

**Project Management Division
Public Works Department**

**Bicycle & Pedestrian Facilities
Procedure**

Bicycle & Pedestrian Facilities

- **Purpose**

Bicycle and pedestrian facilities provide important access and mobility options. The Neighborhood Connectivity Division of Public Works oversees these improvements in coordination with the Austin Transportation Department. Project Managers must incorporate these improvements in City infrastructure projects (City Council Resolution No. 020418-40).

Urban Trails

Greenways and trails provide important accessible routes for transportation. Urban trails are those that have a recreational function, but also serve everyday mobility needs. Potential impacts on trails during a construction project must be addressed during the design phase.

Step	Responsible Party	Action
1	Project Manager	<i>No later than 60% design phase</i> <ul style="list-style-type: none">Provides limits of construction (LOC) information to Neighborhood Connectivity Division (NCD)
2	Public Works - Neighborhood Connectivity Division (NCD)	<ul style="list-style-type: none">Determines if any urban trails exist within LOC of project and emails Project Manager “yes” or “no” finding

Urban Trails continued

Step	Responsible Party	Action
3	Project Manager	<ul style="list-style-type: none"> • If “yes”, proceeds with the following steps. If “no”, no further action is required • Ensures design consultant is aware of requirements for temporary traffic controls required for trails • Ensures public notification of trail closures included in project communication plan, if applicable • Provides copies of final specifications and plans to NCD for review prior to project advertisement
4	Neighborhood Connectivity Division (NCD)	<ul style="list-style-type: none"> • Reviews specifications and plans and emails list of needed corrections to PM • Emails PM that advertisement for bids may proceed
5	Project Manager	<ul style="list-style-type: none"> • Addresses all NCD comments, if any, prior to project advertisement

Pedestrian Facilities

The City of Austin is committed to providing American's with Disabilities Act (ADA) compliant pedestrian facilities to improve the health of Austin, help control air pollution, reduce traffic congestion and provide access to all public facilities. Sidewalks are required when the City constructs a new facility or performs road reconstruction/construction projects.

Step	Responsible Party	Action
1	Project Manager	<ul style="list-style-type: none">• Consults with NCD staff early in design phase to determine project sidewalk/ramp requirements• Ensures design consultant is aware of requirements
2	Project Manager	<ul style="list-style-type: none">• Obtains assistance from NCD and Austin Transportation Department (ATD) staff when design questions arise <i>No later than 60% design phase</i>• Submits plans to NCD and/or ATD for review and comment, as appropriate

Bicycle Facilities

Austin is committed to providing safe, efficient, and accessible bicycle facilities for all residents and visitors. Street construction/reconstruction projects may require inclusion of bicycle lanes or other amenities. Bicycle facilities range from on-street bicycle lanes, on-street cycle-tracks to bicycle parking, or both.

Step	Responsible Party	Action
1	Project Manager	<ul style="list-style-type: none"> • Consults with NCD staff early in design phase to determine project bicycle facility requirements.
2	NCD	<ul style="list-style-type: none"> • Emails comments on bicycle facility requirements to PM
3	Project Manager	<ul style="list-style-type: none"> • Ensures design consultant is aware of requirements <ul style="list-style-type: none"> ○ Provides the design consultant link to City of Austin Bicycle Master Plan ○ Advises consultant of appropriate design guidelines recommended by NCD • Obtains assistance from NCD and ATD staff when design questions arise <p><i>No later than 60% design phase</i> Submits plans to NCD and/or ATD for review and comment, as appropriate</p>

References

Transportation Criteria Manual, Sections 4 and 7

City of Austin Bicycle Master Plan, Ordinance No. 20090611-075

Austin Bicycle Master Plan

http://austingo.austintexas.gov/sites/default/files/files/Public Works/2009_bicyclemasterplan.pdf