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ARTICLE 4. DENIAL OR REVOCATION OF PERMIT OR LICENSE.

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- § <u>13-5-52</u> Enforcement
- § <u>13-5-53</u> Penalty

ARTICLE 1. GENERAL PROVISIONS.

§13-5-1 DEFINITIONS.

In this chapter:

(1) DESIGNATED AREA means the parking spaces designated along the curb_line	
of a business or residence within public right-of-way as indicated by appropriate signage	
or markings where a valet operator may receive or return vehicles under a permit issued by the department.	Deleted: from and return vehicles to the customers of the business
(2) DEPARTMENT means the department designated by the city manager.	Deleted: .
(3) DIRECTOR means the department director designated by the city manager.	Deleted: (3) Formatted: Bullets and Numbering
(4) DISTRICT SERVICE AREA means the parking spaces within the public right-	Deleted:
of-way designated along the curb line of two or more premises located within the same block face, filing for permit jointly, benefiting from a designated area located within close proximity to receive and return vehicles.	
(4) ON-STREET VALET PARKING SERVICE means a valet parking service in which the valet operator receives a vehicle from or returns a vehicle to a customer within the designated area.	Deleted: at an area in a public street
(5) SERVICE LOCATION means the location of the business <u>or residence</u> served by the valet parking service.	
(6) VALET OPERATOR means a person or the person's employee that provides valet parking services to a business or residence.	
(7) VALET PARKING SERVICE means the service of receiving, parking, and returning vehicles for the customers of a business or residence.	Deleted: (7) Formatted: Bullets and Numbering
Source: 1992 Code Section 8-17-01: Ord 031106-13: Ord 031211-11: Ord 20060504-	

Source: 1992 Code Section 8-17-01; Ord. 031106-13; Ord. 031211-11; Ord. 20060504-039.

§ 13-5-2 RESTRICTION ON ON-STREET VALET PARKING.

It is unlawful for any person to provide valet parking services without a valet	Deleted: On-street valet parking is
operating license or valet parking permit, and no person shall provide valet parking	permitted only as provided in this chapter
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services in which a portion of the public right of way is used to receive, return or store vehicles, except as allowed by this chapter.

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Source: 1992 Code Section 8-17-02; Ord. 031106-13; Ord. 031211-11.

§ 13-5-3 RULEMAKING.

The director shall promulgate rules and procedures to implement this chapter. The director shall file a copy of the rules and procedures with the city clerk. <u>All permittees</u> and licensees shall be subject to the director's rules in addition to the requirements of this chapter.

Source: 1992 Code Section 8-17-03; Ord. 031106-13; Ord. 031211-11.

§13-5-4 INSURANCE.

A valet operator or a valet parking permit holder must maintain general liability insurance coverage as required by the director <u>continuously during the term of the permit</u> or license through insurance carriers that are authorized or eligible to do business in the state of Texas.

Source: 1992 Code Section 8-17-04; Ord. 031106-13; Ord. 031211-11.

<u>§ 13-5-5 NO PRIVATE RIGHTS IN STREETS.</u>

Nothing in this chapter shall be construed to give any person, whether or not a permitee or licensee, any property right in or to the use of any street or public right-ofway. All permits and licenses issued and held under this chapter shall be subject to the superior right of the public to the safe and orderly movement of traffic.

§ 13-5-6 TEMPORARY SUSPENSION.

All valet operations are subject to temporary and immediate suspension when a police officer or other authorized city enforcement official determines that the continued operation of the valet service constitutes a hazard to the public health, safety or welfare, including but not limited to, interfering with the safe operation of the streets for pedestrians and the normal flow of traffic.

ARTICLE 2. VALET OPERATINGLICENSE.

§ 13-5-21 ON-STREET VALET OPERATING LICENSEREQUIRED.

(A) A person may not operate an on-street valet parking service without an on-street valet operating <u>license</u> issued under this chapter.

(B) A person may operate a valet parking service conducted entirely on private property without a valet operating<u>license</u>.

Source: 1992 Code Section 8-17-21; Ord. 031106-13; Ord. 031211-11.

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§ 13-5-22 APPLICATION FOR A VALET OPERATINGLICENSE.

