



**AUSTIN AIRPORT ADVISORY COMMISSION  
MINUTES**

**REGULAR MEETING  
TUESDAY, JULY 10, 2012**

The Austin Airport Advisory Commission convened in a regular meeting on Tuesday, July 10, 2012 at 2716 Spirit of Texas Drive, in Room 160 in Austin, Texas.

Chair Dale Murphy called the meeting to order at 5:00 p.m.

**Commission Members in Attendance:**

Dale Murphy, Chair  
D'Ann Johnson, Secretary  
George Farris  
James Kelsey  
Rose Marie Klee  
Ernest Saulmon

**Commission Members Absent:**

Vice Chair, Steven Hart

**Staff in Attendance:**

Yolanda Tovar  
Shane Harbinson  
Kellye Mireles  
Dave Arthur  
Susana Carbajal  
Matt Coldwell

**Others Present:**

Carrie Brown, COA

**1. CITIZENS COMMUNICATIONS: GENERAL**

.None.

## 2. APPROVAL OF MINUTES

The minutes from the meeting of June 12, 2012 were approved on Commission Member Ernest Saulmon's motion, Commission Member James Kelsey's second on a 4-0 vote. Vice Chair Steven Hart, Secretary D'Ann Johnson and Commission Member Rose Marie Klee were absent.

**Secretary D'Ann Johnson arrived at 5:10 p.m.**

The minutes from the meeting of June 26, 2012 were approved on Secretary D'Ann Johnson's motion, Commission Member George Farris' second on a 5-0 vote. Vice Chair Steven Hart and Commission Member Rose Marie Klee were absent.

**Commission Member Rose Marie Klee arrived at 5:15 p.m.**

## 3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Planning & Engineering Capital Improvement Project Status Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson hit on several highlights from Planning & Engineering projects.
- b) Finance & Operations Reports Presentation was presented by Yolanda Tovar, Financial Manager, Aviation Department.
- c) GTSA Transactions Report Presentation was presented by Shane Harbinson, Assistant Director, Aviation Department. Shane Harbinson discussed the GTSA Transactions for June 2012. See below for a year-to-year comparison.

YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	JUNE 2012	JUNE 2011	% Increase/(decrease)
TAXICAB	21,969	25,618	(14.2%)
LIMOUSINE	2,490	1,973	26.2%
HOTEL SHUTTLE	3,408	2,837	20.1%
OTHER SHUTTLE	570	428	33.2%
CHARTER BUS	29	18	61.1%
<b>OVERALL TOTAL</b>	<b>28,466</b>	<b>30,874</b>	<b>(7.8%)</b>

## 4. ABIA Action Items

- a) Approval of 2013 Proposed Operating Budget.  
**The motion authorizing action item 4a was approved on Secretary D'Ann Johnson's motion, Commission Member Ernest Saulmon's second on a 6-0 vote. Vice Chair Steven Hart was absent.**

- b) Authorize execution of a construction contract with **VIKING CONSTRUCTION, INC.**, for Presidential Boulevard Pavement Rehab and Resurfacing - Rebid project in the amount of \$885,790.18 plus a \$44,289.51 contingency, for a total contract amount not to exceed \$930,079.69.  
**The motion authorizing action item 4b was approved on Commission Member Rose Marie Klee's motion, Commission Member Ernest Saulmon's second on a 6-0 vote. Vice Chair Steven Hart was absent.**
- c) Authorize execution of a construction contract with **JERDON ENTERPRISE, L.P.**, for Presidential Boulevard Roadway Safety and Security Improvements at the Austin-Bergstrom International Airport (ABIA) in an amount not to exceed \$3,690,112, plus a \$369,011 contingency for a total contract amount not to exceed \$4,059,123.  
**The motion authorizing action item 4c was approved on Commission Member Rose Marie Klee's motion, Commission Member Ernest Saulmon's second on a 6-0 vote. Vice Chair Steven Hart was absent.**
- d) Authorize award and execution of a 36-month requirements service contract with **AUSTIN ARBORIST COMPANY, dba AUSTIN TREE EXPERTS; FOREVER GREEN TROPICALS PLANT LEASING, INC., dba FOREVER GREEN; RIOS TREE SERVICE, INC.; and UNITY CONTRACTOR SERVICES, INC.** (MBE), or one of the other qualified bidders for IFB-BV No. SAP0135, to provide tree-trimming and removal services for various City Departments in an estimated amount not to exceed \$3,602,000 each and combined, with three 12-month extension options in estimated amounts not to exceed \$1,286,100 for the first extension option, each and combined; \$1,332,405 for the second extension option, each and combined; and \$1,381,025 for the third extension option, each and combined; for a total estimated contract amount not to exceed \$7,601,530 each and combined.  
**The motion authorizing action item 4d was approved on Secretary D'Ann Johnson's motion, Commission Member James Kelsey's second on a 6-0 vote. Vice Chair Steven Hart was absent.**
- e) Authorize award and execution of a 36-month requirements service contract with **COTHRON'S SAFE & LOCK, INC.** to provide security locking hardware maintenance and repair for various City Departments at various City locations, in an estimated amount not to exceed \$525,000, with three 12-month extension options in estimated amounts not to exceed \$175,000 per extension option, for a total estimated contract amount not to exceed \$1,050,000.  
**The motion authorizing action item 4e was approved on Secretary D'Ann Johnson's motion, Commission Member Rose Marie Klee's second on a 6-0 vote. Vice Chair Steven Hart was absent.**
- f) Authorize award and execution of a 36-month requirements service contract with **FACILITY SOLUTIONS GROUP, INC.** to provide electrical repairs and related services for various City Departments at various City locations, in an estimated amount not to exceed \$720,000, with three 12-month extension options in estimated amounts not to exceed \$240,000 per extension option, for a total estimated contract amount not to exceed \$1,440,000.  
**The motion authorizing action item 4f was approved on Commission Member Rose Marie Klee's motion, Commission Member George Farris' second on a 6-0 vote. Vice Chair Steven Hart was absent.**

