



**DESIGN COMMISSION
MONDAY, MARCH 26, 2012 5:45PM-10:00PM
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101
301 W. SECOND STREET, AUSTIN, TEXAS 78701**

Current Commission Members

<input type="checkbox"/> P ___ James Shieh (JS) – Chair	<input type="checkbox"/> P ___ Jeannie Wiginton (JW)
<input type="checkbox"/> P ___ Juan E. Cotera (JC) – Vice Chair	<input type="checkbox"/> P ___ Bart Whatley (BW)
<input type="checkbox"/> P ___ Dean Almy (DA) – Secretary	<input type="checkbox"/> P ___ Evan Taniguchi (ET)
	<input type="checkbox"/> P ___ Hope Hasbrouck (HH)
	<input type="checkbox"/> P ___ Jorge E. Rousselin (COA – PDRD) Staff Liaison

Meeting Minutes

Call to order by: Chair Shieh at 5:55 PM.

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES (Discussion and Possible Action)

- a. Discussion and possible action on the February 27, 2012 Design Commission regular meeting minutes.
The motion to approve the minutes as drafted made by J. Coters; Second by J. Wiginton was approved on a vote of [7-0].
- b. Discussion and possible action on a correction to the November 28, 2011 Design Commission regular meeting minutes.
The motion to approve the minutes as corrected made by J. Cotera; Second by J. Wiginton was approved on a vote of [7-0].

3. NEW BUSINESS (Discussion and Possible Action)

- a. Discussion and possible action on the Design Development submittal package for the Asian American Resource Center located at 8401 Cameron Road seeking approval of the Design Development submittal and consideration of Alternative Equivalent Compliance for the

provisions Sidewalks for Urban Roadway (Section 2.2.3 on Cameron Road); Building Placement Standards for Urban Roadways (Section 2.2.3.D); Sidewalks for Internal Circulation Route (Section 2.2.5.B.1); and Glazing on Building Facades(3.2.2). (David Taylor, COA PW/PM).

[Chair Shieh recused himself and stepped down from dias. Vice Chair Cotera ran the meeting for this item.]

Mr. David Taylor gave a presentation on the project. Mr. Bruce Hoelscher, Architect joined Mr. Taylor in presenting.

Mr. Schiller Liao spoke in favor of project as presented.

The motion to accept design and Alternative Equivalent Compliance as presented made by J. Wiginton; Second by E. Taniguchi was approved on a vote of [5-1-1] [J. Cotera voted against; J. Shieh recused himself].

[Chair Shieh rejoined the commission on Dias]

- b. Discussion and possible action on option recommendations for addressing best practice approach to sub-surface electrical vaults. (Sonny Poole, COA - Austin Energy).**

Mr. Sonny Poole from Austin Energy presented with Mr. Chuck Burcell the option recommendations. Mr. David Wood answered questions about network logistics and servicing. 3 options were presented to the commission.

The motion to endorse Austin Energy's proposal of 3 options as presented and to study issues as they come up made by D. Almay; Second by J. Shieh was approved on a vote [7-0].

4. OLD BUSINESS (Discussion and Possible Action)

- a. Discussion and possible action on the Design Commission Annual Internal Review and Review Report;**

Chair Shieh presented the recommendations of the Executive Committee on the Annual Internal Review and Report.

The motion to approve internal review as requested made by J. Cotera; Second by J. Wiginton was approved on a vote of [7-0].

- b. Discussion and possible action on a Monograph proposal for the next year. (Commissioner Cotera).**

Commissioner Cotera presented draft Monograph and requested Commission input on précis.

No action by the commission.

- c. **Discussion and possible action the Design Commission form letter for project reviews and related recommendations on the project consideration sheet from the Bylaws/Policies & Procedures Committee. (Commissioner Wiginton).**

Commissioner Wiginton presented recommendations from Bylaws/Policies & Procedures Committee.

No action by the commission.

- d. **Discussion and possible action on outreach outline to involve Council members on education about the Design Commission.**

Chair Shieh presented options to involve education and outreach efforts.

The motion to create a new working group to address Item 4D identified as education and Outreach working group, Hasbrouck as Chair and J. Cotera and J. Wiginton made by J. Shieh; Second by J. Wiginton was approved on a vote of [7-0].

- e. **Discussion and possible action on a future Design Commission Open House.**

Sent to Education and Outreach working group by the Chair. No Action by Commission.

5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)

- a. Standing Committees Reports: **None**
- b. Working Group Reports: **None**
- c. Liaison Reports:
 - Waterfront Liaison Report - Report by Commissioner Almy gave a report on the SDAT
 - Wayfinding Liaison Report by Commissioner Taniguchi on upcoming public meetings
 - Report by Chair Shieh on Seaholm Wall Project
- d. Appointment of Committee/Working Group members by Chair: **None**

6. STAFF BRIEFINGS: None

7. FUTURE AGENDA ITEMS

- a. Subchapter E Update
- b. Seaholm Development Update - Projects in the area (1) Understand AE all development moving forward; (2) Inform Design Commission on how to evaluate projects in the area.

8. ANNOUNCEMENTS

a. Chair Announcements;

Thursday 3/29/2012 @ 10 am to 1 pm AARC Ground Breaking

b. Items from Commission Members: **None**

c. Items from City Staff: **None**

ADJOURNMENT by consensus at: 8:25 PM.