(A) <u>A person who desires to operate a valet parking service on public right-of-way</u> shall apply in writing to the director for a valet operating license. To obtain or renew an on-street valet operating <u>license</u> a person must:

(1) submit a <u>completed</u> application to the director on a form prescribed by the director;

(2) pay the <u>application</u> fee prescribed by ordinance for the <u>license</u>; and

(3) pay the fee for each location at which the applicant intends to provide valet parking services.

(B) An application for a valet operating <u>license</u> must include <u>the following</u>:

(1) the name, mailing address, and phone number of the applicant;

(2) the name and location of each service location at which the applicant intends to provide on-street valet parking service;

(3) the hours of operation of the on-street valet parking service at each service location;

(4) documentation showing that the applicant has an insurance policy as required by Section 13-5-4 (*Insurance*);

(5) certification that each of the applicant's employees has a driver's license valid in the State of Texas, and has received a manual and training instructing the employee in the local and state laws governing valet parking;

(6) certification that the applicant's employees who are engaged in valet parking vehicles will wear retro-reflective material while working during the nighttime, as approved by the director;

(7) certification that loading or offloading of customers from vehicles will occur only in the designated area at each service location;

(8) a telephone number to allow the department to contact the applicant or \bullet an employee 24 hours a day;

(9) the location of any signs or attendant stands to be used by the applicant at the service location and the designated area: and

(10) the location of off-street parking to be used in connection with the valet operation and a signed agreement or other documentation showing that the applicant has a legal right to park vehicles at that location.

Source: 1992 Code Section 8-17-22; Ord. 031106-13; Ord. 031211-11.

§ 13-5-23 ISSUANCE OF VALET OPERATING LICENSE.

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(A) <u>Unless denial is required by section 13-5-41</u>, the director shall issue a valet operating <u>license</u> for the service location if the applicant complies with the requirements of Section <u>13-5-22</u> (*Application for a Valet Operating <u>License</u>*).

(B) The director shall list on the valet operating <u>license</u> each service location <u>and</u> <u>times of service</u> at which the <u>license</u> holder may provide on-street valet parking services.

Source: 1992 Code Section 8-17-23; Ord. 031106-13; Ord. 031211-11.

§ 13-5-24 DUTIES AND RESPONSIBILITIES OF A LICENSE HOLDER.

(A) A <u>license</u> holder may not provide on-street valet parking service at a service location unless the location is approved by the department and listed on:

(1) the <u>license</u>; or

(2) a temporary permit for the service location.

(B) A <u>license</u> holder shall keep a copy of the <u>license</u> readily available at the service location <u>during hours of operation</u>, and shall produce the copy on the request of the director or a police officer.

(C) A <u>license</u> holder may <u>not allow a vehicle to remain parked in or adjacent to the</u> <u>service location or a designated area for more than 45 minutes</u>. A vehicle may not be parked in a designated area of a service location unless traffic may move safely in the lanes adjacent to the designated area.

(D) A <u>license holder shall pay to the City the cost of parking meter or pay station</u> hoods provided <u>by the City</u> and traffic control devices installed under Section <u>13-5-34</u> (*Indication of Designated Area*).

(E) A <u>license holder</u> shall provide each of the operator's employees a manual and training on local and state laws governing valet parking. <u>Training must include detailed</u> review of the director's rules and this ordinance.

(F) A license holder shall place the operator's booth or stand at the service location in a manner that will maintain an unobstructed pedestrian pathway on the sidewalk that is at least six feet wide.

(G) A license holder shall provide retro-reflective material approved by the director to an employee who enters the street while on duty during nighttime hours. An employee shall be required to wear the retro-reflective material while on duty.

(<u>H</u>) A <u>license holder is responsible for the security of keys left by a customer</u> with the operator. The valet operator shall keep the keys in a secure place.

(I) A license holder shall place a valet parking tag inside each customer's vehicle that includes the following information, which must be clearly legible from the outside of the vehicle:

(1) the name of the valet operator; and

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Deleted: Source: 1992 Code Sections 8-17-24(A) and (B), and 8-17-34; Ord. 031106-13; Ord. 031211-11.¶ § 13-5-25 DUTIES AND RESPONSIBILITIES OF VALET OPERATOR.¶
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(2) a telephone number that will allow the customer to obtain information about the valet parking operation 24 hours a day.

(1) The information required by Subsection (1)(2) may be provided by a recorded message that informs a customer of the time and place the customer may obtain keys left in the valet operator's custody, and the location of the parking facility at which the valet operator parks vehicles for each service location.

