



**AUSTIN AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, JUNE 12, 2012 AT 5:00 PM
ROOM No. 160
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

CURRENT BOARD MEMBERS:

Dale Murphy, Chair
George Farris
Rose Marie Klee

Steven Hart, Vice Chair
James Kelsey

D'Ann Johnson, Secretary
Ernest Saulmon

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES – May 8, 2012

3. STAFF BRIEFINGS, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report.
- b) Finance & Operations Reports.
- c) GTSA Transactions Report.

4. ACTION ITEMS

- a) Approve the appointment of Elaine Hart to the Board of Directors of Austin-Bergstrom Landhost Enterprises, Inc. to replace Robert Goode.

5. NEW BUSINESS

- a) CONRAC Project Update.
- b) Open Discussion on Taxi operations at the airport.
- c) Status update on VOR checkpoint.
- d) Part 139 Inspection results.
- e) FAA Title 6 Audit.
- f) Operating Budget Update.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize award and execution of a 6-month service agreement with **FORTBRAND SERVICES, INC.**, for portable preconditioned aircraft air conditioning and heating unit rental services for the Aviation Department in an amount not to exceed \$65,000. *[Item went before City Council on May 24, 2012 and passed.]*

Authorize award and execution of a 36-month requirements supply contract with **WENZEL, WENZEL, & ASSOCIATES**, for the purchase of rollup traffic signs in an estimated amount not to exceed \$420,000, with three 12-month extension options in an estimated amount not to exceed \$140,000 per extension option, for a total estimated contract amount not to exceed \$840,000. *[Item went before City Council on May 24, 2012 and passed.]*

Authorize negotiation and execution of revenue producing agreements with rental car companies to operate rental car concessions at a consolidated rental car facility at Austin-Bergstrom International Airport. *[Item went before City Council on May 24, 2012 and passed.]*

Authorize negotiation and execution of a master lease with Austin **CONRAC, LLC** to construct, maintain, and operate the CONRAC facility for the operation of rental car concessions at Austin-Bergstrom International Airport. *[Item went before City Council on May 24, 2012 and passed.]*

- b) Properties Lease Agreements – Staff
- c) General Aviation – Staff

7. FUTURE AGENDA ITEMS

8. ADJOURNMENT

SET THE MEETING DATE AND AGENDA FOR NEXT COMMISSION MEETING

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Austin Airport Advisory Commission, please contact Shane Harbinson at (512) 530-6652.