procurement Advisory Committee's progress on 2012 goals.

5. STAFF REPORTS

- a. Monthly report and update from Small & Minority Business Resources Department (SMBR) regarding the Small Business Construction Program (SBCP).
- b. Monthly report and update from SMBR regarding Request for Changes.
- c. Monthly report and update from SMBR regarding Council Awards.
- d. Monthly report and update from SMBR regarding Third Party Agreements.
- e. Discussion regarding the legal opinion on non-voting members from the trade associations to serve on the Advisory Committee and/or working groups and related issues.

6. AGENDA ITEMS

Discussion and possible action on setting agenda items for the proposed regular meeting on Thursday, July 5, 2012.

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language

Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dolores Gonzalez, City of Austin ADA Coordinator, at (512) 974-3256 for additional information; TTY users route through Relay Texas at 711. For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Procurement Program Advisory Committee, please contact Jolene Cochran at 974-7673.