(G) Each license holder's employees shall operate vehicles in compliance all applicable federal, state, and local laws, and in a manner that assures the safety of persons and property; and shall possess a valid class A, B, or C Texas driver's license with no more than two convictions for offenses that occurred within any 12-month period during the preceding three years as a result of moving traffic violations.

Source: 1992 Code Sections 8-17-24(C) through (G); Ord. 031106-13; Ord. 031211-11.

§ 13-5-25 RESTRICTIONS ON HANDLING VEHICLES.

(A) A valet operator may not:

- (1) double park a vehicle;
- (2) park a customer's vehicle on a public street outside of the designated area;

(3) leave a vehicle unattended in the street except in the designated area<u>and for</u> the time period limited by section 13-5-24(C);

(4) receive or return a customer's vehicle at a location other than the designated area for the service location;

(5) park a vehicle on private property unless written authorization has been obtained from the owner or lessee of the property; or

(6) violate a law relating to the stopping, standing, or parking of motor vehicles.

(B) A valet operator shall have custody of the keys to a vehicle while the vehicle is unattended in the designated area.

(C) A valet operator may allow attended vehicles of the operator's customers to temporarily queue in the traffic lane adjacent to the designated area if the queuing does not:

(1) cause traffic behind the queue to obstruct an intersection;

(2) block public access to a business or residence; or

(3) create a safety hazard.

Source: 1992 Code Section 8-17-25; Ord. 031106-13; Ord. 031211-11.

§ 13-5-26 PARKING CITATIONS.

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The valet operator shall immediately inform a customer of a parking citation issued to the customer's vehicle during the time the vehicle was parked by the valet operator.

Source: 1992 Code Section 8-17-26; Ord. 031106-13; Ord. 031211-11.

ARTICLE 3. VALET PARKING PERMIT.

§ 13-5-31 VALET PARKING PERMIT REQUIRED.

(A) A person operating a business establishment may not provide on-street valet parking service to customers unless the person has a valet parking permit issued under this chapter.

(B) A person operating a business establishment or at a residence may provide valet	Deleted: (B)
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operated entirely on private property.	
(C) A normit may be issued for a District Service Area, provided that all husiness	

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(C) A permit may be issued for a District Service Area, provided that all business establishments along the block face submit a joint application.

Source: 1992 Code Section 8-17-31; Ord. 031106-13; Ord. 031211-11.

§ 13-5-32 APPLICATION FOR VALET PARKING PERMIT.

(A) <u>A person who desires to provide on-street valet parking services to its</u>	
customers on public right-of-way shall apply in writing to the director for a valet parking	
permit. The application must be made by the owner or lessee of the premises benefiting	
from the proposed valet parking service, and to obtain an initial valet parking permit a	Deleted: T
person must:	
(1) submit an application to the director on a form prescribed by the director;	
(2) pay the application fee prescribed by ordinance for the permit; and	
(3) pay the annual fee prescribed by ordinance for parking spaces in the designated area.	Formatted: Indent: First line: 0.44"
(B) To obtain a renewal of a valet parking permit a person must:	
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(1) submit a <u>complete</u> application;	Deleted: d
(2) pay the fee established by separate ordinance.	Deleted: and
(3) Provide valet service data report to include:	Deleted: (2)
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a. Number of vehicles parked in the previous year at that service location.	Deleted: annual

(C) An application for a valet parking permit must include:

- (1) the name, address, and phone number of the applicant;
- (2) the name and location of the business to be served by a valet operator;

(3) a copy of the on-street valet operating permit held by the person who will provide valet parking service for the applicant;

(4) documentation showing that the applicant is covered by a policy of insurance as required by Section 13-5-4 (*Insurance*); and

(5) if vehicles will be parked at a location other than the applicant's premises, a written statement from the owner or lessee of the property indicating that the property owner or lessee agrees to accept vehicles from the applicant's valet parking service.

Source: 1992 Code Section 8-17-32; Ord. 031106-13; Ord. 031211-11.

§ 13-5-33 ISSUANCE OF VALET PARKING PERMIT.

(A) The director shall issue a permit if the director determines that:

- (1) valet parking service can safely be provided at the proposed location; and
- (2) the applicant meets the requirements of this chapter.

