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# Good Faith Efforts (GFE) Process

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[www.austintexas.gov/smbr](http://www.austintexas.gov/smbr)



# SMBR Good Faith Efforts (GFE) Process

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When the City has established Subgoals, Bidders/Proposers who do not achieve each of the Subgoals must document Good Faith Efforts to achieve the Subgoals that were not met. 2-9A-21(A)



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## ■ Minimum Requirements

- Soliciting MBE/WBEs using two separate forms of notifications (i.e. emails, fax transmittals, mailings, and/or phone logs) within 7 business days prior to bid date
- Providing adequate bid information and requirements on notice
- Following up with interested MBE/WBEs
- Negotiating in good faith with interested MBE/WBEs
- Breaking out scopes of work to facilitate MBE/WBE participation
- Publishing notice on a local publication or electronic/social media
- Contacting minority or women organizations
- Contacting SMBR for assistance



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- **Additional Requirements**

- Making efforts to assist interested MBEs/WBEs in obtaining bonding, line of credit, or insurance as required by the City or Contractor.
- Making efforts to assist interested MBEs/WBEs in obtaining necessary equipment, supplies, materials, or related assistance or services.



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If the Director finds that a Bidder/Proposer did not make sufficient Good Faith Efforts, the Director shall communicate his finding to the Contract Awarding Authority or other appropriate City official. 2-9A-21(H)(3)



# SMBR Contact

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