

Guidelines for Parks and Recreation Board Approval Requests

Each Request for Approval by the Parks and Recreation Board must affirmatively meet the following guidelines, with appropriate explanations/reasons, for the Board to consider granting the request.

1. Are there unique and special circumstances applicable to the property where strict application of the regulations do not allow for a reasonable use? (Unique circumstances include aspects such as topography, lot configuration, protected/heritage tree or other physical constraint that limits the placement of the structure or prevents compliance with the regulations.) YES/NO
2. Does the proposed project demonstrate minimum departures from the regulations only as necessary to facilitate a reasonable use and which will not create harmful environmental consequences or a navigation hazard? YES/NO
3. The proposed project does not provide special privileges not enjoyed by other similarly situated properties with similarly timed lawful development, and is not based on a special or unique condition which was created as a result of the method by which a person developed the land, or by which a person voluntarily subdivided land after August 26, 1976. YES/NO
4. The proposed project will not alter the character of the area adjacent to the property, will not impair the use of adjacent conforming property, and will not impair the purpose of the zoning regulations of the zoning district in which the property is located. YES/NO

Additional Considerations

If the request is to reduce the setback distance from a shared side property boundary to less than 10 feet, has the Adjoining Property Owner(s) executed a letter of Consent for Encroachment into Side Property Line Setback?