(B) An on-street valet parking permit issued under this chapter must include:

(1) the number and location of on-street parking spaces that the permit holder may use to receive vehicles from and return vehicles to the permit holder's customers;

(2) a statement that the permit holder may use on-street parking spaces that are immediately adjacent to the permit holder's business location; and

(3) the hours during which valet parking service may be provided at the service location.

Source: 1992 Code Sections 8-17-33(A) and (B); Ord. 031106-13; Ord. 031211-11.

§ 13-5-34 INDICATION OF DESIGNATED AREA.

The department shall, at the license holder's cost:

(1) provide to the valet <u>license holder parking meter or pay station hoods that will</u> indicate that the parking meter spaces in the designated area are reserved for valet parking only and that vehicles parked in the spaces for purposes other than valet parking may be towed;

(2) install traffic control devices at the designated area indicating the location and extent of the designated area, and the hours the designated area is reserved for valet parking; and

(3) install traffic control devices on the pavement of the traffic lane immediately adjacent to the designated area to indicate the traffic lane is a restricted lane.

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(4) require additional traffic control devices or measures that heighten public awareness of the valet service area, as required by the Director.

Source: 1992 Code Section 8-17-33(C); Ord. 031106-13; Ord. 031211-11.

§ 13-5-35 TRANSFER OF VALET PARKING PERMIT.

(A) A valet parking permit may be transferred to a subsequent owner or operator of the business at the service location.

(B) To transfer a valet parking permit, the subsequent owner or operator of the business must file an application under Section 13-5-32 (Application for Valet Parking Permit).

Source: 1992 Code Section 8-17-35; Ord. 031106-13; Ord. 031211-11.

§ 13-5-36 TEMPORARY PERMIT.

(A) The department may issue a temporary valet parking permit to a person to operate a valet parking service for a special event.

(B) To obtain a temporary valet parking permit a person must:

(1) submit an application to the department on a form prescribed by the director <u>no later than three business days prior to the commencement of the event;</u> and

(2) pay the fee prescribed by ordinance for a temporary valet parking service permit.

(3) Obtain written approval from the business or businesses directly adjacent to the public right of way.

(C) A temporary permit issued under this section is valid for the period indicated on the permit, and shall not exceed four calendar days.

(D) The holder of a temporary permit may use three parking spaces as a designated area. The director may allow the permit holder to use additional spaces for the designated area if:

(1) the director determines that the use of the additional spaces will not create a safety hazard; and

(2) the permit holder pays the fee prescribed by ordinance for each additional space.

Source: 1992 Code Section 8-17-36; Ord. 031106-13; Ord. 031211-11.

ARTICLE 4. DENIAL OR REVOCATION OF PERMIT OR LICENSE.

§ 13-5-41 ISSUANCE OR DENIAL OF PERMIT OR LICENSE.

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(A) The director shall grant or deny an application for a permit <u>or license</u> under this chapter not later than the 10th day after the day the application is received by the department.

(B) The director shall deny an application for a permit<u>or license</u> under this chapter if the applicant:

(1) makes a false statement on the application; or

(2) fails to meet the application requirements of this chapter.

(C) In addition to the requirements of Subsection (B), the director shall deny an application for a valet parking permit if the <u>director</u> determines that the proposed valet parking service at the location may:

(1) unreasonably interfere with normal traffic flow on a public street, alley, or other public property; or

(2) create a hazard to public safety.

(D) If the director denies an application for a permit<u>or license</u> under this chapter, the department shall send notice of the denial to the applicant by certified mail, return receipt requested, to the applicant's mailing address listed on the application. A notice mailed under this subsection is considered received on the 10th day after mailing, unless an earlier date is indicated on the return receipt.

Source: 1992 Code Section 8-17-41; Ord. 031106-13; Ord. 031211-11.

§ 13-5-42 TEMPORARY SUSPENSION OR MODIFICATION OF PERMIT<u>OR</u> <u>LICENSE</u>.

(A) The director may temporarily suspend or modify a permit<u>or license</u> issued under this chapter if:

- (1) a temporary street closure includes the designated area; or
 - (2) the director determines that an emergency requires the suspension or modification: or
 - (3) if requested in writing by the permittee or licensee; however, an increase in the designated area or district service area shall require a new application and payment of required fees.

(B) If the director suspends or modifies a permit, the director may allow the permit holder to temporarily conduct valet parking operations at an alternate location.

Source: 1992 Code Section 8-17-42; Ord. 031106-13; Ord. 031211-11.

