



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &  
Small Business Procurement Program Advisory Committee**

**Tuesday, August 7, 2012  
Board & Commission Room 1101  
301 W. 2<sup>nd</sup> Street, City Hall  
Austin, Texas  
5:30 p.m.  
AGENDA**

**CALL TO ORDER**

**1. APPROVAL OF MINUTES**

Approval of the Committee minutes from the July 19, 2012 regular meeting.

**2. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**3. OLD BUSINESS**

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Update on procurement opportunities on the Circuit of the Americas (COTA) project.
- b. Update from Austin Energy regarding Mastec North America, Inc. and Dunlap Substation project.
- c. Update from City's staff regarding the Pickfair Recreation Center ADA & Parks Improvement project.
- d. Update from Austin Energy and Contract Management Department regarding Austin Energy's Home Energy Assistance Program solicitation selection criteria and training opportunities.
- e. Update from the Small & Minority Business Resources (SMBR) staff regarding service provider funding request and 2013 proposed budget.
- f. Update from the SMBR staff regarding the overlapping service audit on service provider contracts.
- g. Update from SMBR staff on the Third Party Agreement procedures.

**4. NEW BUSINESS**

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Review of the MBE/WBE and Small Business Procurement Advisory Committee's progress on 2012 goals.
- b. Update from SMBR staff regarding contractor goal performance report card on awarded contracts.

**5. STAFF REPORTS**

- a. Monthly report and update from SMBR regarding the Small Business Construction Program (SBCP).
- b. Monthly report and update from SMBR regarding Request for Changes.
- c. Monthly report and update from SMBR regarding Council Awards.

**6. AGENDA ITEMS**

Discussion and possible action on setting agenda items for the proposed regular meeting on Tuesday, September 4, 2012.

**ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dolores Gonzalez, City of Austin ADA Coordinator, at (512) 974-3256 for additional information; TTY users route through Relay Texas at 711. For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Procurement Program Advisory Committee, please contact Jolene Cochran at 974-7673.