- g) Authorize award and execution of a 36-month requirements service contract with **THYSSENKRUPP AIRPORT SYSTEMS, dba THYSSEN AG** to provide operational and emergency repairs for passenger boarding bridges at the Austin-Bergstrom International Airport for the Aviation Department in an estimated amount not to exceed \$782,600, with three 12-month extension options in estimated amounts not to exceed \$371,520 for the first extension option, \$445,824 for the second extension option, and \$535,000 for the third extension option, for a total estimated contract amount not to exceed \$2,134,944.

**The motion authorizing action item 4g was approved on Commission Member James Kelsey's motion, Commission Member Ernest Saulmon's second on a 6-0 vote. Vice Chair Steven Hart was absent.**

## **5. NEW BUSINESS**

- a) CONRAC Project Update was presented by Shane Harbinson, Assistant Director, Aviation Department. Project meetings are being held every month and the project cost estimate now is close to a \$143,000,000 project. Shane Harbinson then gave a slide presentation on how the finished facility will be designed and appearance.
- b) CONRAC Art In Public Places Update was presented by Matt Coldwell, Exhibit Coordinator, Aviation Department and Carrie Brown, Art in Public Places Coordinator, Economic Growth and Redevelopment Services. Carrie Brown gave a slide presentation and explained the selection process for the artist selected, Vito Acconci. She then showed work from the selected artist and the runner up. The budget for the project is 1.2 million.
- c) Open discussion on Taxi operations at the airport. A Health Fair will be held at the GTSA site with 13 different providers who will be talking to the taxi operators about health issues and insurance.
- d) Status update on VOR checkpoint. No updates.

## **6. OLD BUSINESS (updates)**

- a) Status of action items upon which the Commission has made a recommendation to Council. *(Please note the progress of the following items)*

Approve the appointment of Elaine Hart to the Board of Directors of Austin-Bergstrom Landhost Enterprises, Inc. to replace Robert Goode. ***[Item went before City Council on June 28, 2012 and passed.]***

Authorize award, negotiation, and execution of a 24 -month requirements service contract with SIEMENS INDUSTRY, INC. to provide services to create a temporary customs and immigration processing facility at the Austin-Bergstrom International Airport (ABIA) for the Aviation Department, in an estimated amount not to exceed \$5,000,000, with three 12-month extension options in an estimated amount not to exceed \$150,000 for repair, maintenance, and additional components per extension option, for a total estimated

contract amount not to exceed \$5,450,000. *[Item went before City Council on June 28, 2012 and did not pass.]*

Approve an ordinance authorizing the defeasance and redemption of all outstanding Airport System Variable Rate Revenue Notes, Series A; amending the Fiscal Year 2011-2012 Airport Capital Fund Operating Budget of the Aviation Department (Ordinance No. 20110912-005) by increasing transfers out by \$28,000,000 to the Airport Variable Rate Bond Debt Service Fund, amending the Airport Variable Rate Bond Debt Service Fund (Ordinance No. 20110912-005) increasing transfers in by \$28,000,000, and appropriating these funds and authorizing all other actions to be taken for the defeasance and redemption of all outstanding Airport System Variable Rate Revenue Notes, Series A. *[Item went before City Council on June 28, 2012 and passed.]*

- b) Properties Lease Agreements – Dave Arthur, Assistant Director, Aviation Department. Commission member Rose Marie Klee and Secretary D’Ann Johnson were contacted by various parties on behalf of Wok-N-Roll. The tenant had recently taken out a loan and wanted to continue with their lease. Dave Arthur explained the process that each concessionaire must go through to setup a concession at the airport. In 2008, the east food court concessions, Auntie Ann’s, Wok-N-Roll and Waterloo, were offered an extension to their lease to 2017. As part of the agreement they had to spend \$100 per square foot in upgrades and do an assessment of their properties. They were given several extensions on the upgrades and deferred maintenance. Without completion of requirements, a letter was sent out after three years of extensions, telling them their lease would not be extended, but continue on a month to month basis if they finished all maintenance items and stayed in good standing.
- c) General Aviation – IT is looking at putting internet in for the pilots.

## **7. FUTURE AGENDA ITEMS**

None.

## **8. ADJOURNMENT**

Motion to adjourn the meeting was made by Commission Member Ernest Saulmon, Commission Member George Farris’ second on a 6-0 vote. Meeting was adjourned at 7:35 p.m.

**Date of next meeting:** August 14, 2012