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§ 13-5-43 DURATION AND RENEWAL OF PERMIT OR LICENSE.

(A) A permit <u>or license</u> issued under this chapter is valid for a period of one year <u>from its date of issuance</u>, unless the permit<u>or license</u> is:

(1) a temporary permit issued under Section <u>13-5-36</u> (*Temporary Permit*); or

(2) revoked or suspended.

(B) A permit <u>or license</u> issued under this chapter may be renewed <u>by filing an</u> application pursuant to section 13-5-32 of this Code at least 30 days prior to expiration of the permit. To obtain renewal of a permit <u>or license</u>, a person must meet the application requirements in this chapter, and the application shall be reviewed and approved as if a new application.

Source: 1992 Code Section 8-17-43; Ord. 031106-13; Ord. 031211-11.

§ 13-5-44 REVOCATION OR MODIFICATION OF PERMIT OR LICENSE.

(A) The director may revoke or modify a permit or license under this section in accordance with the following language or as permitted in the rules adopted by the director:

(1) if the holder <u>fails to comply or violates</u> this chapter at a service location onmore than six separate days within a 12-month period:

(2) if the director determines that the applicant made a false statement on the permit application: or,

(3)the permit or license was issued through error; or

(4) there is an immediate threat to public health and safety.

(B) If the director revokes or modifies a permit or license under this section or based on the director's rules, the director shall send notice of the revocation or modification to the permit or license holder by certified mail, return receipt requested, to the permit holder's mailing address listed on the application, unless the revocation is due to an immediate threat to public health and safety and the permit or license shall be considered revoked immediately without prior notice to the permittee or licensee. A notice mailed under this subsection is considered received on the 10th day after mailing, unless an earlier date is indicated on the return receipt.

Source: 1992 Code Section 8-17-44; Ord. 031106-13; Ord. 031211-11.

§13-5-45 APPEAL.

(A) An applicant or a permit holder may appeal the denial of an application under Section 13-5-41 (*Issuance or Denial of Permit*) or the revocation or modification of a permit under Section 13-5-44 (*Revocation or Modification of Permit*) to the director.

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(B) The appeal must be submitted to the director in writing not later than the 10th day after receipt of notice of the adverse action.

(C) The director shall hold an informal hearing on the appeal not later than the 10th day after the appeal is received. At the hearing the formal rules of evidence do not apply. The director shall decide the appeal on the basis of the preponderance of the evidence presented.

(D) The director shall make a determination on the appeal not later than the 10th day after the hearing. The director may affirm, reverse, or modify the director's previous determination.

(E) The decision of the director on appeal may be appealed to the city manager. under the same procedure described above. The decision of the city manager is final.

Source: 1992 Code Section 8-17-45; Ord. 031106-13; Ord. 031211-11.

ARTICLE 5. FEES AND ENFORCEMENT.

§13-5-51 FEES.

Fees shall be established by separate ordinance for:

- (1) a valet parking permit <u>application</u>;
- (2) a valet operating <u>license application</u>;
- (3) a temporary permit<u>application;</u>
- (4) parking space <u>usage within the</u> designated area.

Source: 1992 Code Section 8-17-51; Ord. 031106-13; Ord. 031211-11.

§13-5-52 ENFORCEMENT.

The director shall enforce this chapter and rules adopted under this chapter.

Source: 1992 Code Section 8-17-52; Ord. 031106-13; Ord. 031211-11.

§ 13-5-53 OFFENSES AND PENALTIES.

(A) The city council has determined that this chapter is necessary to protect health, life, and property and to preserve good government, order, and security of the City and its inhabitants.

(B) An owner, operator, or employee commits an offense if the person violates this chapter or fails to comply with a requirement of this chapter.

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(C) An offense under this chapter is a Class C misdemeanor, punishable in accordance with Section 1-1-99 (*Offenses; General Penalty*).

(D) Proof of a culpable mental state is not required for a conviction of an offense under this chapter.

(E) The provisions of this chapter are cumulative of other remedies.

(F) Each day or portion of a day during which a violation occurs or continues constitutes a separate offense.

(G) The City may seek to enjoin violations of this chapter, and may file suit for the recovery of all expenses incurred, including without limitation, administrative and legal expenses, attorneys' fees and costs, and for civil penalties as provided by law.

Source: 1992 Code Section 8-17-53; Ord. 031106-13; Ord. 031211-11.

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